



**MEETING MINUTES**  
**WEBER FIRE DISTRICT - BOARD OF TRUSTEES**  
**DECEMBER 9, 2025**

**Weber Fire District Board of Trustees - Meeting Agenda:**

Board Members in Attendance:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Boyd Ferrin, Treasurer	Y
Gordon Cutler	Y	Val Heiner	Y	Ryan Hill	Y
Jim Truett	Y	Scott Van Leeuwen	Y	Rob Vanderwood	Y
David Yonan	Y				

Administration Members in Attendance:

Britt Clark, Chief	Y	Jared Taylor, Deputy Chief	Y	David Reed, Deputy Chief	Y
Cody Draheim, Div. Chief	Y	‘Andrea Fiske, FSM/Clerk	Y	Jolene Whipple, Office Mgr.	Y
Amy Hugie, Attorney	N				

1. Call to Order – Kevin at 5:32 p.m.
2. Pledge of Allegiance - Ryan
3. Invocation - Val
4. Public Comments - None
5. Approval of Minutes – November 11<sup>th</sup> and 18<sup>th</sup>, 2025
  - Motion to approve by Jim
  - Second by Boyd
  - All in favor, none opposed
6. Discussion and Action on the Following Resolutions:
  - Resolution 19-2025 – A resolution approving and reestablishing the annual meeting schedule for the Board of Trustees of the District for the calendar year of 2026 and providing for an effective date.
    - Motion to approve by Jim
    - Second by Boyd
    - All in favor, none opposed
  - Resolution 20-2025 – A resolution approving member contributions to the Utah Retirement Systems contributory retirement plan FY 2026-2027; and setting an effective date.
    - ‘Andrea explained that URS increased the member contribution rate by 1.25% for Firefighters. This is an adjustment from the rates approved in June. Recommends the pick-up – it has been adjusted in the budget.
    - Chief Clark explained that Tier 1 employees don’t pay into the retirement system, so it is important to keep it even. It’s a great retention tool.
    - Motion to approve the URS contribution rates and pick up full member contributions by Boyd
    - Second by Val

Roll Call Vote:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Boyd Ferrin, Treasurer	Y
Gordon Cutler	Y	Val Heiner	Y	Ryan Hill	Y
Jim Truett	Y	Scott Van Leeuwen	Y	Rob Vanderwood	Y
David Yonan	Y				

7. Discussion and approval of the Fraud Risk Assessment

- Presented by 'Andrea'
- The Audit Committee met with 'Andrea and Chief Clark to discuss and complete the Fraud Risk Assessment.'
- The committee review the policies and other items on the risk assessment checklist – scored 395, a perfect score.
- Motion to approve the Fraud Risk Assessment made by Mike
- Second by Gordon
- All in favor, none opposed

8. **Public Hearing:**

- Resident(s) wishing to comment on the following items will be allotted three (3) minutes to address the Board of Trustees.
- Motion to open the public hearing made by Scott at 6:00
- Second by Mike
- All in favor, none opposed
  - Public Hearing for the Amended 2025 Budget
  - No public comments
- Motion to close the public hearing made by Boyd 6:01
- Second by Rob
- All in favor, none opposed
- Motion to open the public hearing made by Mike 6:02
- Second by Scott
- All in favor, none opposed
  - Public Hearing for the Tentative 2026 Budget
  - No public comments
- Motion to close the public hearing made by Mike 6:02
- Second by Gordon
- All in favor, none opposed
- Motion to open the public hearing made by Gordon 6:03
- Second by Boyd
- All in favor, none opposed
  - Public Hearing for the Intent to Increase Fees
  - No public comments
- Motion to close the public hearing made by Jim 6:04

- Second by Val
- All in favor, none opposed
- Adjourn Public Hearing
- Motion to close the public hearing made by Boyd
- Second by David
- All in favor, none opposed

9. Discussion and approval of the 2025 Amended Budget – Resolution 21-2025, a resolution amending the district budget of CY/FY 2025, together with its associated forms, schedules and attachments, and providing that this shall take effect immediately upon its adoption and posting.

