

1 November 13, 2025  
2 Council Meeting Minutes  
3 6:30 p.m. City Council Room

4 **Elected Officials**

5 Mayor Travis Mote  
6 Council Member Hulsey  
7 Council Member Christensen  
8 Council Member Mund  
9 Council Member Bodily

10

11 **Others Present**

12 Jeremy Kimpton, City Manager  
13 Chief Theron Fielding, Police Chief  
14 Jordan Harper, Police  
15 Diana Mund, Clerk  
16 Payden Vine, Public Works Director  
17 Madison Brown, City Planner  
18 Colt Mund, City Attorney

19

20 **Public**

21 Ken & Ruth Ormond  
22 Van Mund  
23 Diana Baker  
24 Doug Younger  
25 Amy Nielsen  
26 Sharon Newlin  
27 Lynn Murphy  
28 Brian Papworth  
29 Taylor Brimberry  
30 Kalisa Brimberry  
31 Peter Rona  
32 Jessica Richards  
33 Chris Richards  
34 Mayor DJ Bott  
35 Derek Oyler  
36 Tom Kotter  
37 Amy Hugie

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39 **Call to Order**

40 The meeting was called to order at 6:30 PM. Council Member Christensen gave the  
41 invocation, followed by Council Member Mund leading the Pledge of Allegiance. No  
42 conflicts of interest were declared by council members.

43 **Open Comment Period**

44 Sharon Newlin (55 South Main) addressed the council regarding item 5f (telecommunications  
45 franchise agreement). She expressed concerns about telecommunications lines running

1 through private backyards for approximately nine blocks. She explained the copper cables  
2 had been installed about 100 years ago, and more recently, fiber optic and steel cables were  
3 wrapped around them.

4 Ms. Newlin raised several concerns including:

- 5 • The low height of cables (14 feet) which restricts development and large equipment  
6 access
- 7 • The lack of Utah-based contractors doing inspections (she noted California  
8 contractors were used recently)
- 9 • The absence of easement rights for these lines on private property
- 10 • The lack of revenue for the city or compensation for property owners
- 11 • The potential liability issues with deteriorating infrastructure

12 She mentioned that FCC regulations changed in July 2025 to allow more than one attachment  
13 on highway poles, which would make it possible to relocate these lines from private  
14 properties to public rights-of-way. She suggested the city should charge a fee for  
15 telecommunications companies to operate in Willard, as other towns do, and include  
16 provisions for removal of unused lines.

17 Amy Nielsen added that there are no easement rights for these telecommunications lines on  
18 their properties.

## 19 **Planning Commission Report**

20 Commissioner Ormond reported that the Planning Commission discussed the Canyon Bay  
21 subdivision's MPC proposal. Eight residents spoke in favor of half-acre lots, though  
22 Commissioner Ormond noted that very few of the proposed lots were actually half-acre. The  
23 commission postponed a decision, requesting the developer to redesign and return with a new  
24 proposal.

25 He also mentioned there was discussion about Dorothy Call's ADU (Accessory Dwelling  
26 Unit) CPU application. The commission decided to verify if anyone was currently living in  
27 the house before making a decision.

## 28 **Presentation/Discussion by Mayor DJ Bott & Derek Oyler with Brigham 29 City regarding EMS and Fire Services**

30 Mayor DJ Bott, along with Brigham City Administrator Derek Oyler, Finance Director Tom  
31 Kotter, and Assistant Fire Chief Jeremy Poppleton, presented information about EMS and fire  
32 services in the area.

33 Derek Oyler clarified that a countywide feasibility study for consolidation was paid for by  
34 Box Elder County, not Brigham City as had been previously reported. He explained that the  
35 study suggested creating two special service districts (north and south) for fire and EMS in  
36 the long term but emphasized this would be a gradual process requiring significant planning.

37 In the meantime, he discussed the need for interlocal agreements. He stressed that "Brigham  
38 City Fire Department needs Willard City" and hoped Willard feels they need Brigham City's  
39 Fire Department as well. He explained that Brigham City is facing financial challenges in  
40 providing ambulance service outside its corporate limits.

