

**Southwest Mosquito Abatement and Control District
Board of Trustees Meeting**

November 13, 2025

The Southwest Mosquito Abatement and Control District Board of Trustees meeting was held on November 13, 2025, at the Mosquito Abatement District building at 1460 South Sandhill Dr., Washington City. Chair Jarett Waite convened the meeting at 4:05 pm.

Present:

Lawrence Barlow, Hildale
Bart Merrill, Enterprise
Todd Sands, Toquerville
Jarett Waite, Santa Clara
Darren Prince, La Verkin
Doneva Hecker, New Harmony
Jay Lee, Virgin
Mike Scott, Ivins
Nanette Billings, Hurricane

Excused:

Danielle Stirling, Leeds
Bret Henderson, Washington City
Jay Sandberg, St. George
Victor Iverson, Washington County
Jenna Vizcardo, Apple Valley

Administration:

Sean Amodt, SWMACD District Admin
Karen Noffsinger, SWMACD Office & HR Admin
Kesler Hansen, SWMACD Operations Admin

Electronic (Google Meet):

Pat Campbell, Springdale
Michael Evenson, Rockville

Item #1: Roll Call

Roll call was done for those present in the office and online. No public was present in person or online. The meeting was called to order at 4:05 pm by Chair Jarett Waite.

Item #2: Approval of Minutes

The draft minutes from the August 14th meeting were reviewed. Nanette Billings made a motion to approve the minutes for August 14th, 2025; Jay Lee seconded the motion. All in attendance voted "Aye".

Item #3: Budget Items

Karen Noffsinger presented the authorization of expenses through September. The District ended September at 64.7% of the budget spent for the year. Karen also shared the balances for the PTIF accounts. The general fund had a balance of \$598,240.09 and the capital facilities fund had a balance of \$1,088,775.51 as of September 30th. Bart Merrill made a motion to approve the expenses through September as presented; Mike Scott seconded the motion. All in attendance voted "Aye".

Karen Noffsinger presented the 2026 Tentative general budget. As of September 30th, \$130,345 in revenues have come in. The certified tax rate for 2025 should be around \$849,815. After anticipating what the fees, past taxes due, and interest income from the PTIF general fund will be, Administration set the 2026 budget for \$1,011,000. The Salary & Wage budget was raised by \$20,000 to hire more employees to help with Aedes aegypti next year. The Professional Services budget was increased by \$10,000 to \$45,000. The Pesticide budget was also increased from \$30,000 to \$40,000 to anticipate price increases. Karen also presented the 2026 Tentative Capital Facilities budget. The District expects to receive around \$50,000 in interest, though we do not have plans to spend that much. Todd Sands made the comment that the District does a good job of staying within the budget. He stated that some of the Boards he sits on have a built-in mechanism for tax increases each year to offset a huge increase all at once and he wondered if we had any plans for a tax increase. Administration explained that as long as the District is getting money for new growth, which is usually around \$35,000 per year plus the interest on PTIF, they will not need to ask for a tax increase. Jarett Waite asked about the \$20,000 increase in the Salary and Wages budget. Sean explained that

the increase will be for adding a new position and building an Aedes aegypti team. Jay Lee also suggested using that for wage increases for full-time staff. Lawrence Barlow made the motion to approve the 2026 Tentative general budget and the 2026 Tentative capital facilities budget; Nanette Billings seconded the motion. All in attendance voted "Aye".

The Public Hearing date, for the 2026 proposed budgets and the amendments to the 2025 budgets, was set for December 11th, 2025. Nanette Billings asked if the District had to hold the Public Hearing at 6:00 pm. The District will hold the Public Meeting at 4:00 pm as they always have because the District is not requesting a tax increase. Darren Prince made a motion to approve the Public Hearing date of December 11th, 2025 at 4:00 pm; Doneva Hecker seconded the motion. All in attendance voted "Aye".

Item #4: Policy and Action Items

Sean Amodt presented the Capital Facilities plan for 2026. There were no changes. The 10-year plan for the District is to save money to build a new building or purchase a bigger building in the future. This money is also for smaller projects that would improve the current property. Administration will look into paving or resurfacing the parking lot as well as redoing the office floors this winter.

Sean Amodt presented the new position of Public Education Administrator and suggested wage range to our personnel policy. Administration will work on the job description and will present it at the next board meeting. Lawrence Barlow made a motion to approve the position of Public Education Administrator; Jay Lee seconded the motion. All in attendance voted "Aye".

Item #5: Manager's Report

Sean Amodt presented the end-of-season surveillance report. The District had 11 employees this season. The surveillance team did a great job keeping mosquito numbers down across Washington County. Mosquito numbers were down by a little more than 10,000. More tests were run this year with smaller pools of mosquitoes. There were 3 positive WNV pools with no human cases. Treatments were down a bit compared to last year. Service requests were up by about 200 due to the Aedes aegypti invasion in the area. Administration attended the Utah Mosquito Abatement Association annual conference in Park City and the Utah Association of Special Districts annual conference in Layton. Sean and Travis Duran from the Shivwits Tribe did a presentation at the One Health Symposium at Southern Utah University in Cedar City.

Item #6: Board Member Comments or Questions

None

Item #7: Adjourn

The next scheduled meeting will be held on December 11th, 2025, at the Mosquito Abatement District office, at 4:00 pm.

Chair Waite dismissed the meeting at 5:07 pm.

Approved minutes signed by Executive Board Member:

Name: _____ Title: _____