



MINUTES

SUMMIT COUNTY

County Council

SUMMIT COUNTY COURTHOUSE

60 NORTH MAIN STREET, COALVILLE, UT, 84017

WEDNESDAY, OCTOBER 8, 2025

Meeting also conducted via Zoom.

1. **Closed Session (1:28 PM)**

Canice Harte made a motion to enter closed session to discuss property acquisition. (1:28 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Megan McKenna.

1) ***Property acquisition*** (1:28 PM)

Council members Hanson, Harte, Robinson, and Armstrong, along with Manager Shayne Scott, Deputy Manager Janna Young, Attorney Margaret Olson, Chief Civil Deputy Attorney Dave Thomas, Health Director Phil Bondurant and Executive Secretary Annette Singleton met in closed session to discuss property acquisition. (1:28 PM)

Canice Harte made a motion to leave closed session to discuss property acquisition and enter closed session to discuss personnel. (1:56 PM). Roger Armstrong seconded, and all voted in favor, (5-0).

2) ***Personnel*** (1:56 PM)

Council members Hanson, Harte, Robinson, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Attorney Margaret Olson, Chief Civil Deputy Attorney Dave Thomas, Snyderville Basin Special Recreation District (SBSRD) Director Dana Jones, SBSRD Vice Chair Ryan Bruce, SBSRD Treasurer Carrie Westberg, SBSRD board member Brandi Connolly and Executive Secretary Annette Singleton met in closed session to discuss personnel. (1:56 PM)

Roger Armstrong made a motion to leave closed session and enter open session. (2:34 PM). Canice Harte seconded, and all voted in favor, (5-0).

Attachment: Closed Meeting Affidavit 10-8-2025

Move to Council chambers (2:53 PM)

Roger Armstrong
Tonja B Hanson
Canice Harte
Megan McKenna
Excused: Christopher Robinson

Shayne Scott
Janna Young
Margaret Olson
Dave Thomas
Gregory Wolbach
Emily Quinton
Megan Nick
Eve Furse
Ray Milliner
Melissa Mendez
Brian Craven

2. **Pledge of Allegiance (2:54 PM)**

3. **Convene as the Governing Board of Snyderville Basin Special Recreation District (3:00 PM)**

Roger Armstrong made a motion to convene as the Governing Board of Snyderville Basin Special Recreation District. (3:00 PM). Canice Harte seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

1) ***Discussion and approval of Snyderville Basin Special Recreation District Director Employment Contract with Robert Parrish effective November 10, 2025; Ryan Bruce and Brandi Connolly*** (3:01 PM)

Attachment: Cover Page

Attachment: Robert B Parrish - Director Contract (25SEP25.2)_Final.docx

Ryan Bruce, Snyderville Basin Special Recreation District (SBSRD) Board Vice Chair, and Brandi Connolly, SBSRD Board member, presented the Snyderville Basin Special Recreation District Director's employment contract for Robert Parish. (3:01 PM)

Council members commented and asked questions. Vice Chair Bruce and Board member Connolly responded. (3:02 PM)

Roger Armstrong made a motion to approve the Snyderville Basin Special Recreation District Director Employment Contract with Robert Parrish effective November 10, 2025. (3:08 PM). Canice Harte seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

Attachment: Contract Robert Parrish SBSRSD District Director Executed

- 2) ***Notification of the Snyderville Basin Special Recreation District's certified tax rate in accordance with Utah Code Section 59-2-919(3) (a). The District intends to increase 2026 property taxes in the amount of \$1,337,367, which is an approximate 15% increase for the purpose of Staffing, Capital and Ongoing Asset Maintenance Projects, Contract Services & Insurance Increases; Dana Jones and Ben Castro*** (3:09 PM)

Attachment: Cover Page

Attachment: SB Recreation Truth-in-Taxation Presentation.pdf

Dana Jones, Snyderville Basin Special Recreation District Director, and Ben Castro Snyderville Basin Special Recreation District Board Chair, presented the Snyderville Basin Special Recreation District's certified tax rate in accordance with Utah Code Section 59-2-919(3)(a). (3:09 PM)

Council members commented and asked questions. District Director Jones and District Board Chair Castro responded. (3:20 PM)

Roger Armstrong made a motion to dismiss as the Governing Board of Snyderville Basin Special Recreation District and reconvene as the Summit County Council. (3:23 PM). Canice Harte seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

4. **Work Session** (3:25 PM)

- 1) ***Discussion regarding proposed Pine Meadow Ranch Plat E & Plat G Morgan/Summit County Boundary Adjustment; Gregory Wolbach*** (3:25 PM)

Attachment: Cover Page

Attachment: Staff Report-Morgan Summit Boundary Adjustment.pdf

Attachment: PP-87-8 Annexation Plat-corrected

Recorder/Surveyor Gregory Wolbach proposed a boundary adjustment for Pine Meadow Ranch Plat E & Plat G. (3:26 PM)

Council members commented and asked questions. Recorder/Surveyor Wolbach and Chief Civil Deputy Attorney Dave Thomas responded. (3:30 PM)

