

MINUTES
COALVILLE CITY COUNCIL MEETING
Monday October 27, 2025, 6:00 P.M.
COALVILLE CITY HALL, COUNCIL CHAMBERS
10 N MAIN STREET
COALVILLE, UT 84017

In Attendance

Mayor and Council

Mayor: Mark Marsh

Council Member: Louise Willoughby, Shaun Powis, Lynn Wood, John Hansen (attending by zoom and arrived in person at 6:52pm.), and Brandon Brady.

City Staff: Don Sargent, Community Development Director; Kyle Clark, Public Works Director; RaeShel Hortin, City Treasurer; Halle Mosher, City Recorder

Mayor Mark Marsh opened the meeting at 6:02 p.m.

Item 1 – Welcome

- A. Roll Call – A quorum was present.
- B. Pledge of Allegiance – Led by **Mayor Mark Marsh**

Item 2 - Public Comment:

Troy Gonzalez - 42 E 100 S

Item 3 – Work Session: Staffing Recommendation Report from Spencer Foster, MAG.

Mayor Marsh shared a letter of clarification from Spencer Foster regarding the recommendation of the Salary and Future Employee Needs Analysis presentation.

General discussion between City Council Members regarding the Salary Future Employee Needs and Adjustments.

General discussion between City Council Members regarding the Wohali Bankruptcy.

Item 4 – Updates:

- A. **Community Development** – Don Sargent presented to the council to-date, current, long range, and ongoing projects.

B. Public Works –

C. Engineering –

- D. Legal-** Craig Smith shared what information he will be gathering for the Mayor and City Council for the next meeting.

Council Member Powis asked questions regarding rules and procedures for the new City Council Members and Mayor.

Craig Smith will send some examples for a starting point of the rules and procedures for new City Council Members and Mayor.

- E. Mayor-** Mayor Marsh Made comment on progress of sidewalks south of Coalville and future sidewalk projects.

Mayor Marsh made comment to remind Council Members about the Coalville City Light Parade.

Mayor Marsh updated City Council on the CDBG Project and ribbon cuttings for Coalville City.

- F. Council-** Council Member Powis brought to the attention of Council Members there was concern of duck hunting on Echo.

Council Member Hansen shared that duck hunting is allowed if they are 200 yards away from a structure.

Council Member Brady shared information regarding planning assistance application.

Item 5 – Review and Possible Approval: Accounts Payable dated October 27, 2025.

Council Member Hansen made a motion to approve Accounts Payable dated October 27, 2025.

*Council Member Willoughby seconded the motion.
Motion carried (5-0).*

Item 6 – Approval of Minutes: Minutes dated September 22, 2025

Council Member Wood made a motion to approve the minutes dated September 22, 2025.

*City Council Member Hansen seconded the motion.
Motion carried (5-0)*

Item 7 -Closed Session:

Possible motion to enter a closed session for the purchase, exchange, or lease of property; pending or reasonably imminent litigation; the character, professional competence, or the physical or mental health of an individual; or the deployment of security personnel, devices, or systems.

No closed session was held.

Item 8 - Adjournment

Meeting Adjourned Without Objections by Council Member Willoughby

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of the proceedings that occurred at the meeting.

Mark Marsh, Mayor

Halle Mosher, City Recorder