

JENSEN WATER IMPROVEMENT DISTRICT

MEETING APPROVED MINUTES

OCTOBER 16, 2025 6:00 P.M.

JWID OFFICE

5950 S. 8500 E.
JENSEN, UT 84035

MEETING CALLED BY	Randan Vincent
TYPE OF MEETING	Regular Scheduled Board Meeting
FACILITATOR	Randan Vincent
NOTE TAKER	Trudy Wheeler
ATTENDEES	Board Members: Randan Vincent, Russell Tomlinson, Monty Pratt, Jake Wilkins Absent: Lucky Wall Employees: Trudy Wheeler, Travis Ruppe Community Participants: Jeff McCarty (Sunrise Engineering), Brooks Jones (Jones and Demille), Deanna Nyberg (Uintah County), Lorn Ruppe, Rick Buist

Agenda topics

TOPIC: REVIEW BOARD MEETING MINUTES SEPTEMBER 18TH, 2025

DISCUSSION		
CONCLUSIONS	Monty made a motion to approve the meeting minutes, Jake 2 nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For. Absent: Lucky Wall. Motion passed; board approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: UNTAH COUNTY WATER USE AND PRESERVATION ELEMENT

DISCUSSION	Deanna came and presented the water use and preservation element that Cities and Counties need to add to their general plan. The 1 st half is the water in the county, the end is the goals, objectives and policies. Randan feels we need to increase the numbers to account for the railroad that is coming to the basin and the growth the population will have. Asked if the wells in the valley have been added into these acft. On the irrigation companies it should list Brush Creek Distribution instead of Burns Bench as there are many irrigation companies in Jensen, but they fall under Brush Creek Distribution. This is just a advisory plan. Monty feels #5 where the source protection listed wasn't protected by the county having the Via Ferrata. Secondary water is a little confusing, secondary water doesn't mean culinary. Deanna will provide the comments to Matt and Horrocks. Discussed the culinary water committee Matt wants to create, will add Jensen Water, a representative from Brush Creek Distributon as water should also include the irrigators.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: HORROCKS ENGINEERING

DISCUSSION	Not here	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: SUNRISE ENGINEERING

DISCUSSION	Jeff came and said we still have approximately \$30,000 for the lead and copper after we pothole the remaining. Discussed things we may need. A hydro vac machine a small one the ½ ton could pull, a generator, pump, pump stick. Discussed options a hydro vac trailer would be very useful to clean out meter cans and valves. Discussed pricing of \$25-50K. Trudy requested quotes from 2 vendors, one came in at \$90,000 and a vacuum only is \$33,000. Waiting for one more quote but he has been out of town. If it's around \$50k we could pull some money from PTIF to cover the extra. Board asked to get the other quote and advise so we can move forward before it expires. Jeff continued that we had the money from the master plan and we discussed using it for the CASI, DDW did approve it so he will move forward with that.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: JONES & DEMILLE ENGINEERING

DISCUSSION	Brooks unable to attend but emailed. On the Redwash project they sent in the army corps permit and are very close to finishing it. They are doing a final internal review of the plans and then we will schedule a review the board.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: UWCD GREEN RIVER PUMPING

DISCUSSION	Randan provided an update on the meeting Uintah Water Conservancy District had with all water districts and irrigators. If we do start we have to show an actual need for the water as it will stop in court otherwise. Currently there is 2 ways to fund; congress which is similar to Redfleet or CIB. For the project to be completed it will be 300-400 million. Everyone is in favor of the project. UWCD made an application for the engineering funding with CIB. \$1.6 in grant and \$2.4 million in loan with a 1% interest rate. 30-year loan which would be \$100,000 per year. Other water districts would pay if they are guaranteed so much acft. As of now the Jensen unit is not going forward today.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: 2026 PRELIMINARY BUDGET

DISCUSSION	Trudy presented the preliminary budget. Income \$1,413,015 which includes \$668,600 on grant for Lead & Copper and Redwash. If we use all the L&C this may go down a little. Expenses are at \$1,032,214 which includes depreciation of \$275,000. Also, this year we have created a project fund (slush fund) to save money for future projects. Vehicle replacement, facility maintenance the block work on the back of the building, parking lot and lead detection; currently \$34,000 added for the project fund. Capital expenses are at \$20,000 meter labor, \$185,000 meters, \$1,000,000 Redwash road project. Total capital budget is \$1,205,000.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: ADU APPLICATION

DISCUSSION	Trudy updated the ADU application with the wording we added to the admin code last meeting. The board said it looks good.	
CONCLUSIONS	Russell made a motion to approve the ADU application, Jake 2 nd the motion. All board members voted: Randan Vincent-For, Russell Tomlinson-For, Monty Pratt-For, Jake Wilkins-For. Absent: Lucky Wall. Motion passed; board approved.	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: OFFICE REPORT:

DISCUSSION	All Q3 government reports are done. We got our workers comp audit back and we are getting a refund of \$181.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: MAINTENANCE REPORT:

DISCUSSION	Travis has installed Lofthouse, Youngs and Tobin's meters. We had a leak on 9500 where a setter has a leak in it. Replaced with new setter, can and meter. Worked on the cemetery meter and replaced 2 valves. Strata is now moving up to Brushcreek by the Y and going north.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: FINANCIAL REPORT – MONTY PRATT

DISCUSSION	Review current budget <ul style="list-style-type: none">• Bank Statement - Board Review and Initial• A/P Register - Board Review and Initial• PTIF Accounts - Board Review and Initial• Past Due and Shut off Notice List - Board Review and Initial• 2025 Budget Worksheet Report - Board Review and Initial• 2025 Ashley Valley Water Statement of Water Used Report - Board Review and Initial• G/L Account – Board Review and Initial	
CONCLUSIONS	Nothing further	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

TOPIC: OPERATION DISCUSSIONS/OTHER

DISCUSSION	None	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ADJOURN

Russell Tomlinson made a motion to close the meeting, Jake 2nd the motion.