



# APPROVED MINUTES

## November 2025 BOARD MEETING MINUTES

The regular board meeting of the Piute County School District Board of Education was held on **November 11, 2025** at the Piute County Courthouse in Junction, Utah. Teresa Morgan called the meeting to order at **3:34 P.M.** Present was Teresa Morgan, Neccia Dalton, Erin Jensen, and Rick Dalton. Jeremy Pearson was absent. Also present was Superintendent Koby Willis and Business Administrator Dallas Sylvester. Guests at the meeting were: Mckell Randall, Shauna Bagley, Julie Mayo, Janette Lee, Russ Lee, and Jeri Sylvester.

**Present online was:** Hunter Tanner, Carson Westwood, Priscilla Morgan, and Heather Fautin.

**Work Meeting:** The board met before the normal meeting to hold a work meeting to go over the elementary school construction budgets.

### Opening Remarks:

- President Teresa Morgan welcomed everyone to the meeting. After the pledge of allegiance was recited, opening remarks were given by Rick Dalton.

### Program Reports:

- **Volleyball Program**
  - Mckell Randall gave the board a report on the volleyball program.
  - She mentioned that the varsity team started off slow, but was able to finish in 6th place at state.
  - Mckell mentioned that she has been trying to implement a family-type culture amongst the team.
  - Mckell explained that she has focused on consistency this year.
  - Mckell mentioned that she would like to focus more on the youth programs in the community in order to build up the high school program.
- **Food Services Program**
  - Julie Mayo presented the school board with the food services program report.
  - Julie mentioned that she and other cooks in the district went to a food services training up north this summer.
  - Julie explained to the board how she and other cooks in the district have been implementing federal food services rules in the schools.
  - Julie mentioned that the high school does food counts each day and tries to eliminate waste.

- She mentioned that the schools are working on improving the production sheets for meals cooked.
- Julie explained to the board what qualifies as a reimbursable meal.
- Julie mentioned that there are about 16 different meals that are offered at the high school currently.
- Dallas Sylvester mentioned to the board that the food expenses at the high school have decreased dramatically this year and commended Julie for that.

### **Public Comments**

- President Teresa Morgan turned the time over to the public for public comment.
- Superintendent Willis asked Principal Lee about the results of the Circleville Elementary School mascot survey that was just done during the Fall Festival.
- 21 people took the survey.
- 15 wanted to change to the junior T-Birds.
- 6 wanted to keep the stallions.
- Teresa Morgan mentioned that a lot of people want to switch to the junior T-birds mascot, but they want to design a better logo.

### **Business Items:**

- **Elementary Schools Construction Update**
  - Superintendent Willis presented the board with an update on the construction of the elementary schools.
  - Superintendent Willis mentioned that the schools are a little ahead of schedule due to the nice weather.
  - The block crew will move the crane to Marysville in the next couple weeks.
  - The steel rafters are starting to go in at Circleville Elementary.
- **Softball Field Construction Update**
  - Superintendent Willis gave the board an update on the construction of the softball field.
  - The framing for the dugout roofs is completed.
  - Road-base dirt is being added behind the outfield fence.
  - Once the electrician is finished, the tin will be installed on the roofs of the dugout.
  - The only cement pad left to pour is for the batting cage.
- **Safe Schools Policies Revisions 2nd Reading**
  - Superintendent Willis presented the safe schools policies revisions for the second readings of each policy.
  - The policies reviewed include policies: 4100,4101,4102,4103,4104.
  - The policies will all be reviewed again at the next meeting for the third reading.
- **One-Time Salary Adjustment**
  - Dallas Sylvester presented the board with the holiday bonus proposals.
  - The school district budgeted \$80,738 for salary adjustments this year.
  - Dallas Sylvester presented different options for the bonuses and the associated costs
  - The proposal will also include paying a bonus to substitutes who have consistently worked for the school district in the last year.

- Rick Dalton made a motion to approve a holiday bonus of \$32.50 per contracted hour per employee. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **Legislative Educator Support Staff Bonuses**
  - Dallas Sylvester presented the school board with the legislative educator support staff bonuses.
  - State legislation was passed last year to provide bonuses for classified employees. The amount of the bonus is \$1,000 for 1 FTE and is prorated for part-time employees.
  - All classified employees qualified for the bonus other than the district office staff.
  - Dallas Sylvester mentioned that if the board decided to include the district office support staff in the bonuses, they would have to be paid out of district funds.
  - The bonuses will be paid on the November payroll.
  - Neccia Dalton made a motion to approve the legislative educator support bonuses as presented and also include the four district office staff members as part of the bonus to be paid out of district funds. Rick Dalton seconded the motion. Motion passed by unanimous vote.
- **Policy #2048 Postpartum and Parental Leave Policy 2nd Reading**
  - Superintendent Willis presented policy #2048, Postpartum and Parental Leave for the second reading.
  - The most important item in the policy is that mothers will now receive 6 weeks of paid leave for maternity leave.
  - Neccia Dalton made a motion to suspend the third reading of Policy #2048, Postpartum and Parental Leave and approve it on the second reading. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **National School Boards Association Conference 2026**
  - The school board deliberated whether or not to attend the national school boards association conference in April of 2026.
  - The school district budgeted for the school board to attend the conference this year.
  - Erin Jensen made a motion to have the board attend the national school boards association conference in April 2026 in San Antonio. Rick Dalton seconded the motion. Motion passed by unanimous vote.
- **2026-2027 School District Calendar 1st Reading**
  - The school board reviewed the initial draft of the school district calendar for 2026-2027 for the first reading.
  - The calendar will be revisited in upcoming school board meetings.
- **Approval of Minutes and Vouchers**
  - Neccia Dalton made a motion to approve the October meeting minutes, the October payroll, the October revenues, and district vouchers 26000267-26000362. Erin Jensen seconded the motion. Motion passed by unanimous vote.
- **New Hires, Assignments, and Reassignments**
  - No new hires to approve.

**Information Items:** None

**Executive Session :** at **5:04 p.m.** Erin Jensen made a motion to move into executive session for the Discussion of the Character, Professional Competence, or Mental Health of an Individual. Rick Dalton seconded the motion. Each individual board member was in favor of moving into executive session. Erin Jensen voted aye, Teresa Morgan voted aye, Rick Dalton voted aye, Neccia Dalton voted aye. Jeremy Pearson was absent.

- The school board entered the executive meeting at **5:04 P.M.**
- The school board left the executive meeting at **5:59 P.M.**

### **Adjournment**

- At **5:59 P.M.** Erin Jensen made a motion to adjourn the **November 11, 2025** meeting of the school board. Rick Dalton seconded the motion. Motion passed by unanimous vote.