

**March 12, 2025**  
**Special Service District #1**

Gil opened the meeting of the Special Service District #1, welcomed all in attendance and established a quorum.

Attending: Gil Hunt Chairman, Board Members Joe Hiskey & Roger Brian, Clerk Felicia Snow, Treasurer Colleen Allen Absent.

Motion by Roger to approve the minutes from the meeting of December 11, 2024.

2nd by Joe

Approved

Others attending: Noreen Johnson, Ellen Anderson, Sharon Cowley, Daryl Peterson, Burke Torgerson

Reports from recipient awards -

Burke Torgerson - Lyman Town Mayor

Due to the weather elements, they had to hold off on the project. The ground is now mostly thawed and he is hoping the work will begin within the next week or so.

Financial review - Based on December 11, 2024 estimated budget

Felicia reported:	\$370,000 still outstanding awards
	\$162,140 unexpended money
	\$200,000 projected mineral lease for 2025
	\$18,000 interest
<b>2025 Budget set at:</b>	<b>\$750,140</b>
	<u>-370,000</u> above outstanding.
Balance	\$380,140

We have received 2nd quarter mineral lease money in the amount of \$66,087.80.

**APPLICATIONS**

We have 3 applications -

1: Bicknell Town Mayor sponsoring Bicknell/ Thurber DUP.

The DUP building is in need of repair. The request is to put on a new roof, fix some of the brick work and some structural work inside the building.

The DUP has raised \$7,000 toward the project.

Noreen suggested they ask for an additional \$10,000 to trim and remove trees.

They would like to improve the entire area the building is on. They do have electricity in the building and decorate it at Christmas.

Ellen reported that Bicknell takes care of the yard. The building is occasionally open for tours or Community use, but being in need of repair, it is rarely used.

Gil explained how the funding works and the requirement needed for the DUP to be sponsored by Bicknell Town.

They have 2 bids. One was for painting of the roof only.

At that time, they realized they needed a new roof due to structural concerns.

This bid is from David Moosman.

Their request is for \$30,000.

**2: Camp Geyser DUP / Wayne County**

Request is for \$5,200 for maintenance for sprinklers, mowing, yard care and a porta pottie for the park.

Gil stated that previously, SSD#1 has given the County Parks (Fremont & Teasdale) \$4,000 each year. It was decided they need to apply in the same manner all other entities apply.

This will also apply to dispatch for future awards.

**3: Wayne County - Daryl Peterson - Ball fields**

Wayne County has an opportunity to apply for a DNR grant for parks & recreation in the amount of \$238,325 to finish the ball fields. The required match is 20%. This is \$47,665.

This would be to finish the ball fields located on the north side of the fair grounds.

Total applications requested \$82,865.

Roger suggested we have a written agreement between any governing body and the DUP's to make sure we are in compliance.

Motion by Joe to approve Bicknell Town/ Bicknell DUP \$30,000 for the roofing and structural repairs on the DUP building. Also to approve an additional \$10,000 for tree trimming and removal upon receipt of an agreement between the Town and the DUP.

2nd by Roger

Motion Approved

Motion by Roger to approve a grant to Wayne County for the Fremont park for \$5,600 which will include a porta pottie for the park. \$5,200 will be sent to Fremont Camp Geyser with the remaining \$400 for the porta pottie. This will need to be billed to Wayne County for payment.

2nd by Joe

Motion Approved

Motion by Joe to approve a grant to Wayne County for \$47,665 for the 20% match for a DNR grant for the ball fields.

2nd by Roger

Motion Approved

Total awarded \$83,265 with a possible additional amount of \$10,000 for the Bicknell request for tree maintenance. This will be granted upon receipt of an agreement between Bicknell Town and the Bicknell DUP. (received agreement and add'l \$4,500 awarded based on bill amt).

The next SSD#1 meeting is scheduled for June 11, 2025 @ 10 AM.

Gil received an email from the State Auditor's office for training and asked if anyone else received this. Those needing this training can do it online.

Motion by Joe to adjourn the meeting

2nd by Roger

Meeting adjourned.

