

September 17, 2025

Special Service District #1

Chairman Gil Hunt opened the meeting at 10 am, welcomed all in attendance, and called the meeting to order with a quorum.

Those in attendance Gil Hunt Chairman & Roger Brian Board member, Felicia Snow Clerk and Colleen Allen Treasurer. Joe Hiskey excused

Others attending: Burke Torgerson

Motion by Roger to approve the minutes from the July 9, 2025 meeting.

2nd by Gil

Approved

REPORTS FROM GRANTEES:

Burke Torgerson - Lyman Town building Awning

The awning is finished. They think this is going to work out very well and it looks very nice. The did go over budget due to some changes of lighting in the building, increased costs for painting and metal siding.

The Board grant was \$70K. Lyman Town spent \$13K of their money to cover these additional costs.

Colleen reported on the status of the Wayne County IT project.

South Central is moving forward but it is slow. Colleen will contact South Central to get more info from them and encourage them to get the project finished along with the installation of the new server.

Financial review -

Colleen went over the bank statements (both PTIF & Cache Valley)

including interest and payments to Grantees leaving the following balances:

August PTIF \$ 503,934.26

August Cache Valley **\$50.00**

\$ -310,397.00 unexpended grants

\$ 193,537.26 Balance

Unexpended awards

\$200,000.00 Wayne Co EMS

\$ 20,000.00 Wayne Co IT

\$ 34,127.00 Wayne Co Server

\$ 40,000.00 Wayne Co Landfill

\$ 16,270.00 Torrey DUP 2nd half

\$310,397.00 Total

Felicia and Colleen will get together quarterly to make sure we are complying with the Auditor's requirements.

There was some discussion on the application for Dispatch. The application for it will come in sometime in December.

NEW APPLICATIONS

Burke Torgerson - Lyman Cemetery

They would like to put in new fencing around the cemetery.

It currently has old barbed wire fencing. There are cattle ranchers on all sides of the cemetery which is a problem with the cattle pushing on the fence and getting into the cemetery destroying some of the headstones, breaking sprinklers and making a mess.

The fencing they would like to put is called Continuous Fencing. It has a steel one rail across the top and steel posts with smaller pipe panels in between the steel posts..

The cemetery encompasses 27 acres of property.

They would fence the main existing fence around the headstone area not the entire acreage

The cost for the fencing is \$50,000

They can put 20% down and are requesting \$41,000 from the SSD#1.

The cattle guards are adequate. They just put in 2 new gates over them

Motion by Roger to grant Lyman Town \$41,000 for their fencing project for the cemetery.

2nd by Gil

Approved

Discussion on being cemeteries, burials, costs and requests from individuals wanting to be buried on their own property. The County currently does not have an Ordinance in place for this. This is becoming more popular and we have had several inquiries on it.

2026 Preliminary Budget discussion -

Felicia went over the Budget Worksheets

Some of our coding items need to be cleaned up to better fit our uses.

Many of the codes are not used. She will contact Caselle to see what can be changed.

le: there are 2 Admin fee's one is for the UCIP membership the other for board members

We will combine these into 1 code.

We will set a tentative budget of \$400,000

Tentative budget \$ 4,000 Audit

\$ 4,000 Admin (includes UCIP Membership)

\$ 100 Supplies

\$391,900 Funds Available

Total \$ 400,000

(This is with the assumption that we will get approximately \$229,463 mineral lease money, \$18,000 interest with \$152,537 carry over from 2025)

We will hold our next meeting on December 10, 2025 at 10 AM. This will be our Budget Hearing followed by our regular Special Service District meeting.

Motion by Roger to adjourn the meeting

2nd by Gil

Adjourned

2025	SPECIAL SERVICE DISTRICT #1	Column 1	Column 2	Column 3	Column 4	Column 5	CACHE VALLEY BANK	Column 6
	September 2025	Beg Bal	503,934.26			September 2025	\$50.00	
	Sept 30, 2025	Interest	1815.53			No transactions	\$0.00	
	Sept 30, 2025	End Bal	505,749.79			Sept 30, 2025	\$50.00	Ending Bal
	October 2025	Beg Bal	505,749.79			October 2025	\$50.00	
	10-3-2025	withdraw	-24,782.22			Oct 3, 2025	\$24,782.22	Transfer from PTIF
	10-3-2025	withdraw	-16,270.00			Oct 3, 2025	\$16,270.00	Transfer from PTIF
	10-17-2025	withdraw	-14,222.00			Oct 2, 2025	-\$16,270.00	Torrey /DUP 2nd half #1064
	Oct 31, 2025	Interest	1,670.07			Oct 3, 2025	-\$10,560.22	Landfill power washer #1065
	October 31, 2025	ENDING BAL	452,145.64			Oct 3, 2025	-\$14,222.00	Landfill 1/2 of purple bins #1066
						Oct 17, 2025	14,222.00	Transfer from PTIF
						Oct 30, 2025	-\$14,222.00	Landfill 2nd 1/2 purple bins #1067
						Oct 31, 2025	\$50.00	
	November 2025	Beg Bal	452,145.64			November 2025	\$50.00	
	11-7-2025	Land Exchange	6,844.27			11-13-2025	\$29,918.33	Min lease 1st qtr 2026
	11-14-2025	Mineral lease	29,918.33			11-13-2025	-\$29,918.33	transfer to PTIF
	11-30-2025	Interest	1,591.80					
	November 30, 2025	Ending Bal	490,500.04			November 30, 2025	\$50.00	Ending Bal