

**March 12, 2025**  
**Special Service District #1**

Gil opened the meeting of the Special Service District #1, welcomed all in attendance and established a quorum.

Attending: Gil Hunt Chairman, Board Members Joe Hiskey & Roger Brian, Clerk Felicia Snow, Treasurer Colleen Allen Absent.

Motion by Roger to approve the minutes from the meeting of December 11, 2024.

2nd by Joe

Approved

Others attending: Noreen Johnson, Ellen Anderson, Sharon Cowley, Daryl Peterson, Burke Torgerson

Reports from recipient awards -

Burke Torgerson - Lyman Town Mayor

Due to the weather elements, they had to hold off on the project. The ground is now mostly thawed and he is hoping the work will begin within the next week or so.

Financial review - Based on December 11, 2024 estimated budget

Felicia reported:	\$370,000 still outstanding awards
	\$162,140 unexpended money
	\$200,000 projected mineral lease for 2025
	\$18,000 interest
<b>2025 Budget set at:</b>	<b>\$750,140</b>
	<u>-370,000</u> above outstanding.
Balance	\$380,140

We have received 2nd quarter mineral lease money in the amount of \$66,087.80.

**APPLICATIONS**

We have 3 applications -

1: Bicknell Town Mayor sponsoring Bicknell/ Thurber DUP.

The DUP building is in need of repair. The request is to put on a new roof, fix some of the brick work and some structural work inside the building.

The DUP has raised \$7,000 toward the project.

Noreen suggested they ask for an additional \$10,000 to trim and remove trees.

They would like to improve the entire area the building is on. They do have electricity in the building and decorate it at Christmas.

Ellen reported that Bicknell takes care of the yard. The building is occasionally open for tours or Community use, but being in need of repair, it is rarely used.

Gil explained how the funding works and the requirement needed for the DUP to be sponsored by Bicknell Town.

They have 2 bids. One was for painting of the roof only.  
At that time, they realized they needed a new roof due to structural concerns.  
This bid is from David Moosman.  
Their request is for \$30,000.

2: Camp Geyser DUP / Wayne County

Request is for \$5,200 for maintenance for sprinklers, mowing, yard care and a porta pottie for the park.

Gil stated that previously, SSD#1 has given the County Parks (Fremont & Teasdale) \$4,000 each year. It was decided they need to apply in the same manner all other entities apply. This will also apply to dispatch for future awards.

3: Wayne County - Daryl Peterson - Ball fields

Wayne County has an opportunity to apply for a DNR grant for parks & recreation in the amount of \$238,325 to finish the ball fields. The required match is 20%. This is \$47,665. This would be to finish the ball fields located on the north side of the fair grounds.

Total applications requested \$82,865.

Roger suggested we have a written agreement between any governing body and the DUP's to make sure we are in compliance.

Motion by Joe to approve Bicknell Town/ Bicknell DUP \$30,000 for the roofing and structural repairs on the DUP building. Also to approve an additional \$10,000 for tree trimming and removal upon receipt of an agreement between the Town and the DUP.

2nd by Roger  
Motion Approved

Motion by Roger to approve a grant to Wayne County for the Fremont park for \$5,600 which will include a porta pottie for the park. \$5,200 will be sent to Fremont Camp Geyser with the remaining \$400 for the porta pottie. This will need to be billed to Wayne County for payment.

2nd by Joe  
Motion Approved

Motion by Joe to approve a grant to Wayne County for \$47,665 for the 20% match for a DNR grant for the ball fields.

2nd by Roger  
Motion Approved

Total awarded \$83,265 with a possible additional amount of \$10,000 for the Bicknell request for tree maintenance. This will be granted upon receipt of an agreement between Bicknell Town and the Bicknell DUP. (received agreement and add'l \$4,500 awarded based on bill amt).

The next SSD#1 meeting is scheduled for June 11, 2025 @ 10 AM.

Gil received an email from the State Auditor's office for training and asked if anyone else received this. Those needing this training can do it online.

Motion by Joe to adjourn the meeting

2nd by Roger

Meeting adjourned.