- ‘Andrea commented that there have been a few adjustments to budget to align with actual expenditures and revenues.
- Motion to approve by Boyd
- Second by Val

Roll Call Vote:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Boyd Ferrin, Treasurer	Y
Gordon Cutler	Y	Val Heiner	Y	Ryan Hill	Y
Jim Truett	Y	Scott Van Leeuwen	Y	Rob Vanderwood	Y
David Yonan	Y				

10. Discussion and approval of the 2026 Tentative Budget – Resolution 22-2025, a resolution adopting the tentative budget, together with its associated forms, schedules, and attachments, for Weber Fire District for the fiscal year from January 1, 2026 to December 31, 2026; adopting pay, compensation and staffing plans and schedules for employees and appointed and elected officials; ratifying and adopting the District’s administrative policy; and providing that this shall take effect immediately upon its adoption and posting.

- ‘Andrea reiterated that we are adopting a budget that this includes an increase of \$2,956,000/year in lease payments for the completion of two fire stations, a training facility and offices.
- Motion to approve by Mike
- Second by Gordon

Roll Call Vote:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Boyd Ferrin, Treasurer	Y
Gordon Cutler	Y	Val Heiner	Y	Ryan Hill	N
Jim Truett	Y	Scott Van Leeuwen	Y	Rob Vanderwood	Y
David Yonan	Y				

11. Discussion and approval – Resolution 23-2025, a resolution amending and prescribing new fees for fire prevention, fire and EMS standbys, permits, specialized services, cost recovery, documents, and other fees charged to an individual for specific and individualized services.

- Chief Clark explained that the new fees better align to other entities.
- Kevin clarified that this does not include impact fees.
- Gordon asked if a study had been done to raise the fees at the rate of inflation every year? Chief Clark answered that we don't pay for a study but compare to other entities every few years.
- Motion to approve by Dave
- Second by Val

Roll Call Vote:

Kevin Ward, Chair	Y	Michael Hancock, Vice Chair	Y	Boyd Ferrin, Treasurer	Y
Gordon Cutler	Y	Val Heiner	Y	Ryan Hill	Y
Jim Truett	Y	Scott Van Leeuwen	Y	Rob Vanderwood	Y
David Yonan	Y				

12. Administration Report - this item was covered before the public hearings

- Chief Clark – Thanks to the board, this has been a busy year, great support of the board, thanks to the staff.
- Chief Reed – Dan Mortensen is retiring; he is going to a private equity firm
- ‘Andrea – Thanks, it's been a great year, it's been crazy, but we've accomplished a lot. Can't wait to see how things play out next year.
- Chief Taylor – Amazing things are happening. Great candidates for promotional opportunities. Thanks everyone.
- Chief Draheim – New A63 has arrived, it will be in-service tomorrow.
- Jolene – Merry Christmas and Happy New Year.

13. Board Presentations

- Kevin – Thank you to the staff. This was the right time to make these changes; thanks to those who took the time to attend the Open Houses. WFD tried to have a lot of transparency with these projects. Need to take care of our citizens in a fiscally responsible manner. It's Scott's last meeting, Gordon and Boyd have asked to be reappointed to the board. Thanks Scott (the Icon) for your service to the district. After retirement, this is my fire affiliation.
- Scott – I've said enough.....
- Dave – This is a historic period of time; honored to be on the board. Great decisions have been made for our citizens.
- Val – (Donned a hat) Hats off to Scott. He was elected after retiring for OFD. This has been a fun ride. Admin puts in a terrific amount of time and effort.
- Boyd – Ditto to Retired Chief Ward's comments. This has been the highlight of his service – serving on this board.
- Mike – This has been a great ride.

- Gordon – Commended the Admin Team, thanked Chief Reed and Chief Clark for explaining HB 48 to their staff.
- Jim – Served for 15 years on the Board. Great to be on top; evolution of the District.
- Rob – Appreciates being on the board. Thanks to the crews for the support at the Christmas event. Loves being involved.
- Ryan – Everything has been said.
- Chief Clark commented that Ogden Valley City will have a seat on the board.

#### 14. Adjournment

- Motion to adjourn made by Mike
- Second by Boyd
- All in favor, none opposed
- Adjourned at 6:34

The next Regular Meeting is Tuesday, January 13<sup>th</sup>, 2026, at 5:30 p.m.

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Kevin Ward, Chair

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Boyd Ferrin, Treasurer