1 Tom Kotter presented financial data showing:

2     ● Brigham City's fire/EMS expenses of approximately \$5 million with revenue of \$1.8  
3         million, creating a \$3.2 million subsidy

4     ● Equipment costs have risen dramatically (ambulances that cost \$184,000 in 2018 now  
5         cost over \$300,000; fire engines increased from \$333,000 to over \$1.1 million in just  
6         21 years)

7     ● Personnel costs have increased as the department transitioned to full-time staffing

8 He outlined their proposed allocation formula for sharing costs (50% based on population,  
9 25% on service demand, 25% on assessed value), which would result in Willard's share being  
10 approximately \$325,000 annually. Alternatively, without an agreement, Brigham City would  
11 bill for each response: \$2,350 per fire call and \$2,250 per EMS call, potentially totaling  
12 \$554,000 for Willard based on last year's call volume.

13 The council discussed how these figures would be offset by charges when Willard Fire  
14 Department responds to Brigham City. Mayor Mote mentioned the city's plans to bring their  
15 own ambulance service online and noted ongoing talks with the county about better financing  
16 options for emergency services.

17 **New Business**

18 **Consideration and possible approval of Ordinance 2025-10 revisions to the**  
19 **Recreational Vehicles and Recreational Vehicle Parks Code, Section 24.92 of**  
20 **the Willard City Zoning Code**

21 City Manager Kimpton noted that revisions requested at the previous meeting had been made,  
22 including adjustments to the fee schedule that incorporated extension application fees. The  
23 council discussed the ordinance and application process.

24 Motion: Councilman Mund moved to adopt Ordinance 2025-10. Councilman Bodily  
25 seconded the motion. The motion passed 4-1, with Councilman Hulsey voting against.

27 **Discussion/Approval of Resolution 2025-16 The Willard City Privacy**  
28 **Program Policy**

29 City Manager Kimpton explained that the policy is a template from the state website that  
30 needs to be adopted by year-end as part of Utah's cybersecurity and data privacy laws. He  
31 mentioned that Utah is leading the nation in this area and that this policy is just the beginning  
32 of more requirements to come. He noted his new title as Chief Administration Officer (CAO)  
33 for this program.

34 Motion: Councilman Braegger moved to approve Resolution 2025-16. Councilman  
35 Christensen seconded the motion. The motion passed unanimously.

36 **Discussion/According Resolution 2025-17 regarding updated fee schedule**

37 The council discussed updates to the fee schedule to include the \$200 extended stay fee for  
38 RV parks. Councilman Christensen asked how the fee was determined, and City Manager  
39 Kimpton explained it was based on estimated administrative costs, potential law enforcement  
40 involvement, and animal license verification. The council also identified a discrepancy with

1 water impact fees appearing twice in the document and agreed to remove the entry from the  
2 building section.

3 Motion: Councilman Mund moved to adopt Resolution 2025-17 with the amendment of  
4 removing the water impact fee from the building section. Councilman Braegger  
5 seconded the motion. The motion passed unanimously.

6 **Discussion Regarding Placement of Coke Vending Machine for Mr. Rona**

7 The council discussed the placement of a Coke vending machine owned by Mr. Rona. They  
8 discussed the need for an agreement outlining liability and expectations, as well as  
9 determining the appropriate location, with the Bowery being the preferred site. Concerns  
10 were raised about securing the machine, access to electricity, and potential conflict with  
11 Bowery rentals.

12 The council directed City Manager Kimpton to work with Mr. Rona on an agreement that  
13 would address these concerns and specify that Mr. Rona would be responsible for any  
14 electrical costs and securing the machine properly.

15 **Discussion and Appointment of City Attorney to replace Colt Mund**

16 Mayor Mote reported that he and City Manager Kimpton had interviewed candidates referred  
17 by Attorney Colt Mund and recommended Attorney Amy Hugie as the most qualified to  
18 serve as city attorney. He noted that if confirmed, they would enter into an agreement similar  
19 to what they had with Attorney Mund, with the same pay range and increases.

20 Motion: Councilman Mund moved to confirm the mayor's appointment of Amy Hugie as city  
21 attorney. Councilman Braegger seconded the motion. The motion passed unanimously.

22 Ms. Hugie briefly addressed the council, expressing her excitement to serve Willard City,  
23 where she has lived since 2009.