2025	SPECIAL SERVICE DISTRICT #1	Column 1	Column 2	Column 3	Column 4	Column 5	CACHE VALLEY BANK	Column 6	Column 7
<b>PTIF ACCT Balance</b>									
Jan 1, 2024	Beginning Bal	\$536,408.10			Jan 1, 2025 Beg bal		\$1,550.00		CK #
Jan 28, 2025	withdraw	-\$1,604.00	UCIP membership		Jan 17, 2024		-\$250.00	Admin Colleen	1044
	interest	\$2,068.84			Jan 23,2025		-\$250.00	Admin Roger	1042
Jan 31, 2024	Ending Bal	\$536,873.94			Jan 29, 2025		-\$250.00	Admin Felicia	1043
					End bal Jan		\$800.00		
Feb 1, 2025	Beg Bal	\$536,873.94			Feb Beg 2025		\$800.00		
Feb 10, 2025	2nd qtr min lease	\$66,087.80	✓		Feb 6, 2025		\$66,087.80	Frm PTIF for Wayne Co reimburse	
Feb 28, 2025	interest	\$2,019.66			Transfer to PTIF		-\$66,087.80	2nd Qtr Min lease	1040
					Feb 3, 2025		-\$250.00	Admin Gil	
End Bal Dec		\$604,981.40					-\$250.00	Admin Joe	1041
					End Bal Feb 2025		\$300.00		
March 1, 2025	Beg Bal	\$604,981.40			March beg Bal		\$300.00		
March 31, 2025	Int	\$2,304.79			March End Bal		\$300.00		
March 31, 2025 End		\$607,286.19							
April 2025	Beg bal	\$607,286.19			April Beg Bal		\$300.00		
April 1	withdraw	-\$45,400.00	Fremont 15,400/Bick 31		April 1, 2025		\$45,400.00	Transfer frm PTIF	Fremont & Bick
April 4	withdraw	-\$13,770.00	Lyman part awinin!		April 4, 2025		\$13,770.00	Transfer frm PTIF	Lyman part awinin!
April 30	Int	\$2,026.54			Apr 8, 2025		-\$15,400.00	Reimb Wayne Co Fremont Park	1046
April 30, 2024	End Bal	\$550,142.73			Apr 9, 2025		-\$13,770.00	Lyman part awning	
					Apr 10, 2025		-\$30,000.00	Bicknell Town	1045
					April 25, 2025		\$59,510.54	Min lease 3rd qtr	1047
					April End Bal		\$59,810.54		
May 2025	Beg Bal	\$550,142.73			May Beg Bal		\$59,810.54		
May 1, 2025	withdraw	-\$4,500.00	Bick tree trim		May 1, 2025		\$4,500.00	Transfer PTIF	



**2025 Checks**

Jan 17, 2025 #1040	\$ 250.00	Admin Gil
Jan 17, 2025 #1041	\$ 250.00	Admin Joe
Jan 17, 2025 #1042	\$ 250.00	Admin Roger
Jan 17, 2025 #1043	\$ 250.00	Admin Felicia
Jan 17, 2025 #1044	\$ 250.00	Admin Colleen
Apr 3, 2025 #1045	\$ 30,000.00	Bicknell Town/ DUP
Apr 3, 2025 #1046	\$ 15,400.00	Wayne Co for Fremont Park
Apr 3, 2025 #1047	\$ 13,770.00	Lyman Town part of awning
May 5, 2025 #1048	\$ 4,500.00	Bicknell Town/Tree trim
May 6, 2025 #1049	\$ 25,383.00	Lyman Town part of awning
May 14, 2025 #1050	\$ 25.00	Entity Reg
May 14, 2025 #1051	\$ 3,605.00	Wayne Co Reimb2023 Audit
Jun 12, 2025 #1052	\$ 7,813.00	Lyman Town part of awning
Jun 26, 2025 #1053	\$ 8,002.50	Wayne Co reimb Teasdale Park
Jul 3, 2025 #1054	\$ 80,000.00	Wayne Co IT (part)
<b>Total Expenditures</b>	<b>\$ 189,748.50</b>	
Outstanding awards	\$ 200,000.00	Wayne Co EMS bldg
	\$ 20,000.00	Wayne Co IT pd \$80k July 2025
	\$ 23,034.00	Lyman Town pd 46,966
	<b>\$ 243,034.00</b>	