- 2) ***Discussion regarding Skullcandy building tenant improvements and County office relocations; Shayne Scott and Janna Young*** (3:36 PM)

Attachment: Cover Page

Attachment: StaffReport_SkullcandyBuildingUpdate.pdf

Attachment: Attachment 1_SUMMIT COUNTY SERVICES TENANT IMPROVEMENT.pdf

Attachment: Attachment 2_Rendering_MAIN ENTRY LOUNGE.jpg

Attachment: Attachment 3_Rendering_COUNCIL MTG ROOM.jpg

Attachment: Attachment 4_Rendering_DMV.jpg

Attachment: Attachment 5_Rendering_LIBRARY ADULT STUDY SPACE.jpg

Manager Shayne Scott and Deputy Manager Janna Young updated the Council on the improvements for the former Skullcandy building for the County office relocations. (3:36 PM)

Council members commented and asked questions. Manager Scott and Deputy Manager Young responded. (3:49 PM)

- 3) ***Update and discussion regarding Summit County renewable energy, emissions reduction, and other climate change action goals; Emily Quinton and Megan Nick*** (3:56 PM)

Attachment: Cover Page

Attachment: 10.8.25 Slides Resolution 2019-29 Review Presentation.pdf

Attachment: 10.8.25 Staff Report Resolution 2019-29 Review.pdf

Emily Quinton, Sustainability Director, and Megan Nick, Sustainability Analyst, updated the Council on the Summit County renewable energy, emissions reduction, and other climate change action goals in Summit County. (3:56 PM)

Council members commented and asked questions. Sustainability Director Quinton and Sustainability Analyst Nick responded. (4:03 PM)

Break (4:47 PM)

- 4) ***Update and discussion on Summit County's child care programs; Janna Young*** (5:03 PM)

Attachment: Cover Page

Attachment: StaffReport_Childcare Program Update.pdf

Attachment: Attachment 1_Programmatic and Qualifying Scholarship Details.pdf

Attachment: Attachment 2_Impact Report-Upwards_Park City_SummitCty_20250306.pdf

Deputy Manager Janna Young updated Council on Summit County's child care programs. (5:03 PM)

Council members commented and asked questions. Deputy Manager Young and Kristen Schultz, Early Childhood Alliance Director, responded. (5:18 PM)

5. **Consideration of Approval** (5:35 PM)

- 1) ***Appointment and Oath of Office for Kacey Bates as Summit County Sheriff with a term of expiration January 1, 2027;*** (5:35 PM)

Attachment: Cover Page

Attachment: OATH OF OFFICE--Bates.pdf

Council member Canice Harte recused himself. (5:36 PM)

Roger Armstrong made a motion to appoint Kacey Ann Bates as the new Sheriff of Summit County to serve out the remainder of the term of former Sheriff Frank Smith with a term of expiration January 1, 2027. (5:37 PM) Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson. Recuse: Canice Harte.

Attorney Margaret Olson swore Kacey Bates into office. (5:38 PM)

Council members congratulated Sheriff Kacey Bates, and photos were taken to commemorate the occasion. (5:40 PM)

Sheriff Bates thanked the Council, first responders, family, friends, and community for their support. (5:43 PM)

Attachment: Oath Of Office- Kacey Bates Executed

- 2) ***Council Minutes dated July 30, 2025, August 6, 2025, August 13, 2025, and August 20, 2025*** (5:53 PM)

Attachment: Cover Page

Attachment: SCC Draft Minutes 07-30-25.pdf

Attachment: SCC Draft Minutes 08-06-25.pdf

Attachment: SCC Draft Minutes 08-13-25.pdf

Attachment: SCC Draft Minutes 08-20-25.pdf

Canice Harte made a motion to approve the Minutes July 30, 2025 as presented in the packet. (5:53 PM). Roger Armstrong seconded, and all voted in favor, (3-0). Absent: Christopher Robinson. Abstain: Megan McKenna.

Canice Harte made a motion to approve the Minutes Wednesday, August 6, 2025 as presented in the packet. (5:53 PM). Roger

Armstrong seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

Roger Armstrong made a motion to approve the Minutes from August 13, 2025 as contained in the packet. (5:54 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson. Abstain: Canice Harte.

Canice Harte made a motion to approve the Minutes from Wednesday August 20, 2025 as presented in the packet. (5:54 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

3) ***Council and Manager comments*** (5:54 PM)

Manager Shayne Scott discussed the vaccination clinics organized by the Summit County Health Department. (5:54 PM)

Council Chair Tonja B. Hanson expressed gratitude to the staff and all attendees for their contributions to the annual work plan. (5:55 PM)

Council member Canice Harte provided updates on the Olympic meetings being conducted and thanked Senator Curtis for spending time with High Valley Transit, as well as Park City Transit and others. (5:55 PM)

Council member Megan McKenna congratulated Sheriff Bates and provided an update regarding the Board of Health. (5:56 PM)

6. **Public Input** (5:57 PM)

Council Chair Hanson opened the meeting for public input. (5:58 PM)

Val Bates was called to speak. (5:59 PM)

Jeremy Bristol was called to speak. (6:04 PM)

