



PCSD Study Session and Business Meeting

Tuesday, November 11, 2025

Provo City School District
280 West 940 North
Provo, UT 84904

Lisa Boyce:	Present
Gina Hales:	Absent
Melanie Hall:	Present
Emily Harrison:	Present
Teri McCabe:	Present
Jennifer Partridge:	Present
Megan Van Wagenen:	Present

Present: 6, Absent: 1.

A. 4:00 p.m. Study Session

([Audio Recording Link](#))

A.1. Welcome

Meeting called to order at 4:00pm

A.2. Roll Call (*Audio Timestamp 00:00:19*)

Jennifer Partridge, Board President; Melanie Hall, Board Member; Lisa Boyce, Board Member; Meg Van Wagenen, Board Member; Bailee Lindstrom, Student Board Member; Emily Harrison, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Wendy Dau, Superintendent

*Absent Gina Hales, Vice President

*Student Board Member Rachel Ryu arrived at 4:02pm, after roll call

A.3. Motion to Convene (*Audio Timestamp 00:00:53*)

I move that we convene the study session. This motion, made by Melanie Hall and seconded by Lisa Boyce, carried.

Lisa Boyce: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 7, Nay: 0, Absent: 1, Gina Hales

A.4. Board Member Training (*Audio Timestamp 00:01:12*)

Summary:

There are 3 policies about policy for our district. 1310 is about adopting policies, 1315 is about training on policies, 1320 is about suspension of policies

4:02 p.m. Student Board Member Rachel Ryu arrived

A.5. Land Trust Amendment Centennial Middle School (*Audio Timestamp 00:04:20*)

Summary:

Presentation from Dr. Sean Edwards, Principal Centennial Middle School

- Shift from Teacher Compliance to Student Outcomes
- 3% growth at a minimum every year for 5 years
- Whole school involvement with goals (not just English teachers)
- Action steps also updated to relate to the whole school instead of individual groups
- Changed PBIS goal from 3 goals to 1 goal in order to focus on that one thing

A.6. Open Enrollment Report (*Audio Timestamp 00:13:13*)

Summary:

Hold for later, did before A.10, insert link to document

A.7. CAS Update (*Audio Timestamp 00:13:20*)

Summary:

[Board Report Supporting Advanced Learners](#)

- Phased approach to change
- Board President Jennifer Partridge has prepared a list next steps based on this report

A.8. Special Education Report (*Audio Timestamp 00:45:32*)

Summary:

[The Multi-Faceted Role of the Special Education Department](#)

A.9. Strategic Plan, Priority 2: PBIS Data (*Audio Timestamp 01:13:51*)

Summary:

[PBIS Data](#)

- PBIS is helping, Behavior referrals are down and communication and procedures are being followed

*Returned to item A.6.

A.6. Open Enrollment Report (*Audio Timestamp 00:27:51*)

Summary:

[Open Enrollment Report 2026-2027](#)

- The district recommends that all schools have an open status for 2026-2027 Early Open Enrollment
- The board will consider this for approval tonight

*Returned to original agenda order

A.10. Strategic Plan, Priority 3: Employee Engagement Survey Data and Action Plan (*Audio Timestamp 01:37:17*)

Summary:

[Employee Engagement Presentation](#)

- Most employees satisfied with employment
- Action plans discussed on how to increase employee satisfaction

A.11. Discussion Regarding Possible Boundary Adjustments (*Audio Timestamp 01:53:52*)

Summary:

- Two requests for boundary adjustments reviewed, first look, no decision tonight
- Will involve principals in January principal meetings
- Per law, will have public hearings in impacted school areas
- Will also send emails to specific parents (required notice will also be sent out)
- [Suggested Timeline](#)

A.12. Policy Review 2nd Readings (*Audio Timestamp 02:02:15*)

Summary:

[2nd Readings Policy Summary](#)

New Policy 1550 and Procedure 1 Employee Suggestions to the Board
Updated Policy 1410 Notice of Meeting with 2 Procedures
- Table 1410 and Procedures until questions can be clarified
Updated Policy 1415 Recording of Minutes and Procedure 1

A.13. Policy Review 1st Readings (*Audio Timestamp 02:13:00*)

[1st Readings Policy Summary](#)