2025	SPECIAL SERVICE DISTRICT #1	Column 1	Column 2	Column 3	Column 4	Column 5	CACHE VALLEY BANK	Column 6	Column 7
		PTIF ACCT Balance							
	Jan 1, 2024	Beginning Bal	\$536,408.10			Jan 1, 2025 Beg bal	\$1,550.00		CK #
	Jan 28, 2025	withdraw	-\$1,604.00	UCIP membership		Jan 17, 2024	-\$250.00	Admin Colleen	1044
		interest	\$2,069.84			Jan 23, 2025	-\$250.00	Admin Roger	1042
	Jan 31, 2024	Ending Bal	\$536,873.94			Jan 29, 2025	-\$250.00	Admin Felicia	1043
						End bal Jan	\$800.00		
	Feb 1, 2025	Beg Bal	\$536,873.94			Feb Beg 2025	\$800.00		
	Feb 10, 2025	2nd qtr min lease	\$66,087.80			Feb 6, 2025	\$66,087.80	Frm PTIF for Wayne Co reimburse	
	Feb 28, 2025	interest	\$2,019.66			Transfer to PTIF	-\$66,087.80	2nd Qtr Min lease	
						Feb 3, 2025	-\$250.00	Admin Gil	1040
	End Bal Dec		\$604,381.40			End Bal Feb 2025	-\$250.00	Admin Joe	1041
							\$300.00		
	March 1, 2025	Beg Bal	\$604,981.40			March beg Bal	\$300.00		
	March 31, 2025	Int	\$2,304.79						
	March 31, 2025 End		\$607,286.19			March End Bal	\$300.00		
	April 2025	Beg bal	\$607,286.19			April Beg Bal	\$300.00		
	April 1	withdraw	-\$45,400.00	Fremont 15,400/Bick 3k		April 1, 2025	\$45,400.00	Transfer frm PTIF	Fremont & Bick
	April 4	withdraw	-\$13,770.00	Lyman part awning		April 4, 2025	\$13,770.00	Transfer frm PTIF	Lyman part awning
	April 30	Int	\$2,026.54			Apr 8, 2025	-\$15,400.00	Reimb Wayne Co Fremont Park	1046
	April 30, 2024	End Bal	\$550,142.73			Apr 9, 2025	-\$13,770.00	Lyman part awning	
						Apr 10, 2025	-\$30,000.00	Bicknell Town	1045
						April 25, 2025	\$59,510.54	Min lease 3rd qtr	1047
						April End Bal	\$59,810.54		
	May 2025	Beg Bal	\$550,142.73			May Beg Bal	\$59,810.54		
	May 1, 2025	withdraw	-\$4,500.00	Bick tree trim		May 1, 2025	\$4,500.00	Transfer PTIF	

2025	SPECIAL SERVICE DISTRICT #1	Column 1	Column 2	Column 3	Column 4	Column 5	CACHE VALLEY BANK	Column 6	Column 7
	May 1, 2025	3rd qtr min lease	\$59,510.54	✓		May 1, 2025	-\$59,510.54	to PTIF 3rd qtr min lease	
	May 7, 2025	withdraw	-\$25,383.00	part Lyman awning		May 7, 2024	\$25,383.00	Transfer PTIF	
	May 15, 2025	withdraw	-\$25.00	SSD#1 St renew		May 9, 2025	-\$25,383.00	Lyman part awning	1049
	May 15, 2025	withdraw	-\$3,605.00	2023 audit		May 13, 2025	-\$4,500.00	Blck tree trim	1048
	May 31, 2025	Int	\$2,213.21			May 15, 2025	\$3,605.00	Transfer PTIF	
						May 15, 2025	\$25.00	Transfer PTIF	
						May 16, 2025	-\$3,605.00	Wayne Co/ reimb 2023 audit	1051
						May End Bal	\$325.00		
	June 2025	Beg Bal	\$578,353.48			June Beg Bal	\$325.00		
	June 13, 2025	withdraw	-\$7,813.00			June 13, 2025	\$7,813.00	Transfer PTIF	
	June 25, 2025	withdraw	-\$8,002.50			June 18, 2025	-25	St Entity reg	1050
	June 30, 2025	int	\$2,106.27			June 18, 2025	-7813	Lyman Town part	1052
						June 25, 2025	\$8,002.50	Transfer PTIF	
						June 27, 2025	-\$8,002.50	Wayne Co/ Teasdale Park	1053
						June End Bal	\$300.00		
	July 2025	Beg Bal	564,644.25			July 2025 Beg	\$300.00		
	July 2, 2025	withdraw	-80,000.00	part Wayne Co f		July 2, 2025	\$80,000.00	Trans frm PTIF	
						July 3, 2025	-\$80,000.00	Wayne Co IT part	1054

2025 Checks				
Jan 17, 2025	#1040	\$	250.00	Admin Gil
Jan 17, 2025	#1041	\$	250.00	Admin Joe
Jan 17, 2025	#1042	\$	250.00	Admin Roger
Jan 17, 2025	#1043	\$	250.00	Admin Felicia
Jan 17, 2025	#1044	\$	250.00	Admin Colleen
Apr 3, 2025	#1045	\$	30,000.00	Bicknell Town/ DUP
Apr 3, 2025	#1046	\$	15,400.00	Wayne Co for Fremont Park
Apr 3, 2025	#1047	\$	13,770.00	Lyman Town part of awning
May 5, 2025	#1048	\$	4,500.00	Bicknell Town/Tree trim
May 6, 2025	#1049	\$	25,383.00	Lyman Town part of awning
May 14, 2025	#1050	\$	25.00	Entity Reg
May 14, 2025	#1051	\$	3,605.00	Wayne Co Reimb2023 Audit
Jun 12, 2025	#1052	\$	7,813.00	Lyman Town part of awning
Jun 26, 2025	#1053	\$	8,002.50	Wayne Co reimb Teasdale Park
Jul 3, 2025	#1054	\$	80,000.00	Wayne Co IT (part)
Total Expenditures		\$	189,748.50	
Outstanding awards		\$	200,000.00	Wayne Co EMS bldg
		\$	20,000.00	Wayne Co IT pd \$80k July 2025
		\$	23,034.00	Lyman Town pd 46,966
		\$	243,034.00	