Closed the Public Comment. (6:07 PM)

Attachment: Sign-In Sheet 10-8-25

Attachment: Val Bates Handouts October 15

7. **Public Hearings** (6:07 PM)

- 1) ***Public hearing and approval of Ordinance No. 1000*, an Ordinance Amending the Snyderville Basin Development Code Chapters 10-3-2: General Provisions, 10-3-6: Zoning Variances, 10-9-10: Decision Making and Administrative Bodies, 10-9-22: Appeal Procedures, and 10-11-1 Terms Defined. The purpose of the amendments is to replace the Board of Adjustment with an Administrative Law Judge and to bring the process by which Variances are reviewed into compliance with Utah State Law. Project #25-098. Ray Milliner, Principal Planner*** (6:08 PM)

*This Ordinance was discussed with the wrong number, 996. It is actually Ordinance 1000.

Attachment: Cover Page

Attachment: Council Staff Report October 8, 2025 Basin.pdf

Ray Milliner, Principal Planner presented Ordinance 1000*. Project #25-098. (6:08 PM)

Council members commented and asked questions. Ray Milliner, Principal Planner and Chief Civil Deputy Attorney Dave Thomas responded. (6:12 PM)

Council Chair Hanson opened the meeting for a public hearing. (6:19 PM)

No one appeared to comment.

Council Chair Hanson closed the meeting for a public hearing.

Roger Armstrong made a motion to approve Ordinance No. 1000*, an Ordinance Amending the Snyderville Basin Development Code Chapters 10-3-2: General Provisions, 10-3-6: Zoning Variances, 10-9-10: Decision Making and Administrative Bodies, 109-22: Appeal Procedures, and 10-11-1 Terms Defined in accordance with the draft ordinance contained in the packet. Noting that the draft ordinance contains numbering errors and cross-referencing errors, staff is directed to change and resubmit those corrections to the Council Chair for review and approval, with the understanding that no changes to the language or statutes will be made otherwise. (6:21 PM). Canice Harte seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

Attachment: Ord 1000 Executed

- 2) ***Public hearing and approval of Ordinance No. 997, an Ordinance Amending the Eastern Summit County Development Code Section 11-7 General Regulations, 11-6-17 Closure Due to Inaction, 11-3-10 Commercial Zoning District, 11-4-10 Zoning Variances, and Appendix A Definitions. The purpose of the amendments is to replace the Board of Adjustment with an Administrative Law Judge and to bring the process by which variances are reviewed into compliance with Utah State Law. Project #25-098. Ray Milliner, Principal Planner (6:21 PM)***

Attachment: Cover Page

Attachment: Council Staff Report October 8, 2025 Eastern.pdf

Ray Milliner, Principal Planner presented Ordinance No. 997. Project #25-098. Council members commented and asked questions. Planner Milliner responded. (6:22 PM)

Council Chair Hanson opened the meeting for a public hearing. (6:22 PM)

No one appeared to comment.

Council Chair Hanson closed the meeting for a public hearing.

Canice Harte made a motion to approve Ordinance No. 997, an Ordinance Amending the Eastern Summit County Development Code Section 11-7 General Regulations, 11-6-17 Closure Due to Inaction, 11-3-10 Commercial Zoning District, 11-4-10 Zoning Variances, and Appendix A Definitions. Noting that the draft ordinance contains numbering errors and cross-referencing errors, staff is directed to change and resubmit those corrections to the Council Chair for review and approval, with the understanding that no changes to the language or statutes will be made otherwise. (6:22 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

Attachment: 997 Ordinance with changes 10-15 East Side Executed

- 3) ***Continued public hearing and adoption of Summit County Districting Map (Utah Code 17-52a-204); Eve Furse, County Clerk***
(6:24 PM)

Attachment: Cover Page

Attachment: Map 1 large proposed districts.pdf

Attachment: Mayor Marsh Spreadsheet.pdf

Chief Civil Deputy Attorney Dave Thomas updated Council on changes to HB 356, which is now HB 1005. Council members commented and asked questions. Chief Deputy Thomas responded. (6:24 PM)

Council Chair Hanson continued the public hearing. (6:27 PM)

No one appeared to comment.

Council Chair Hanson closed the public hearing.

Canice Harte made a motion to approve the redistricting map as presented in the packet. (6:28 PM). Roger Armstrong seconded, and all voted in favor, (4-0). Absent: Christopher Robinson.

Eve Furse, County Clerk, clarified that Chair Tonja Hanson will represent District 1 (blue). The representatives for District 2 (green) and District 3 (lavender) will be decided tonight. Council member Christopher Robinson will represent District 4 (orange), while Council member Canice Harte will represent District 5 (yellow). The names of Council members Roger Armstrong and Megan McKenna were placed in a bag and drawn randomly; as a result, Council member Armstrong will represent District 3 (lavender), and Council member McKenna will represent District 2 (green). Clerk Furse also stated that in 2026, Council members Harte and Robinson will be up for election, while the other three council members will be up for election in 2028. (6:45 PM)

8. **Adjournment** (6:48 PM)



Tonja Hanson, Chair



Eve Furse, Clerk

Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.