1. Updated Policy 1424 Community Involvement in Education, with Procedures 1 and 2 -
2. Updated Policy 3305 Student Privacy Plan and Sex Designated Facilities
3. Updated Policy 3010 School Eligibility and Admissions Requirements
4. Updated Policy 3118 Open Enrollment and Procedure 1
5. Updated Policy 3005 Kindergarten Admissions and Attendance and Procedure 1
6. Updated Policy 3160 Student Residency with Procedure 1 and Forms 1-6
7. New Policy 3650 Student Data Protections

A.14. Consent Calendar Review and Questions (*Audio Timestamp 02:42:29*)

Summary:

Questions asked and answered

A.15. Upcoming Board Calendar (*Audio Timestamp 02:45:33*)

Upcoming Board Calendar Items

President Jennifer Partridge

Thanksgiving Break

November 26-28 2025

Student Advisory Committee

Wednesday, December 3, 2025

Timpview High School, 11am

Study Session & Business Meeting

Tuesday, December 9, 2025

District Offices

JLC Meeting

Thursday, December 11, 2025

USBA Office or Zoom, 10am-1pm

Winter Break

December 22, 2025 - January 2, 2026

USBA Conference

January 8-10, 2025

Salt Lake City

A.16. Motion to Adjourn (*Audio Timestamp 02:47:07*)

I move that we adjourn. This motion, made by Megan Van Wagenen and seconded by Emily Harrison, Carried.

B. 7:00 p.m. Business Meeting

([Audio Recording Link](#))

B.1. Welcome

Meeting called to order at 7:00 pm

B.2. Roll Call (*Audio Timestamp 00:14*)

Melanie Hall, Board Member; Emily Harrison, Board Member; Meg Van Wagenen, Board Member; Wendy Dau, Superintendent; Jennifer Partridge, Board President; Teri McCabe, Board Member; Lisa Boyce, Board Member; Bailee Lindstrom, Student Board Member; Rachel Ryu, Student Board Member

Absent: Board Vice President Gina Hales, Business Administrator Devyn Dayley

B.3. Motion to Convene (*Audio Timestamp 00:43*)

I move that we convene the business meeting. This motion, made by Lisa Boyce and seconded by Melanie Hall, carried.

Gina Hales: Absent, Lisa Boyce: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye

Aye: 6, Nay: 0, Absent: 1

B.4. Opening Remarks (*Audio Timestamp 01:01*)

Summary:

Board Member Lisa Boyce expressed gratitude to veterans that are employees and their family members - we are so grateful for this day to share our gratitude for that service.

B.5. Pledge of Allegiance: Colonel Jeremy Stevenson, Utah Army National Guard Military Intelligence Officer, THS Social Studies Teacher (*Audio Timestamp 03:08*)

- Colonel Stevenson gave a brief account of his military experience after leading the pledge.

C. Community Connections

C.1. Provo Way Awards (*Audio Timestamp 07:14*)

Award winners:

Jordan Cimenski, Shoreline Middle School Teacher

Holland Maughan, Sunrise PreSchool Teacher

Hannah Medina, Westridge Elementary Teacher

Jessica Heaton, Edgemont Elementary Teacher

Gayle Painter, Adult Ed Teacher
Cathleen O'Dell, Provo High Student

C.2. School Report: Sunset View (*Audio Timestamp 15:10*)
[Sunset View Presentation](#)

C.3. Public Input (No more than 30 min)
(*Audio Timestamp 28:05*)
None

D. Business Items

D.1. Business Item: Policy 1550 Employee Suggestions to the Board (*Audio Timestamp 28:18*)
I move that we approve Policy 1550 Employee Suggestions to the Board as discussed in open meetings tonight. This motion, made by Megan Van Wagenen and seconded by Lisa Boyce, carried.

Gina Hales: Absent, Lisa Boyce: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 6, Nay: 0, Absent: 1

D.2. Business Item: Policy 1410 Notice of Meeting (*Audio Timestamp 29:08*)

I move that we table Policy 1410. This motion, made by Melanie Hall and seconded by Megan Van Wagenen, carried.

