

STANDARD TASK ORDER FORM
TASK ORDER NO. 1
TO
MASTER PROFESSIONAL SERVICES AGREEMENT

CLIENT: Greater Salt Lake Municipal Services District
Effective Date of Master AGREEMENT: August 13, 2025

THIS TASK ORDER NO. 1 ("Task Order") TO THE MASTER PROFESSIONAL SERVICES AGREEMENT between the parties (the "Master Agreement") is made and entered into as of the 10th day of December, 2025, by and between the Greater Salt Lake Municipal Services District (herein called "CLIENT") and Wilson & Company, Inc., Engineers and Architects, (herein called "CONSULTANT") who agree as follows:

- 1. PROJECT.** The PROJECT associated with this TASK ORDER is described as follows: Prepare plans and specifications for the 9100 W Sidewalk. The PROJECT SITE is located as follows: 9100 West from 2700 South to 2820 South, including the two following bid alternates: 2760 South and 2820 South from 9100 West to 9150 West.
- 2. SCOPE OF SERVICES.** The SCOPE OF SERVICES and deliverables associated with this TASK ORDER is attached hereto as Attachment A.
- 3. FEES.** CLIENT shall reimburse for services provided under this TASK ORDER on a time and expense basis which shall not exceed \$39,998.07 (the "Maximum Project Fee"). Unless otherwise indicated above, payment shall be in accordance with the FEE SCHEDULE attached as Exhibit C to the Master Agreement, unless a different FEE SCHEDULE is attached hereto as Attachment B, and in accordance with the Master Agreement as amended by this Task Order.
- 4. SCHEDULE.** The SERVICES associated with this TASK ORDER are anticipated to be completed within 90 Days (the "Project Time") following written authorization from the CLIENT to proceed.
- 5. ATTACHMENTS AND EXHIBITS.** Both Parties have read and understood all Attachments and Exhibits referenced in or attached to this TASK ORDER and agree that such items are hereby incorporated into and made a part of this Task Order and the Master Agreement.

IN WITNESS WHEREOF, CLIENT and CONSULTANT have executed this TASK ORDER as of the date first above written.

**GREATER SALT LAKE MUNICIPAL
SERVICES DISTRICT (CLIENT):**

By: _____

Printed Name: _____

Title: _____

**PROFESSIONAL SERVICE PROVIDER
(CONSULTANT):**

By: _____

Printed Name: Michael King

Title: Senior Vice President

ATTACHMENT A TO TASK ORDER
SCOPE OF SERVICES AND DELIVERABLES
(to be attached before Task Order is signed)

November 24, 2025

Greater Salt Lake Municipal Services District
Mr. Tolin Hessell, PE
860 Levoy Dr. Suite 300
Taylorsville, UT 84123

Proposal for Project: 9100 West Sidewalk Scope of Work

EXECUTIVE SUMMARY

Brief Description:

Wilson & Company, Inc., Engineers & Architects (WILSON) has prepared this scope of work for the Greater Salt Lake Municipal Services District (MSD) to perform preliminary engineering services for the 9100 West Sidewalk Project from 2700 South to 2820 South. The plan for this project includes:

Prepare the design, engineers' opinion of probable construction cost, and advertising package for the project. The work will include supplemental topographic survey, design for curb, gutter, and sidewalk, plan sheets, specifications, and advertising package.

Two bid alternates will be considered along 2760 South and 2820 South from 9100 West to 9150 West.

Prime and Subs:

WILSON will complete the design and without sub-consultants.

Assumptions:

The primary assumptions for this project include:

- SUE mapping will not be developed for underground utilities. Utility infrastructure above ground will be mapped from the topographic survey data already provided by the client.
- No environmental document is required.
- A geotechnical study will not be conducted. A pavement design will be used from a similar previous MSD project.
- Bentley ORD will be used for design. Files may be converted to AutoCAD when completed.
- Magna Engineering Standards and Specifications will be used for the design and advertising package.

Phasing:

The design and advertising package will be completed in a single phase. This scope of work can be amended to perform additional design work or construction observation.

Schedule:

The final deliverables will be submitted by February 28, 2026.

Fee Type:

Time and Materials

WORK PLAN

Kickoff Meeting

WILSON will schedule and conduct a kickoff meeting with the MSD to discuss the project scope, identify project goals and objectives, identify risks, establish lines of communication, and discuss alternatives. Document meeting minutes and distribute to the project team.

Deliverables

- Project Goals and Objectives
- Project Risks
- Meeting Minutes

Develop Base Mapping/Existing Surface

WILSON will perform a supplemental topographic survey of 2760 South from 9100 West to 9150 West. The survey will collect features within the existing street ROW and driveways to a point approximately 20 feet from the ROW line. We will post-process the field data and prepare a basemap and 3D surface using Bentley ORD to be used for design.

