

**MINUTES  
OF THE KANE COUNTY  
BOARD OF COMMISSIONERS' MEETING  
November 25, 2025 at 10:00 AM  
IN THE KANE COUNTY COMMISSION CHAMBERS,  
76 NORTH MAIN, KANAB, UTAH**

**Commissioner Attendance:** Chair Celeste Meyeres, Commissioner Patty Kubeja, and  
Commissioner Gwen Brown

**Other County Officials in Attendance:** Clerk/Auditor Chameill Lamb, Taylor Glover, Janette  
Peatross, and Isis Smith

**CALL MEETING TO ORDER:** Commissioner Meyeres

**WELCOME:** Commissioner Meyeres

**INVOCATION:** Rachelle Shumway

**PLEDGE OF ALLEGIANCE:** Janette Peatross

**PUBLIC COMMENT:**

No public comment.

**CONSENT AGENDA:**

Check Edit Report: November 19, 2025-\$1,011,329.29

**Motion** to accept the Consent Agenda as presented, which includes the Check Edit Report from November 19, 2025-\$1,011,329.29 as well as the Commission Meeting Minutes for November 18, 2025 made by Commissioner Meyeres and motion carried with all commissioners present voting in favor.

**REGULAR SESSION:**

**1. Report/Discussion – Update from Rachelle Shumway, Newly Covering Kane County for PLPCO (Public Lands Policy Coordinating Office) / Commissioner Meyeres**

Rachelle came and introduced herself saying that she joined PLPCO a couple of weeks ago and is excited to be assigned to Kane County. She said that if they have anything of concern, she is available via email or phone.

**2. Report from Kane County Farm Bureau / Full Commission**

Chris Heaton gave a report on the Kane County Farm Bureau and what they have been doing throughout the year. They did a legislative tour, went out on the Arizona strip and looked at water catchments, and were a big part of the Kane County Fair. They have also been focusing on AG in the classroom, where they go to different classrooms in our elementary schools and talk to them about AG.

**3. Public Hearing Regarding Kane County Resolution No. R 2025-38, R 2025-39 and R 2025-40**

Commissioner Meyeres opened up public hearing.

No public comment.

Commissioner Meyeres closed public hearing.

**4. Kane County Resolution No. R 2025-38 a Resolution Reappointing Paula Bell-Saxton to the Cedar Mountain Service District Administrative Control Board / Commissioner Kubeja**

The term for the this will end December 31, 2029.

**Motion** to approve Kane County Resolution No. R 2025-38 to reappoint Paula Bell-Saxton to the Cedar Mountain Service District and Resolution 2025-39 appointing Scott Bowen to the Cedar Mountain Service District Administrative Control Board as presented made by Commissioner Kubeja and motion carried with all commissioners present voting in favor.

Commissioner Brown-aye  
Commissioner Kubeja-aye  
Commissioner Meyeres-aye

**5. Kane County Resolution No. R 2025-39 a Resolution Appointing Scott Bowen to the Cedar Mountain Service District Administrative Control Board / Commissioner Kubeja**

The term for this will end December 31, 2029.

See motion on item #4.

**6. Kane County Resolution No. R 2025-40 a Resolution Appointing Patty Kubeja to the East Zion Special Service District Administrative Control Board Serving in a Non-Voting Ex Officio Capacity / Commissioner Kubeja**

**Motion** to adopt Resolution R 2025-40 appointing Patty Kubeja to the East Zion Special Service District Administrative Control Board serving in a non-voting ex officio capacity with the term expiring December 31, 2026 made by Commissioner Meyeres and motion carried with all commissioners present voting in favor.

Commissioner Brown-aye  
Commissioner Kubeja-aye  
Commissioner Meyeres-aye

**7. Discuss/Approve Contract Extension for Boncom (Office of Tourism) / Commissioner Kubeja**

Commissioner Kubeja stated that Kane County signed a contract with Boncom almost 5 years ago and in the contract, it had an option for a 3-year extension. She said that Janette has done some research, talked to some different people, and right now we have a favorable contract with Boncom and have been really happy with the personalized service.