Gina Hales: Absent, Lisa Boyce: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 6, Nay: 0, Absent: 1

D.3. Business Item: Policy 1415 Recording of Minutes (*Audio Timestamp 30:00*)

I move that we approve Policy 1415 Recording of Minutes as discussed in open meetings tonight. This motion, made by Megan Van Wagenen and seconded by Emily Harrison, carried.

Gina Hales: Absent, Lisa Boyce: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 6, Nay: 0, Absent: 1

D.4. Centennial School Land Trust Plan Amendment (*Audio Timestamp 30:45*)

I move that we approve the amendment to the School Land Trust Plan for Centennial Middle School as discussed in open meetings tonight. This motion, made by Melanie Hall and seconded by Megan Van Wagenen, carried.

Gina Hales: Absent, Lisa Boyce: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 6, Nay: 0, Absent: 1

D.5. 2026-2027 Open Enrollment (*Audio Timestamp 31:32*)

I move that we approve the open enrollment status of Provo City School District schools for the 2026-27 school year as discussed in open meetings tonight. This motion, made by Emily Harrison and seconded by Lisa Boyce, carried.

Gina Hales: Absent, Lisa Boyce: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye
Aye: 6, Nay: 0, Absent: 1

E. Consent Calendar (*Audio Timestamp 32:43*)

E.1. Consent Calendar: Board Minutes 9.2.25, 10.14.25 and 10.28.25

E.2. Consent Calendar: Personnel Report

E.3. Consent Calendar: Financial Reports

E.4. Consent Calendar: Home School, School Choice, eSchool Report

E.5. Motion to Approve the Consent Calendar (*Audio Timestamp 32:43*)

I move that we approve the items on the consent calendar. This motion, made by Lisa Boyce and seconded by Emily Harrison, carried.

Gina Hales: Absent, Lisa Boyce: Aye, Melanie Hall: Aye, Emily Harrison: Aye, Teri McCabe: Aye, Jennifer Partridge: Aye, Megan Van Wagenen: Aye

Aye: 6, Nay: 0, Absent: 1

F. Reports

F.1. Business Administrator Report (*Audio Timestamp 33:16*)

Summary:

None tonight

F.2. Student Board Member Report (*Audio Timestamp 33:28*)

Summary:

SAC review

Bailee Lindstrom:

- Student surveys for lunch schedules and school swag
- QR codes and sending to student emails
- Collab w/ student government
- Awareness of SAC council, videos for instagram

Rachel Ryu:

- Bringing in guest lower classmen to SAC meetings
- Prizes for answering surveys
- Admit Utah: Overall success, Also a few technical difficulties with U of U honors colleges.

F.3. Board Member Roundtable (*Audio Timestamp 36:12*)

Summary:

- Parent Advisory Committee had a great discussion about needs, Superintendent Dau does a great job of acknowledging differing points of view, important to have that feedback and ideas
- Safety committee meeting, high level and detailed as well
- PTA efforts to support schools, 100 year anniversary this year
- November interim legislative session begins this week
- Amelia Earhart Elementary no key entrance is ready this week
- PHS Football game in state playoffs game this Thursday
- Policy committee working hard, especially Superintendent Dau and the district leadership
- USBA news: Remind board members to complete Master Board Certification
- Positive school culture committee, PBIS, Kindness clubs in schools and students leading out

to create that culture in schools, will have retreats in January, 2 retreats by feeder pattern instead of by grades

F.4. Superintendent Report (*Audio Timestamp 43:37*)

Summary:

Superintendent Approved Student Travel

- Appreciate the coaches and advisors that are patient with the student travel process and work to get it right.

Highlights: PCSD has amazing bright spots, starting to develop and highlight amazing culture of excellence that is happening now and has always been there, it's nice to see it getting highlighted now

- Edgemont and Timpview High School noted by US News and World Report for being some of the top educational institutions in the state
- PHS Football state semifinals tomorrow
- LT Governor visited Westridge Elementary to see 1st and 3rd grade literacy instruction
- Governor office recognized several 3rd grade teams reaching on grade level benchmark
- Slate Mountain Administrator Robert Bunker received commendation from the state hospital superintendent for the work Robert does with Slate Mountain students and individuals
- Veterans assembly today at THS was a great experience

F.5. Motion to Adjourn (*Audio Timestamp 49:10*)

I move that we adjourn. This motion, made by Melanie Hall and seconded by Lisa Boyce, carried.