24 **Discussion and Approval of the Telecommunications Franchise Agreement**

25 City Planner Brown clarified that Andy Emerson from Forge Fiber, who presented at the  
26 previous meeting, did not submit a map of lines as requested and therefore was not  
27 presenting. The agenda item was for Brian Papworth with Senawave.

28 Mr. Papworth explained that his company is a local Salt Lake-based internet service provider  
29 selected by the state to extend network service to underserved areas in Northern Wasatch  
30 Front through the BEAD program. He emphasized that they use local employees and would  
31 be installing their own fiber lines to connect residents in underserved areas that traditional  
32 providers haven't reached.

33 The council discussed concerns about digging up the city after recent disruptions by other  
34 telecommunications companies. Mr. Papworth assured them that he personally oversees  
35 restoration work and would ensure proper cleanup. When asked about their timeline, he  
36 indicated they were approximately six months away from starting, still in the planning  
37 process.

38 The mayor requested that Mr. Papworth send visual plans of their proposed routes for the  
39 council to review at their next meeting, which would be in December due to the  
40 Thanksgiving holiday.

41 **Minutes**

1 The council reviewed the October 23, 2025, minutes, noting several corrections:

2     ● On page 3, line 12, changing "I" to "Mark Silva" regarding the RV Park management.

3     ● Correcting an attribution error where a statement about the Wasatch Regional Council

4         was incorrectly attributed to Councilman Bodily when it was made by Mayor Mote.

5     Motion: Councilman Bodily moved to approve the minutes with the corrections

6         annotated. Councilman Mund seconded the motion. The motion passed unanimously.

7 **Department Reports**

8 **Public Works**

9 Public Works Director Vine reported that they had built an adapter for the post pounder and

10 would be renting one next week to install posts on the flat-ground areas. He mentioned they

11 would mark the posts to indicate depth and would be trying out the equipment soon.

12 **Police Department**

13 Chief Fielding reported they had hired a new officer who would graduate from the police

14 academy on December 5th. He also mentioned they were testing new body cameras and

15 thanked the council for providing them.

16 Mayor Mote mentioned he had met the new officer, Tyler Prange, via video and said he

17 seemed like a good addition to the department.

18 **Fire Department**

19 Chief Mund expressed frustration with Brigham City's presentation, feeling they implied

20 Willard's fire department was unprepared or uninformed. He stated that Willard already knew

21 about the August 2027 ambulance regulation changes before Brigham City did.

22 He informed the council that after January 1, Willard firefighters would not be responding to

23 Brigham City for fires, even with an agreement, due to deteriorated relations. He disputed

24 Brigham City's claims about response frequency, stating they were "self-dispatching" and that

25 Willard rarely needs their assistance.

26 Chief Mund emphasized that Willard's volunteer fire department provides tremendous value

27 that isn't recognized in these discussions. He noted that Brigham City had previously

28 dismissed 80 volunteers when transitioning to full-time staff, which he viewed as a mistake

29 since volunteers provide essential support.

30 Mayor Mote agreed that the focus should be on what's best for Willard, how to service South

31 Willard, and negotiating appropriately with the county and neighboring communities. He

32 stated his support for moving forward with Willard's own ambulance service to maintain self-

33 sufficiency.

34 **Council Member Reports**

35 Council members had brief reports. Councilman Christensen inquired about the Inland Port

36 meeting, and Mayor Mote confirmed Willard had been approved for Inland Port designation.

37 The mayor mentioned there had been interest from companies but no specific details yet.

38 Councilman Christensen expressed concern about potential industrial developments taxing

39 the sewer system capacity.

- 1 Mayor Mote also discussed open space requirements in MPCs (Master Planned
- 2 Communities), noting that there seemed to be confusion about what constitutes acceptable
- 3 open space. He mentioned he had met with a developer to address Planning Commission
- 4 concerns and would be discussing open space easements at the next Planning Commission
- 5 meeting to help establish clearer guidelines.
- 6 City Manager Kimpton reminded everyone about the council meeting scheduled for Tuesday
- 7 to canvass votes, which would begin at 6:00 PM, not 6:30 PM.
- 8 The meeting adjourned at 9:00 PM.