Deliverables

- Bentley ORD basemap and 3D surface

Identify Existing Right-of-Way

WILSON will use Salt Lake County GIS parcel data, along with property data already provided by client to define the right-of-way for 9100 West, 2760 South, and 2820 South. This information will be used to create an existing right-of-way map.

Deliverables

- Existing Right-of-way Map

Preliminary Design

WILSON will develop horizontal and vertical alignments for the curb and gutter along 9100 West from 2820 South to 2700 South following Magna design standards and AASHTO design guidelines. Our team will also prepare the curb, gutter and sidewalk design along 2760 South and 2820 South from 9100 West to 9150 West. We will prepare the 60% design and plan set for review. Prepare engineers' opinion of probable construction costs for the project.

Deliverables

- 60% design plans
- Engineers' opinion of probable construction cost

Utility Mapping

WILSON will obtain existing utility mapping from the MSD and Magna to prepare a utility basemap. It is assumed that underground utilities will not be impacted.

Deliverables

- Utility CADD File of Magna utilities

Preliminary Drainage Design

WILSON will identify existing drainage features and patterns. Drainage patterns will be maintained, and existing infrastructure will be improved as needed. New storm drain infrastructure will not be included in this scope of work. If additional storm drain infrastructure is required, this scope of work can be amended to include the design work. Drainage plans will be prepared to identify improvements to existing storm drain infrastructure. It is assumed that storm drain improvements will be shown on the sidewalk plans, and separate storm drain plan sheets will not be required.

Deliverables

- Preliminary storm drain design

Design Review with MSD

WILSON will prepare for and hold a design review meeting with MSD staff. A 60% plan set with an opinion of probable construction cost will be delivered to the MSD for review one week before the meeting. During the meeting, the team will review the design and make comments which will be included in a comment resolution form.

Deliverables

- 60% plans and opinion of probable cost
- Comment Resolution Form

Finalize Plans

WILSON will address the comments from the design review meeting and prepare the final plans. We will develop typical sections, details, demolition plans, grading plans and profiles for the project and update the engineers' opinion of probable construction cost. We will include the 2760 South, and 2820 South curb, gutter and sidewalk plans as bid alternates. Bid Alternate 1 will be for 2760 South and Bid Alternate 2 will be for 2820 South. We will perform a QC review and QA audit.

Deliverables

- Final plan sheets
- Engineers' opinion of probable cost
- QC/QA Documentation

Complete Drainage Plans

WILSON will address the drainage comments from the design review meeting and finalize the drainage design. The drainage designs will be included in the grading plan sheets. We will prepare an engineers' opinion of probable construction cost for the drainage design and perform a QC review and QA audit.

Deliverables

- Drainage plans
- Engineers' opinion of probable
- QC/QA Documentation

Complete Specifications and Advertising Documents

WILSON will prepare any specifications needed for the project that are not included in the Magna Standard Specifications, Measurement & Payment, Bid Form and advertising documents. We will create two Bid Alternates. Bid Alternate 1 will be for 2760 South and Bid Alternate 2 will be for 2820 South. We will perform a QC review and QA audit.

Deliverables

- Specifications, Measurement & Payment, and Bid Form
- Advertising documents
- QC/QA Documentation

Submit Final Deliverables

WILSON will compile the plans, engineers' opinion of probable construction cost, and advertising documents into a single PDF package and deliver it to the MSD one week before the final review meeting. We will meet with the MSD to review the final deliverables and document comments. The review comments will be addressed, and we will perform a final QC review and QA audit. The final deliverables will be submitted to the MSD.

Deliverables

- Advertising package
- Final plans
- Engineers' opinion of probable construction cost

Project Management

WILSON will monitor the schedule and budget and send a monthly email to the MSD. We will meet with the MSD regularly to review the project status and discuss project decisions. A monthly project status report will be sent to the MSD. An internal coordination design team meeting will be held bi-weekly to coordinate the design efforts.

Deliverables

- Monthly invoice
- Monthly project status report

ATTACHMENT B TO TASK ORDER

FEE SCHEDULE

(to be attached before Task Order is signed)



MSD 9100 West Sidewalk Project
Fee Estimate

10813 South River Front Parkway, Suite 475, South Jordan, UT 84095 801-364-3164

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DIRECT COSTS	RATE		QUANTITY	COST
Mileage	\$0.700		200	\$140.00
Survey Equipment/Day	\$150.000		1	\$150.00
				\$0.00
				\$0.00
			0	\$0.00
TOTAL DIRECT LABOR COSTS				\$290.00

TOTAL PROJECT COSTS	\$39,998.07
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