



MINUTES

SUMMIT COUNTY

County Council

RICHINS AUDITORIUM

1885 W. UTE BLVD., PARK CITY, UT, 84098

WEDNESDAY, DECEMBER 3, 2025

Meeting also conducted via Zoom.

DRAFT

Closed Session (3:31 PM)

Roger Armstrong made a motion to enter closed session to discuss litigation. (3:31 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

1) *Litigation* (3:31 PM)

Council members Hanson, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas, Chief Deputy Attorney Ryan Stack, Lands and Natural Resources Director Jessica Kirby, and Executive Secretary Annette Singleton, met in closed session to discuss litigation. (3:31 PM)

Roger Armstrong made a motion to leave closed session to discuss litigation and enter closed session to discuss property acquisition. (3:50 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

2) *Property acquisition* (3:50 PM)

Council members Hanson, Armstrong, and McKenna, along with Manager Shayne Scott, Deputy Manager Janna Young, Chief Civil Deputy Attorney Dave Thomas, Chief Deputy Attorney Ryan Stack, Lands and Natural Resources Director Jessica Kirby and Executive Secretary Annette Singleton met in closed session to discuss property acquisition. (3:50 PM)

Roger Armstrong made a motion to leave closed session and enter open session. (4:13 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Move to Council chambers (4:34PM)

Roger Armstrong
Tonja B Hanson
Megan McKenna
Excused: Christopher Robinson
Canice Harte

Shayne Scott
Janna Young
Dave Thomas
Chase Black
Travis Lewis
Matt Leavitt
Melissa Mendez
Brian Craven

Work Session (4:35 PM)

- 1) ***Pledge of Allegiance*** (4:35 PM)
- 2) ***General budget discussions; Shayne Scott and Matt Leavitt*** (4:35 PM)

Attachment: Cover Page

Attachment: ManagerBudgetPresentationFY2026_Dec 3 Work Session.pdf

Manager Shayne Scott and Financial Officer Matt Leavitt presented the 2026 General Budget. (4:36 PM)

Council members commented and asked questions. Manager Scott, Financial Officer Leavitt, Chief Deputy Sheriff Jon Evans, and Health Department Director Phil Bondurant responded. (4:41 PM)

Convene as the Board of Equalization (5:17 PM)

Roger Armstrong made a motion to convene as the Board of Equalization. (5:17 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

- 1) ***Discussion and approval of Board of Equalization recommendations; Chase Black*** (5:17 PM)

Attachment: Cover Page

Attachment: BOE Adjustments Staff Report 2025.12.03.pdf

Chief Deputy Auditor Chase Black, accompanied by Chief Deputy Travis Lewis, presented the Board of Equalization recommendations to the Council. (5:18 PM)

Roger Armstrong made a motion to approve the Board of Equalization recommendations as presented. (5:19 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

- 2) ***Discussion and approval or denial of Board of Equalization Late Appeal Requests submissions; Chase Black*** (5:19 PM)

Attachment: BOE Late Appeals Staff Report 2025.12.03.pdf

Attachment: Cover Page

Chief Deputy Auditor Chase Black and Chief Deputy Travis Lewis presented the Board of Equalization's late appeals requests. (5:19 PM)

Council commented and asked questions. Chief Deputy Attorney Dave Thomas responded. (5:27 PM)

Roger Armstrong made a motion to deny late Appeal for parcel RCC-1B-B-118 and approve the accompanying decision with respect to such denial as

contained in the packet. (5:29 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Roger Armstrong made a motion to deny late Appeal for parcel CHC-213 and approve the accompanying decision with respect to such denial as contained in the packet. (5:29 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Roger Armstrong made a motion to approve late Appeal for parcel AF-14 and approve the accompanying decision with respect to such approval as contained in the packet. (5:30 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Roger Armstrong made a motion to deny late Appeal for parcel PC-464-A-3 and approve the accompanying decision with respect to such denial as contained in the packet. (5:30 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Roger Armstrong made a motion to deny late Appeal for parcel FLGSF-408 and approve the accompanying decision with respect to such denial as contained in the packet. (5:31 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Roger Armstrong made a motion to dismiss as the Board of Equalization. (5:31 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Consideration of Approval (5:31 PM)

- 1) ***Discussion and action regarding a discretionary tax abatement for Roger Sawyer, Parcel CHDR-9; Travis Lewis*** (5:31 PM)

Attachment: Cover Page

Attachment: Application for Discretionary Tax Abatement-Roger Sawyer.pdf

Attachment: Staff Report CHDR-9 Discretionary Abatement.pdf

Chief Deputy Travis Lewis presented a discretionary tax abatement for Parcel CHDR-9 to the Council. (5:32 PM)

Council members commented and asked questions. Chief Deputy Travis Lewis responded. (5:32 PM)

Megan McKenna made a motion to award the discretionary tax abatement for Roger Sawyer for parcel CHDR-9 in the amount of abated taxes of \$1,328.99, penalties for \$33.22, and interest in the amount of \$122.98 for a total abatement of \$1485.19 as described in the packet. (5:33 PM). Roger Armstrong seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

- 2) ***Approval of Council Minutes dated October 2, 2025, and October 8, 2025*** (5:34 PM)

Attachment: Cover Page

Attachment: SCC Draft Minutes 10-2-25.pdf

Attachment: SCC Draft Minutes 10-8-25.pdf

Roger Armstrong made a motion to approve of Minutes October 2, 2025, as contained in the packet. (5:34 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

Roger Armstrong made a motion to approve of Minutes Wednesday, October 8, 2025. (5:35 PM). Megan McKenna seconded, and all voted in favor, (3-0). Absent: Christopher Robinson, Canice Harte.

3 Council and Manager comments (5:35 PM) Check Time Stamp

Manager Shayne Scott updated the Council about activities at the County. (5:35 PM)

Council member Megan McKenna provided updates about her activities on behalf of the Council last week. (5:36 PM)

Council member Roger Armstrong provided updates about his activities on behalf of the Council last week. (5:45 PM)

Break (5:51 PM)

Tonja B. Hanson, Chair

Eve Furse, Clerk

Meeting minutes and recordings appear at summitcountyutah.gov/meetings. When in the electronic version of the minutes, clicking on the hyperlinked times takes you to that spot in the meeting recording.