



HIGHLAND CITY

HIGHLAND CITY COUNCIL MINUTES

Tuesday, November 18, 2025

Approved December 2, 2025

Board of Canvassers

Highland City Council Chambers, 5400 West Civic Center Drive, Highland, Utah 84003

6:00 PM BOARD OF CANVASSERS MEETING

Call to Order: Mayor Kurt Ostler

The meeting was called to order by Mayor Kurt Ostler as a Board of Canvassers meeting at 6:01 pm. The meeting agenda was posted on the Utah State Public Meeting Website at least 24 hours prior to the meeting.

PRESIDING: Mayor Kurt Ostler

COUNCIL MEMBERS:

Brittney P. Bills	Present
Ron Campbell	Present
Doug Cortney	Present
Kim Rodela	Present
Scott L. Smith	Present

CITY STAFF PRESENT: City Administrator Erin Wells, Assistant City Administrator/Community Development Director Jay Baughman, City Attorney/Planning & Zoning Administrator Rob Patterson, City Recorder Stephannie Cottle, Finance Director David Mortensen, City Engineer/Public Works Director Chris Trusty, Police Chief Brian Gwilliam, Fire Chief Brian Patten

OTHERS PRESENT: Jon Hart, Kenny Bowman, Bryce Rich, Steve Scholle, Randall Beddes, Terry Cutler, Blake Johnson, Kenyon Bowman, Ryan Perron, Mike Gardiner, Doris Gardiner, Liz Rice, Bradley Whitehead, Cody Peters, Makenna James, Debra Maughan, Danz Wood, Peter and Amber Knecht, Lori Taylor, Leslie Bansteel, Gennifer Allred, Peter Kranenburg, Erica L. Bowman, Lewis & Natalie Gunter, Fawn Penrod, Alyssa Ellsworth, Andrea Kranenburg, Benjamin Thompson, Samantha Thompson, Aimee Belliston, Brad Belliston, Allison Ewen, Elysabeth Owen, Heather Hess, Annika Hess, Tyler Miner Wesley Warren, Stuart Segura, Lisa Smith, Ian James, Audrey Moore

1. ACTION ITEMS

- a. **ACTION: Canvass of the 2026 Municipal General Election** *General City Management*
Stephannie Cottle, City Recorder

The City Council, acting as the Board of Canvassers, will consider certifying the results of the 2026 Municipal General Election.

City Recorder Stephannie Cottle presented the results of the 2025 Municipal General Election and reviewed a map of the city showing the different geographical areas where each candidate received the most votes.

Board Member Ron Campbell MOVED that the Highland City Council, acting as Board of Canvassers, certify and approve the Election Canvass Returns from the 2025 Municipal General Election and declare Brittney P. Bills as Mayor, and Liz Rice and Scott L. Smith as City Council members.

Council Member Kim Rodela SECONDED the motion.

Council Member Cortney questioned if declaring the newly elected officials as Mayor and Council Members vs Mayor-elect and Council Member-elect implied that their terms begin immediately. City Attorney Patterson said that it does not change, and the Mayor and Council member offices will begin in January 2026.

The vote was recorded as follows:

<i>Board Member Brittney P. Bills</i>	<i>Yes</i>
<i>Board Member Ron Campbell</i>	<i>Yes</i>
<i>Board Member Doug Cortney</i>	<i>Yes</i>
<i>Board Member Kurt Ostler</i>	<i>Yes</i>
<i>Board Member Kim Rodela</i>	<i>Yes</i>
<i>Board Member Scott L. Smith</i>	<i>Yes</i>

The motion carried 6:0

City Recorder Cottle reviewed important upcoming dates related to filling the vacancy created by Council Member Brittney Bills resignation as well as financial disclosure deadlines. She presented certificates of election to Brittney P. Bills, Liz Rice, and Scott L. Smith and requested the Board of Canvassers to sign the certification of election results.

ADJOURNMENT

The meeting adjourned at 6:10 pm

I, Stephannie Cottle, City Recorder of Highland City, hereby certify that the foregoing minutes represent a true, accurate and complete record of the meeting held on November 18, 2025. This document constitutes the official minutes for the Highland City Board of Canvassers Meeting.



Stephannie Cottle, CMC, UCC
City Recorder

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Important Upcoming Election Dates

- December 3, 2024 @ 6:00 pm - Deadline for Council Applicants
- December 4, 2025 @ 5:00 pm - Campaign Financial Statements Due (10/24/2025 - remaining transactions)
- December 11, 2025 @ 6:00 pm - Council Vacancy Meeting
- January 6, 2025 @ 6:00 pm - Swearing In Ceremony