



MINUTES

SPECIAL BOARD MEETING

May 15, 2025, 9:00 a.m.

Virtual from URMA Office

502 East 770 North, Orem, UT 84097

- Members Present:** Alex Jensen, Chairman (Layton); Brant Hanson, Vice Chair (Centerville); Mike Barker (Draper); Adam Bowler (Enterprise); Brigham Mellor (Farmington); Kyler Ludwig (Kanab); Cory Branch (Mapleton); Keri Rugg (Orem); Margaret Plane (Park City); Tyler Jacobsen (Spanish Fork); Duane Huffman (West Bountiful); Eric Bunderson (West Valley)
- Absent:** Derek Oyler (Brigham City); Paul Bittmenn (Cedar City); Mara Brown (Ogden)
- URMA Staff Present:** David Petersen, Executive Director; Jason Davis, Loss Control Manager; Jordan Rapp, Risk Analyst; Elizabeth Christensen, Treasurer; Ann Richey, Claims Coordinator; Shianne Wadley, Administrative Assistant
- Others Present:** Kevin Hicks (Riverton City); Matt Campasano and Judi Davis (Moreton & Company)

1. WELCOME

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Mr. Jensen welcomed everyone to the virtual meeting and thanked them for their participation.

2. SCHEDULED ITEMS

2.1. DISCUSSION – POTENTIAL OF EXTENDING URMA MEMBERSHIP TO RIVERTON CITY – DAVID PETERSEN

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Mr. Jensen referenced a letter that Mr. Petersen had sent to Board members regarding Riverton City's request to join URMA and invited Mr. Petersen to address the Board.

Mr. Petersen said he and URMA staff had conducted a risk audit of Riverton City based on the city's past 10 years' claims history and found Riverton is below industry norms for a city of its size. He said property claims were low and the city's general liability claims averaged 6.6 per year, below the national average of 10.2 claims per year, and Riverton City's auto physical damage claims were within normal range.

Mr. Petersen said Riverton City has policies and procedures in place that mirror those required in URMA's loss control program. It has a written safety policy, motor vehicle reporting, and employee background checks in place. The city requires certificates of insurance with carrier insurance limits for all contractors, vendors, and contracts. The city has a full-time risk manager. The city's police policies are consistent with industry standards. The city's HR policies are appropriate, and the city conducts employment performance reviews. He said, however, the city does not currently conduct a legal review of specific policies every three years as required by the inspection program.

Mr. Petersen said the city does not currently have a fire department but has an interlocal agreement with Unified Fire Authority which agreement he has not been able to review for indemnification provisions.

He said Riverton City philosophically aligns with URMA with risk reduction as a major focus.

Mr. Jensen said Riverton City is politically stable, and the city has the support of their city council to implement risk management procedures.

Mr. Perrins asked if URMA staff would be able to handle the additional workload. Mr. Petersen said he does not anticipate the admission of Riverton would put URMA over capacity because of the recent addition of the risk management information system (Origami), and the addition of the risk analyst and in-house attorney positions. He said he anticipates that URMA could handle 20-22 cities without additional staff.

2.2. INTRODUCTION RIVERTON CITY – KEVIN HICKS, RIVERTON CITY MANAGER

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Mr. Jensen invited Mr. Hicks, Riverton City Manager, to the meeting and introduced him.

Mr. Hicks said Riverton was looking at insurance options and hired Moreton as their broker, who suggested URMA might be a good fit for Riverton. Mr. Hicks said Riverton has a culture of safety and stresses that all employees are cognizant of safety issues. He said the city had a major incident 16 years ago and ever since has tried to ensure that it did not happen again.

Mr. Jensen asked if there were questions for Mr. Hicks.

Mr. Hanson told Mr. Hicks that he appreciates the support, resources and agility URMA offers, the expertise of Mr. Petersen, Mr. Rapp, and Mr. Davis, and the ability to hire attorneys that are best for each situation.

Mr. Perrins recognized that Mr. Hicks has broad experience for his position, and complimented Riverton City on having a risk manager position (which is not common for a city of its size). He asked more about Riverton's culture of risk management.

Mr. Hicks explained that he has been with the city for 17 years and has been City Manager for one year. He has been in the finance department, was the Administrative Services Director and hired Ms. Pollino, the current Risk Manager for an HR and payroll position, but her background was risk management. When the previous Risk Manager retired, she was moved to the Risk Manager position. He said after the major incident 16 years ago, the Mayor and City Manager were adamant to create a Risk Manager role, which is under the City Attorney's office. He said the city took advantage of available training, and has implemented an Accident Review Board, which reviews accidents and near misses, every quarter. He said the Risk Manager tries to motivate employees to continually be safe and has contests in which the city treats a team to lunch for being safety conscious.

Mr. Jensen asked if there was input from Moreton. Mr. Campasano said Moreton was fortunate and grateful to be hired by Riverton. He said Moreton found that Riverton's goals focused on safety for employees and the community, doing the right thing, and the Riverton team (Mr. Hicks, Ms. Pollino, Mr. Ryan Carter and Mr. Brett Coombs) are open to implementing strategies to reduce risk, which they thought would be a good fit with URMA. He said Mr. Hicks' background could provide insight to URMA members on mitigating risk; Ms. Pollino is heavily involved in the insurance community, is the local chapter president for RIMS (Risk and Insurance Management Society); and the city attorneys are sharp and knowledgeable about insurance and risk.

Mr. Jensen thanked Mr. Campasano and asked for any other questions.

Mr. Petersen explained that if the Board approves Riverton's request to join URMA, then Riverton City Council must approve it, and URMA will begin an implementation schedule with Moreton, to make sure everything is in place prior to July 1.

Mr. Hicks said if approved, Riverton will have a closed city council session to explain the process and then have a formal agreement at a City Council meeting on June 3rd or 17th.

2.3. MOTION – ACCEPTING RIVERTON CITY MEMBERSHIP REQUEST

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MOTION

Mr. Perrins said URMA has been improved by bringing in Park City and other cities in the past and made a motion that Riverton City be admitted as a member of URMA, pending Riverton City's formal adoption by their City Council. Mr. Barker seconded the motion.

Mr. Jensen conducted a roll call vote. Voting was unanimously affirmative.

Mr. Jensen commented that the three members who were unable to attend previously expressed their support and there were no concerns.

3. ADJOURN

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Mr. Jensen thanked everyone for their time and expressed his gratitude for being involved in an organization with members who are committed to doing the right thing in their communities.

Mr. Perrins moved to adjourn the meeting. Meeting adjourned.

APPROVED this 31st day of July, 2025,

Utah Risk Management Agency



Alex Jensen, Chairman of the Board

ATTEST:



Ann Richey, Secretary