

**MINUTES UTAH  
COUNTRY RECORDER STANDARDS BOARD  
October 6, 2025 1:00 P.M.**

CONVENED: 1:02 P.M.

ADJOURNED: 1:53 P.M

**DOPL STAFF PRESENT:**

Licensing Administrator: Larry Marx  
Legal Analyst: Lauren Harvey

Board Secretary: Allison Pulsipher

**BOARD MEMBERS PRESENT:**

Shelley Brennan  
Chad Montgomery  
Kreg Wagner  
Ben Stanley

Rachael Ortiz  
Ryan Allred  
Rashelle Hobbs

**BOARD MEMBERS ABSENT:**

Robert Hartshorn

Gage Zobell

**GUESTS:**

Amy Peuler, HOA Obmudsmans  
Office

**Note:** Other guests may have been in attendance electronically but were not identified.

**ADMINISTRATIVE BUSINESS:**

**Call Meeting to Order**

Ms. Hobbs called the meeting to order at 1:02 p.m.

**Read and Approve August 4, 2025 Minutes (0:02:30)**

Mr. Montgomery motioned to approve the minutes as written.

Mr. Stanley seconded the motion.

The Board passed the motion unanimously.

**Discussion Items:**

**Board Rules (0:02:55)**

Ms. Pulsipher informed the Board Ms. Shumway provided the Board with the most recent edition of the draft rule.

Mr. Marx informed the Board what the first few pages are included in the rule.  
Mr. Montgomery mentioned he noticed there are a few reference edits that would need to be corrected. Mr. Montgomery informed the Board which sections needed to be updated.  
Mr. Stanley asked about the different formatting that can be utilized for administrative rules.

**Ms. Brennan motioned to approve the rule with the correction made.**

**Ms. Ortiz seconded the motion.**

**The Board motion passed unanimously.**

Mr. Marx informed the Board what the next steps will be to implement the rule.  
Mr. Montgomery asked how new standards should be introduced in the future.  
Mr. Allred stated it may be easier for standards to be introduced in plain language general requests, then be adjusted into administrative rules format after a standard has been created.  
Ms. Brennan asked for clarification how the rule hearing would need to be conducted in the future.  
Mr. Marx stated the Board could choose to add the rules in batches to prevent constant hearings.

#### **Oil & Gas Update (0:22:45)**

Ms. Brennan stated she is still discussing concerns with Mr. Zobell and they are not ready to present at this time.

#### **Waiving Fees -Government Entity (0:23:05)**

Ms. Hobbs stated she has received a request to create a standard when the recorder's office is waiving fees for government entities.  
Mr. Montgomery agreed there needs to be a standard created for when government entities are trying to record documents versus when the entity is doing it on behalf of another non-government group.  
Ms. Hobbs stated she will bring in some examples to help the Board come up with ideas for a standard.  
Mr. Stanley brought up the concern over waiving fees affecting the recorders offices funding.

#### **Interested Party – Filing a Plat (0:28:30)**

Ms. Pulsipher informed the Board why this discussion item is back on the agenda.  
Mr. Stanley clarified why the definition of "interested party" needs to be looked at and redefined.  
Ms. Brennan stated the Board could try to clarify the definition, however, the definition affects many groups and could be outside their authority.  
Mr. Allred stated his office received notice stating multiple utility groups needed a signature block on their documents and stated he agrees with Ms. Brennans assessment requesting the legislators take on this issue.

#### **Upcoming Meeting:**

**2025: December 8<sup>th</sup>**

**2026: February 2<sup>nd</sup>, April 13<sup>th</sup>, June 8<sup>th</sup>, August 3<sup>rd</sup>, October 5<sup>th</sup>, December 7<sup>th</sup>**

**ADJOURN:**

**Meeting adjourned at 1:53 P.M.**

**Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.**

12/9/2025 (ss) *Rashelle Hobbs*  
**Date Approved** **Chairperson, County Recorder Standards Board**

12/9/2025 (ss) *Larry Marx*  
**Date Approved** **Licensing Administrator, DOPL**