



City Council Meeting/Work Session

Minutes

Tuesday, November 25, 2025 at 7:00 pm

Attendees: Mayor Bayley Hedglin, Councilmember Kirk Crowley, Councilmember Ron Skinner, Councilmember Nathan Chamberlain, Councilmember Kevin Dunn, Councilmember George Rice, City Manager Kaeden Kulow, Assistant City Manager Megan Gallegos, City Recorder Melissa Gill (Excused)

Monticello City Council Meeting

Meeting Location: Hideout Community Center 648 S Hideout Way

1. Call to Order

Minutes:

Mayor Hedglin called the Monticello City Council meeting to order at 7:00 pm. The following visitors were present: Talia Hansen, Tom Wigginton, County Administrator Mack McDonald, Debra McKee, Shane Brewer, and Representatives of Airbuild, John Bucur and Ejike.

2. Invocation/Opening Remarks/Pledge of Allegiance

Minutes:

Mayor Hedglin invited members of the audience and Council to offer an invocation. An invocation was given by Councilmember Rice. Mayor Hedglin led all present in the Pledge of Allegiance.

3. Public Comment

Minutes:

There was no public comment.

4. Consider for Approval: Letter of Support for the Southeastern Association of Local Governments (SEUALG) Brownfields Grant (discussion/action)

Minutes:

City Manager Kulow provided a brief explanation regarding the letter of support requested. MOTION to approve the letter of support for the Southeastern Association of Local Governments was made by Councilmember Crowley and seconded by Councilmember Dunn. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

5. Airbuild Presentation (discussion)

Minutes:

John Bucur of Airbuild presented a PowerPoint presentation outlining how his company converts wastewater into biochar, stating it could be a source of revenue for the City. He highlighted the project Airbuild is currently working on in Green River, UT. Bucur further stated that should they build a site in Monticello City, they would provide job positions for the community. The amount would depend on the scope and size of the facility. There was a great deal of discussion regarding this agenda item between the Councilmembers, Ejike, Hansen, and Bucur.

MOTION to move agenda item 8 forward was made by Councilmember Rice and seconded by Councilmember Chamberlain. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

6. Review Interlocal Agreements with San Juan County (discussion)

a. Resolution 2025-12 Interlocal Cooperation Agreement Between City of Monticello And San Juan County For Building Inspector Services (discussion)

Minutes:

Kulow provided an update on the status of the Building Inspection Services agreement. He stated that it will be moving from an Interlocal Agreement to a Service Agreement. It will be brought back to the Council for discussion and approval.

b. Interlocal Cooperation Agreement Between City of Monticello and San Juan County for Justice Court Services (discussion)

Minutes:

Kulow informed the Council that he was working on negotiations with San Juan County regarding the Monticello Justice Court.

7. Consider for Approval: Building Permit Fee Reduction for San Juan County Public Safety Building (discussion/action)

Minutes:

Gallegos provided a general permit overview and fee breakdown for the San Juan County Public Safety Building. The total building permit fee is \$70,183.75 with \$130.00 in administrative plan review time and \$701.84 in state fees. County Administrator, Mack McDonald, explained that the project was over budget due to unforeseen circumstances and requested the Council to allow a reduction of the building permit fee.

MOTION to waive \$65,000.00 of the building permit fee allowing City Staff to review and determine how much more could be waived accounting for future administrative and inspection fees was made by Councilmember Crowley and seconded by Councilmember Skinner. The motion passed unanimously.

The remaining amount of building permit fees will be addressed at the December 9, 2025, meeting.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

8. Monticello Economic Blueprint (discussion)

Minutes:

Kulow provided a brief introduction to the Monticello City Economic Blueprint. He stated that the motive of the meeting was to walk through the plan and get input from the Council as to how they would like to move forward.

August Granath, with the Center for Rural Development at the Governor's Office of Economic Opportunity, joined via phone and provided a PowerPoint presentation to the Council. During the presentation, Granath provided an overview of what the blueprint was and who was involved with the development of it.

Granath presented goals for the City and are as follows:

- 1) Maintain and improve infrastructure necessary for economic development.
- 2) Continue to provide essential city services.
- 3) Invest in quality of life for residents and quality of experience for visitors.
- 3) Implement the Monticello City Rural Economic Blueprint.

9. Consider for Approval: Utility Deposit Refunds (discussion/action)

Minutes:

Kulow informed the Council that the remaining amount of deposit refunds due to the Citizens of Monticello who have had their accounts for over 12 months with no late payments was \$26,795.00. He stated he would like to reimburse all deposits due so the City could run deposit refunds in January of each year.

MOTION to approve the deposit refunds was made by Councilmember Chamberlain and seconded by Councilmember Skinner. Councilmembers Dunn, Rice, Chamberlain, and Skinner voted aye while Councilmember Crowley abstained. The motion passed 4-0.

Vote results:

Ayes: 4 / Nays: 0 / Abstains: 1

10. Consider for Approval: Award \$5000.00 to Grand Water and Sewer for Rainmaker Project (discussion/action)

Minutes:

MOTION to deny the award of \$5,000.00 to Grand Water Sewer for the Rainmaker Project was made by Councilmember Crowley and seconded by Councilmember Skinner. The motion passed unanimously.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

11. Additional Signage on Hwy 191 and Hwy 491 (discussion/action)

Minutes:

Kulow provided an update on the conversations he has had with UDOT regarding the additional signage requested by the Council for Hwy 191 and Hwy 491. Council members asked questions for clarification. Kulow further suggested the City add digital

feedback signs which would run \$5,000.00 to \$6,000.00 each. The agenda item will be returned at a future meeting.

12. Follow Up Items (discussion)

Minutes:

There were no follow up items.

13. Administrative Communications

Minutes:

The Citizen of the Year letters were introduced. Gallegos stated the Mayor would choose who would be awarded and let Gallegos know. Kulow reported the employee Christmas bonuses would be processed. Canceling December 23, 2025 meeting was discussed. Gallegos informed the Council that Christmas lights will be put up in Veterans Park Saturday the 6th at 10 am and that the community movie nights are going well. She reminded all present of the Christmas Festival.

14. Consider Upcoming Agenda Items (action)

Minutes:

Wildlife Plan - Meeting Schedule 2026 - Audit Review - Additional Signage - County Building Permit - Cancel 12.23.25 City Council Meeting

15. Adjournment (action)

Minutes:

MOTION to adjourn was made by Councilmember Chamberlain and seconded by Councilmember Skinner. The motion passed unanimously, and Mayor Hedglin adjourned the meeting at 9:04 pm.

Vote results:

Ayes: 5 / Nays: 0 / Abstains: 0

AUDIO FILE

<https://soundcloud.com/user-250815044/2025-11-25-city-council>

NOTICE OF SPECIAL ACCOMMODATIONS

THE PUBLIC IS INVITED TO ATTEND ALL CITY MEETINGS In accordance with the Americans with Disabilities Act, anyone needing special accommodations to attend a meeting may contact the City Office, 587-2271, at least three working days prior to the meeting. City Council may adjourn to closed session by majority vote, pursuant to Utah Code §52-4-4 & 5. The order of agenda items may change to accommodate the needs of the City Council, the staff, and the public.