

# San Juan Health Service District Board Meeting Minutes

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Date: August 21, 2025

Location: San Juan Health Service District Board Room / Remote Access

Attendees: Casey Veach, Doug Christensen, Allen Barry, Steve Simpson, Paul Sonderegger, Clayton, Ashley, Jimmy Farley, Nick, and Dr. Wigant (remote)

## Opening of Regular Meeting

### 1. Call to Order

Allen Barry called the meeting to order at 6:08 PM

Board Members in Attendance: Allen Barry, Steve Simpson, Doug Christensen, Casey Veach, Paul Sonderegger

Absent: Steph Williams

Others in Attendance: Clayton Holt – CEO, Farley Crofts – CFO, Dr Wigant – CMO, Ashley Reynolds – CNO, Jimmy Johnson – COO, Nick Fox – Clinic Manager, Skyler Crofts – Deputy Recorder, and others as listed on guest list

The July 17, 2025 meeting minutes were reviewed and approved as written.

### 2. Celebrations

- Maintenance and housekeeping replaced all patient mattresses following patient feedback; comfort complaints have been resolved.
- Allan Barry was nominated by the Utah Hospital Association for the Board of Trustees Rural Award.
- The 340B pharmacy compliance audit was completed with zero findings — a major success credited to Pharmacist Brian Bothwell, Jimmy and Farley.
- Spanish Valley Clinic reported two notable patient care wins, including a lifesaving

intervention for a missed brain abscess and compassionate coordination for a Spanish-speaking OB patient whose husband underwent brain surgery.

### **3. Vision Statement**

Allen Barry read the vision statement

## **Old/New Business**

### **1. Hospital Construction Update (Clayton Holt)**

- 85–90% of structural steel is complete; trusses and sheeting are underway. Phase 1 expected to be roofed by late September.
- Current project total estimated at \$38.5 million, funded by \$30M from the state, \$5M from CIB, and \$3.5M from district funds.
- Change orders include added sprinkler systems (+\$50K), block supplier change (+cost), removal of excess fuel capacity (-\$170K), and wall work deductions (-\$200K).
- Still under budget by approximately \$232K after 24 change orders.
- Demolition costs and asbestos assessments are pending.

## **Financial/Statistical**

### **1. CFO Report (Farley Crofts)**

- Revenues are approximately \$2.4M ahead of last year (10% increase).
- ER visits average 150/month; surgery volumes are strong with more procedures completed by July than all of last year.
- Radiology, lab, and oncology pharmacy continue to grow.
- Collections improved to ~62%, trending toward 65%.
- Expenses up 7–10% due to inflation, wage increases, and supply costs.
- Interest income exceeded \$900K from state construction funds.
- Overall margins are slightly improved compared to last year.

### **2. Audit Report (Doug Rasmussen, Auditor)**

- Unqualified (clean) audit opinion issued — no findings or compliance issues.
- Total assets: \$67M; unrestricted net position: \$16M.
- FY2024 operating loss offset by \$12.5M in grants; overall financial health remains strong.
- Cash increased by \$34.5M due to construction-related funding.

- No journal entries or adjustments required for third consecutive year.
- Auditor commended staff, especially Skyler and Farley, for excellent financial management.

## **Administrative Report**

### **1. CNO Report (Ashley Reynolds)**

- ER and inpatient volumes remain steady, indicating consistent community utilization.
- Outpatient procedures at record levels; infusion and chemo programs continue to expand.
- Transfers are down; ICU retains more patients locally.
- Staffing: night shift nursing now fully staffed; new hires include OB-experienced nurses.
- Clinics cross-training front desk staff into MA roles; scholarship program awarded 17 nursing and healthcare scholarships.
- Active student placements from Utah State and BYU nursing programs.

### **Specialty Programs**

- Cardiology: growing rapidly; 30–35 patients per visit between physicians and mid-level provider.
- Endocrinology: steady progress; 8–10 patients per visit, working on device data integration.
- OB/GYN: Dr. Henderson performing 2–4 surgeries per visit, booked through December.
- Outreach clinics are well received, reducing patient travel needs.

### **2. Technology Update – AI Documentation (Nick Fox)**

Nick reported on implementation of AI-assisted clinical documentation for several providers. The technology records conversations and generates visit notes, improving efficiency and reducing provider burnout. Early adopters include Dr. Nelson, Dr. Crofts, Dr. Salim, and Nicole Fox. Future updates will add order reminders and diagnosis suggestions. Integration with Cerner is planned for 2026.

## **Sub-Committee Reports**

### **1. Medical Staff Report**

Report included in the Board Packet

## **Credentialing**

### **Credentialing Renewals**

Motion: Casey Veach made a motion to accept the Medical Staff's recommendation to re-credential:

- Jeanne Wigant, MD
- Jane-McKay Sparks, NP
- Stetler Shumay, CRNA

Second: Steve Simpson  
Motion Passed: Unanimously

### **Delegated Credentialing – Schedule C-1 Updates**

Motion: Casey Veach made a motion to approve updated Schedule C-1 for the following services:

- Tele-Cardiology
- Tele-Crisis
- Tele-Stroke
- Tele-Critical Care
- Tele-Oncology

Second: Steve Simpson  
Motion Passed: Unanimously

### **Policy Review & Approval**

Motion: Casey Veach made a motion to approve the revised policies as listed in the board packet

Second: Steve Simpson  
Motion Passed: Unanimously

### **Closed Session**

Motion: Steve Simpson made a motion to enter closed session at 7:54 PM to discuss the character, professional competence, or physical/mental health of an individual.

Second: Doug Christensen  
Motion Passed: Unanimously

Roll call vote: Steve Simpson – Aye, Paul Sonderegger – Aye, Doug Christensen – Aye, Casey Veach – Aye, Allen Barry – Aye

Returned to open session at 9:21 PM

## Other Business

### 1. Next Meeting

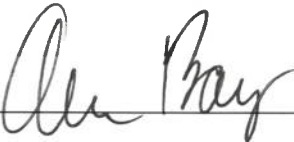
The next Board meeting is scheduled for September 18, 2025, in Monticello

## Adjournment

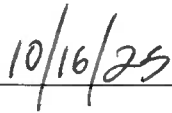
Motion: Casey Veach made a motion to adjourn at 9:21 PM

Second: Paul Sonderegger

Motion Passed: Unanimously

A handwritten signature in cursive script, appearing to read "Allen Barry", written over a horizontal line.

Allen Barry, Chairman

A handwritten date "10/16/25" written in cursive script over a horizontal line.

Date