

**MINUTES OF THE
UTAH PRIVACY COMMISSION MEETING**

Wednesday, November 12, 2025 ▪ 2:30 p.m.
Virtual Meeting ▪ Anchor Location: Room 220, East Building, Utah Capitol Complex

Participating Commission Members:

Commissioner David N. Sonnenreich	Commissioner Jeremy Baker
Commissioner Don Wood	Commissioner Tanner Jensen
Commissioner Jason Shelton	Commissioner Sam Smith
Commissioner Micah Vorwaller	Commissioner Steve McCown
Commissioner J. Kent Millington	Commissioner Brandon Greenwood

Absent Commission Members:

Commissioner Ryan Arbon	Commissioner Josh Daniels
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Other Attendees:

Tina Cannon, Utah State Auditor
Mark Meyer, Assistant State Privacy Auditor
Bon Lee, Privacy Audit Outreach
Christopher Bramwell, Chief Privacy Officer
Brian Nelson, Office of Data Privacy
Lana Taylor, Office of Data Privacy
Mandy Teerlink, Office of the Utah State Auditor
Kaden Madson, Office of the Utah State Auditor
Sydney Ohlensehlen, Office of the Utah State Auditor
Shanna Durrant, Department of Public Safety
Laura Mendoza, Department of Natural Resources
Shelly Teuscher
Ron Mortensen
George McEwan

Note: A copy of the meeting materials and an audio recording of the meeting may be found on the Public Meeting Notice website under the Utah Privacy Commission (listed as a public body under the State/State Auditor) on the November 12, 2025 meeting. These minutes may refer to the recording found on the Public Notice Website with the approximate number on the recording where an issue is being discussed.

1. Welcome

Chair Sonnenreich called the meeting to order at 2:30 pm

2. Approval of minutes of the September 30, 2025 meeting

Chair Sonnenreich asked for a vote to approve the September 30, 2025 minutes.

MOTION: Commissioner Vorwaller moved that September 30, 2025 meeting minutes be approved, seconded by Commissioner McCown. The motion passed unanimously, with Commissioner Greenwood being absent. [Please refer to 00:01:40 in the recording to hear the motion.]

3. Subcommittee Reports

Commissioner Shelton provided an update on the efforts of the Education and Training Subcommittee, including feedback from entities that experienced technical difficulties during the course of their training. Based on entity feedback, the Office of Data Privacy (ODP) is also in the process of creating short-form videos and compiling practical examples and other training resources like a peer-mentor training setup.

Commissioner Vorwaller said the Standards and Best Practices Subcommittee is working on receiving feedback from the various agencies and entities, which vary greatly in size and mission. The Commissioner discussed the needs in smaller entities, particularly for legal advisement on third-party agreements. He also requested the commission consider ways to further influence standards for the privacy expectations in government.

Commissioner Wood gave an update for the Privacy Impact Assessment Subcommittee. He reported that ULCT and UAC feedback from the commission's attendance was very positive. A new version of the PIA is in process, though right now, most local government entities are focusing on getting their privacy programs off the ground.

[Please refer to 00:02:50 in the recording to hear the discussion.]

4. Report from the Office of Data Privacy

Chief Privacy Officer Christopher Bramwell provided a full report on the status of the ODP. The state-endorsed digital identification summit was well intended, including by commissioners. A whitepaper will be released regarding the conversations had during the summit.

Mr. Bramwell also discussed some changes to the materials used by the ODP to measure maturity of privacy programs among government entities.

Most significantly, Mr. Bramwell recommended that the commission add two new commissioners to represent the entities impacted by standards the commission is developing. The commissioners' reaction to the idea was largely positive. Chair Sonnenreich agreed that it would probably be a good idea to add new commissioners considering the commission's goals for 2026, as stated in the report to the Judiciary Committee.

[Please refer to 00:17:33 in the recording to hear the report.]

5. Report from the State Privacy Auditor

Utah State Auditor Tina Cannon delivered a report on the recalibration of the State Privacy Auditor role, with a focus on audit procedure and independence. Auditor Cannon discussed establishing a standard for risk assessment that could inform findings and recommendations for entities to allow improvement in privacy practices. She also discussed the difficulty of balancing the need to report on privacy risks, and the actual risks of revealing cybersecurity vulnerabilities. Commissioners Vorwaller and Baker talked about the dangers of disclosure of certain vulnerabilities too soon, and Commissioner recommended processes used by coordinated disclosure programs, as well as the timelines.

[Please refer to 00:54:00 in the recording to hear the report.]

6. Other Business

Commissioner McCown pointed out that there are currently two webpages for the commission, one on the ODP's website and one on the Office of the State Auditor's website. After some discussion, the commission agreed that the webpage on the ODP's website would be deleted, and the commission webpage on the Auditor's website would be updated extensively to provide the necessary information to give the public an idea of what the commission does. The commission will further discuss the content of the webpage in the December meeting.

Commissioner Vorwaller requested that the commission further discuss expanding and adding new commissioners, including the possibility of a commissioner who represents the public.

Public Comment: Ron Mortensen made a comment regarding the responsibility of government to protect private information and reminding agencies of the nature of the private information and the dependence of private citizens on privacy practices. Dr. Mortensen provided this comment to support the addition of a commissioner that represents the public.

Commissioners Baker, Vorwaller, and Wood spoke in favor of having more representation for the public and smaller entities on the commission.

7. Adjourn

Chair Sonnenreich called for a motion to adjourn the meeting.

MOTION: Commissioner Vorwaller moved to adjourn the meeting. The motion passed unanimously.