

November 6, 2025, Meeting Minutes

Board of Directors Meeting 7 p.m. located at 7740 W. 900 S. West Warren UT 84404.

Steve Davis, Jace Marriott, Ryan Rogers, Brent Davis, and Amy Coleman were in attendance. Duncan called the meeting to order at 7:03 p.m.

- 1- Approval of October Meeting Minutes-Board
 - a. Brent motioned to approve the minutes as written. Duncan seconded the motion. Ryan agreed. Thus, the motion carried.
- 2- October Monthly Activity-Amy
 - a. Plots updated/Notarization of plot sales-Duncan
 - i. No plot sales
 - b. Reviewed all the plot sales and burials for the past few months. Each record was second verified on Cemify by the board.
- 3- Maintenance Updates and Procurement Items – Jace
 - a. Jace winterized the sprinklers and the bathrooms. He is still collecting leaves each week.
 - b. Jace will work on fixing the light in the bathroom. If he cannot fix it, an electrician will need to be hired.
 - c. Duncan motioned to hire an electrician for up to \$300.00 to fix the light. Brent seconded the motion. Ryan agreed. Thus, the motion carried. If the cost is higher Jace will contact Amy who will relate the information to the board.
 - d. Ryan gave the board the com lock information.
 - e. Jace will get the mowers in to be serviced during the winter. The backhoe is on a trickle charge and runs well.
 - f. Do not have any tasks for the inmates. May call them to help remove snow for winter burials.
- 4- Draft 2026 Budget
 - a. Duncan motioned to accept the tentative budget as drafted during the meeting and set a hearing for the Public Meeting to be December 4, 2025, at 7 p.m. Ryan seconded the motion. Brent agreed. Thus, the motion carried.
- 5- Other Business
 - a. Mail
 - i. One piece of mail regarding taxes. Amy reviewed the information with Steve and will follow up on it.
 - b. Checks
 - i. Checks were signed for Rocky Mountain Power, Mountainland Supply Company, Warren West Warren Water Improvement District, Jace Marriott Excavation, Dallas Green Farm and Home, Robinson Waste, Cemify, and Amy Coleman.
 - ii. Amy ordered new checks that had not yet arrived, she got 10 counter checks for the interim.
 - c. Board Comments

Ryan motioned to adjourn, Duncan seconded the motion. Meeting adjourned at 8:08 p.m.