**Motion** to approve a 2-year extension for the current Boncom contract that is in place made by Commissioner Kubeja and motion carried with all commissioners present voting in favor.

Commissioner Brown-aye  
Commissioner Kubeja-aye  
Commissioner Meyeres-aye

**8. Kane County Ordinance No. O 2025-43 an Ordinance Stating that Kane County Will Put in Place a Policy Establishing Kane County's Standard for Collecting, Processing, Storing, Managing, and Safeguarding Personal Data in Compliance with the Utah Government Data Privacy Act (GDPA) / Full Commission**

Commissioner Brown stated that we are required to have a policy on how we are going to collect, process, store, manage, and safeguard personal data, so that is what this ordinance is for and it has Rhonda Gant being Chief Administrative Officer (CAO) for this program.

**Motion** to adopt Ordinance 2025-43 an Ordinance stating that Kane County will put in place a policy establishing Kane County's standard for collecting, processing, storing, managing, and

safeguarding personal data in compliance with the Utah Government Data Privacy Act as presented made by Commissioner Brown and motion carried with all commissioners present voting in favor.

Commissioner Brown-aye  
Commissioner Kubeja-aye  
Commissioner Meyeres-aye

**9. Discuss/Vote on Kane County Resolution No. R 2025-37 a Resolution Protecting Accrued County Employee HRA Funds / Full Commission**

Commissioner Brown stated that in Kane County each employee gets a Health Reimbursement Arrangement (HRA) fund that helps pay costs that are not covered by insurance and that this is just a resolution to protect it.

**Motion** to accept Resolution No. R 2025-37 a resolution protecting accrued county employee HRA funds made by Commissioner Brown and motion carried with all commissioners present voting in favor.

Commissioner Brown-aye  
Commissioner Kubeja-aye  
Commissioner Meyeres-aye

**10. Kane County Resolution No. R 2025-41 a Resolution Opposing Preliminary Feasibility Study for the Proposed Incorporation of Willow / Full Commission**

Taylor stated that the feasibility study has been a unique process, there are some very unique pieces to the feasibility study that don't make a lot of sense. The draft feasibility study came out a couple months ago and they had a brief 5-day comment period. At that time the feasibility study said that the Willow Preliminary Municipality was not feasible, but then shortly after another draft came out that said it was feasible. This resolution is outlining that we think it was an error and that some of the statistics that were put in there are not right.

**Motion** to adopt Kane County Resolution No. R 2025-41 a Resolution opposing Preliminary Feasibility Study for the proposed incorporation of Willow made by Commissioner Brown and motion carried with all commissioners present voting in favor.

Commissioner Brown-aye  
Commissioner Kubeja-aye  
Commissioner Meyeres-aye

**11. Review of Legislative Issues / Full Commission**

Commissioner Meyeres said that all three of them went to the Utah Association of Commissioners and County Council members this past week and were able to hear from the speaker of the Utah House as well as multiple legislatures.

## **12. Commissioner Report on Assignments / Full Commission**

Commissioner Kubeja

- Attended a UCIP meeting

Commissioner Brown

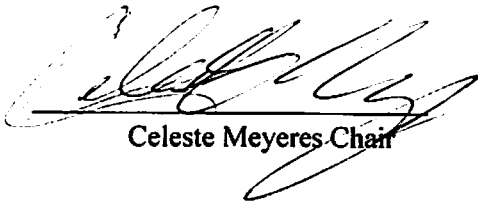
- Attended a 4H award ceremony dinner

Commissioner Meyeres

- Working with engineers on Coral Pink Sand Dunes Road project
- In the process of changing out software to provide better service

**Motion** to adjourn at 11:00 A.M. made by Commissioner Meyeres and motion carried with all commissioners present voting in favor.

## **WHERE UPON MEETING WAS ADJOURNED**



Celeste Meyeres Chair



Chameill Lamb Clerk/Auditor

