

Hinckley Town Council  
Town Council Chambers  
161 East 300 North Hinckley, UT  
Digital Recording  
Thursday, November 20, 2025

Invocation: Alan Miller

## **I. PLEDGE**

Mayor Pro Tem Alan Miller asked all to rise and join in the Pledge of Allegiance.

Mayor Pro Tem Alan Miller called the meeting to order at 7:05 PM.

## **II. ROLL CALL**

Mayor Pro Tem Alan Miller  
Council Members: Skip Taylor, Chris Mork  
Hinckley Town Clerk Tresa Taylor  
Maintenance Employees Joe Stevens and Dillon Lewis  
Absent: Mayor Brian Florang, Council Member Crista Kaman

## **III. GUESTS:**

Council Member - elect Ron Black

## **IV. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

Mayor Pro Tem Alan Miller asked council members for corrections to minutes or a motion to approve the minutes. Council Member Chris Mork moved to approve the meeting minutes as presented for November 6, 2025. Council Member Skip Taylor seconded the motion, all voted aye. Motion carried.

Mayor Pro Tem Alan Miller asked council members for corrections to minutes or a motion to approve the canvass of election minutes. Council Member Chris Mork moved to approve the meeting minutes as presented for November 13, 2025. Council Member Skip Taylor seconded the motion, all voted aye. Motion carried.

## **V. PETITIONS, REMONSTRANCES, AND COMMUNICATION**

None.

## **VI. REPORT OF GOVERNING BODY – BOARDS – COMMITTEES:**

A discussion was held regarding recent water issues.

**Water Treatment Facility:** A dresser coupling blew out at the water treatment facility.

**Main Line Leak:** A leak on the main 12" line was caused by an old, rotted repair coupling, and was repaired with two Romac couplings. It was suggested that it might be beneficial to install isolation valves in this line. The repair required draining approximately 102,000 gallons of water over 3.3 miles of line.

**153 N 200 W Leak:** The tree root caused a stress break in a ¾" black poly service line connection.

**1500 N Main Street Leak:** A 2" 90-degree fitting was cracked and replaced.

## **VII. STAFF REPORTING**

Clerk Tresa Taylor provided each council member with a copy of the October Financial Statement.

## **VIII. NEW BUSINESS**

### **1. Review of the Sewer Impact Fee Analysis prepared by Cody Deter**

The Council reviewed the Sewer Impact Fee Analysis.

A key point of discussion was whether or not to calculate depreciation. The consensus was that including depreciation is more fiscally responsible because it provides funds for future repairs and maintenance, avoiding the need to seek grants or borrow money later.

The Council discussed when to schedule the Public Hearing for the proposed Sewer Impact Fee Analysis and agreed to set the Public Hearing for the regular meeting on Thursday, December 18, 2025.

### **2. Review and approve AUP Engagement Letter & Complete Fraud Risk Questionnaire from Gilbert & Stewart**

The Council reviewed the AUP (Agreed-Upon Procedures) Engagement Letter from Gilbert & Stewart for an external financial review/audit. The cost of this service is \$4,500.00. The Council acknowledged and approved the Engagement Letter.

The Council discussed and completed the Fraud Risk Questionnaire from Gilbert & Stewart.

## **X. OUTSTANDING BUSINESS**

### **1. Park Pavilion-electricity**

No discussion.

### **2. Hinckley Industrial Park – a. Grant b. Property Owners c. Business Development**

The submission for the 10% grant reimbursement has been accepted and the town is waiting for the payment.

### **3. Sewer Master Plan/Sewer Lagoon Design/Sewer Impact Fee Analysis**

Discussed in new business.

### **4. CDBG Grant Water Improvements Project Update**

No discussion.

### **5. Hinckley Town Code Update**

The Planning Commission will hold a public hearing on Wednesday, December 10, 2025, to receive public comment on Construction Design Standards.

The Council will continue to review the Town Code Update as well as any new information from Mike Hansen.

## **X. MISCELLANEOUS DISCUSSION**

The Council discussed the Christmas Park Lighting & Santa in the Park on Saturday,

December 6, 2025, 6 PM. The Mayor will be contacted to finalize arrangements for hot chocolate and donuts, and the clerks will coordinate with Miss Hinckley Royalty.

#### **XI. PAYMENT OF BILLS**

Council Member Chris Mork moved to approve the following purchase orders:

PO # 270 Pelorus Methods, quarterly accounting software fee, \$575.00,

PO # 271 Anderson Law Center, attorney fees, \$600.00.

Council Member Skip Taylor seconded the motion to approve the purchase orders, all voted aye. Motion carried.

Council Member Chris Mork moved to pay the bills. Council Member Skip Taylor seconded the motion, all voted aye. Motion carried.

#### **XII. ADJOURNMENT**

Council Member Chris Mork moved to adjourn at 7:46 PM. Council Member Skip Taylor seconded the motion, all voted aye. Motion carried.



Tresa Taylor, Hinckley Town Clerk  
Dixie Talbot, Hinckley Town Clerk

  
Mayor Brian Florang