

**Board of Education**

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**Officers**

Anthony Godfrey, Ed.D., Superintendent of Schools  
John Larsen, Business Administrator

## PUBLIC NOTICE

The Board of Education of Jordan School District will meet  
in potential closed, study, and regular sessions  
on December 9, 2025, beginning at 4:00 p.m.  
at the JATC South Campus (Board Conference Room),  
12723 S. Park Avenue (2080 West), Riverton, Utah.

## NOTICE OF PUBLIC HEARING

The Board of Education of Jordan School District will hold a budget hearing as part of its general session for the purpose of amending the 2025-26 budget on Tuesday, December 9, 2025, at 6:30 p.m. at the Jordan Academy for Technology and Careers South Campus (Board Room), 12723 S. Park Avenue (2080 West), Riverton, Utah.

Patrons may view the meeting online at  
<https://boardmeeting.jordandistrict.org/.>

## AGENDA December 9, 2025

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### 1. STUDY SESSION - OPEN MEETING - 4:00 p.m.

*The Board may engage in discussion, provide administrative direction, or take other action on any of the study session agenda items listed below.*

#### A. Overview of Administrative Policy BP178 *Purchasing Provisions and Procedures for Construction Bids*

Mr. John Larsen, Business Administrator

Mr. Kurt Prusse, Director, Purchasing

Mr. Scott Thomas, Administrator of Auxiliary Services

Mr. Dave Rostrom, Director, Facility Services

*Overview of the administrative policy focusing on the procedures for construction bids utilized by the Purchasing department.*

Strategic Plan: High Quality Instruction; Effective Communication

Desired Outcome: Board members will become more familiar with the legal requirements and District procedures for construction bids; no motion needed.

#### B. Aspen Elementary School Boundaries

Mr. Brian Barnett, Chair, Facilities Advisory Committee

*Discussion on a recommendation from the Facilities Committee regarding Aspen Elementary School boundaries; the recommendation is to not take action on the boundaries for 2026-27.*

Strategic Plan: High Quality Instruction; Opportunities for All Learners

Desired Outcome: Board members will hold discussion on the recommendation from the Facilities Committee and give staff direction, if needed.

#### C. Procedures for Policy Review

Mr. Bryce Dunford, Board First Vice President

*Overview and discussion on the procedures used to review policies.*

Strategic Plan: High Quality Instruction; Opportunities for All Learners; Student and Staff Wellness; Effective Communication

Desired Outcome: The Board will assist the Board President in the creation of the annual policy review calendar (GP105.B.4 Board President's Role) to comply with Board Policy GP108.F Meeting Planning.

## **GENERAL SESSION - OPEN MEETING - 6:30 p.m.**

- A. Pledge of Allegiance      London Gomez, Student Body Vice President; Katie Moore, and Lily Reutzel, Student Council Members, Kings Peak Virtual High School
- B. Reverence      Riley Sadler, Student Body Secretary, Kings Peak Virtual High School
- C. Celebrating Schools      Kai Miyake, Student Body President, Kings Peak Virtual High School
- D. Resolutions of Appreciation      In Tribute to Douglas Clair Gardner, Stewart Clawson Hewlett, and Ronald Glenn Warlick
- E. Board Member Recognitions
- F. Superintendent's Recognitions

## 2. Public Comments

*The Board will take public comments on items not listed on the agenda in accordance with policy GP110 Public Participation at Board Meetings:*

- Comments must be appropriate for all ages and germane to the authority of the Board.
- The Board will not take public comment on personnel issues or statements regarding the character, professional competence, or the physical or mental health of an individual or a group whose members could be identified individually.
- Patron comment time is allotted first to residents of Jordan District, students, parents/guardians of current students, and current employees of the District. All others may address the Board if time permits.
- No more than 45 minutes will be allocated to public comments in a Board meeting.
- Both in-person and emailed comments are given up to three minutes to address the Board.
- Comments can be made either in person at the meeting or by submitting the comment via email to be read in the meeting if time permits. Comments will be heard from those attending in person prior to comments received electronically.
- To make an in-person comment, please sign up before the meeting begins with your name, address, and topic on the computer outside the meeting room.
- Patrons unable to sign up to speak prior to the start of the meeting may call the Office of the Business Administrator or Superintendent before 3:00 p.m. the day of the meeting to be placed on the sign-up sheet.
- Emailed comments to be read in the meeting should be submitted to [boardcomments@jordandistrict.org](mailto:boardcomments@jordandistrict.org) before 3:00 pm the day of the meeting. A comment will not be read if it is not germane to the authority of the Board; regards the character, professional competence, or the physical or mental health of an individual; or is not appropriate for all ages. Comments not read in the meeting will be forwarded to the Board.
- The Board is unable, by law, to take action on items raised during the comment period that are not on the agenda.
- Silence by the Board on an issue does not suggest support or opposition to the message given.
- Persons who disrupt Board meetings with outbursts, cheers, jeering or applause may be removed from the meeting by appropriate legal means.

### 3. General Business - Motion to Approve Consent Agenda Items

Ms. Niki George, Board President

*Routine items on the Consent Agenda not requiring public discussion by the Board may be adopted by one single motion. A Board member may request to remove an item from the consent agenda for individual discussion and consideration.*

## A. Board Minutes

#### 4. General Business - Motion to Accept Consent Agenda

- A. Expenditures
- B. Financial Statements
- C. Personnel - Licensed and Education Support Professionals
- D. Recommendation to Issue Certificates for Home Instruction
- E. Non-compliance Report

## 5. Bids

### A. Nutrition Services – Fresh Baked Pizza

*Discussion and possible action to approve bid to provide a vendor that will make fresh-baked pizza for all of the schools in the Jordan School District. Total annual estimated expenditure: \$700,000 (per year). Source of funding: Nutrition Services Food Budget.*

### B. Transportation – A/C Retrofit of School Buses

*Discussion and possible action to approve bid to retrofit air conditioning units on District school buses that currently do not have AC on them. Total Awarded Expenditure: \$856,000.00 (over three years). Source of funding: Transportation Capital Bus Purchases.*

### C. Transportation – School Buses

*Discussion and possible action to approve bid to purchase one (1) new special education school bus, two (2) general education transit-style buses, and four (4) general education conventional-style buses to add to the existing Transportation bus fleet. These new school buses will replace older buses as they reach their end of life. Total Awarded Expenditure: \$1,346,926.00 (7 buses). Source of funding: Transportation Capital Bus Purchases.*

## 6. Special Business Items

### A. **BUDGET HEARING:** Recommendation to Approve Amended Budget for the 2025-26 Fiscal Year

Mr. Bryce Dunford, Finance Committee Chair

Mr. John Larsen, Business Administrator

#### 1) Public Input on Budget Amendments

Public comments shall be taken in accordance with Board Policy GP110 *Public Participation at Board Meetings*. For more information on providing public comment, see item 3. Patron Comments.

#### 2) Action by Board of Education on Budget Amendments

## 7. Information Items

### A. Superintendent's Annual Report to the Board of Education

Dr. Anthony Godfrey, Superintendent of Schools

## 8. Discussion Items

### A. Committee Reports and Comments by Board Members

*Board members may report on Board Advisory Committees as well as Board, District or Community Affiliated Committees to which they are appointed.*

### B. Topics for *Bulletin Board*

*Recommendations for topics for the next edition of the Board newsletter "Bulletin Board."*

## 9. Motion to Adjourn to Closed Session

## 10. **POTENTIAL CLOSED SESSION**

### A. Character and Competence of Individuals (Personnel)

### B. Property

### C. Potential Litigation

### D. Negotiations

### E. Security