



**CITY OF NORTH SALT LAKE
TRAILS & ACTIVE TRANSPORTATION COMMITTEE MEETING
NOTICE & AGENDA
DECEMBER 9, 2025
6:00 P.M.**

Notice is given that the City of North Salt Lake's Trails & Active Transportation Committee will hold a meeting on the above noted date and time at City Hall - Conference Room, 10 East Center Street, North Salt Lake, Utah. Some Commissioners may participate electronically.

The following items of business will be discussed; the order of business may be changed as time permits.

AGENDA ITEMS

1. Welcome & Introductions
2. Public Comment
3. Approval of Minutes of November 10, 2025 Meeting
4. Action Items
5. Staff Updates
6. City Council Updates
7. Drafting of 2025 Annual Report for the City Council
8. Discussion on Future Agenda(s)
9. Adjourn

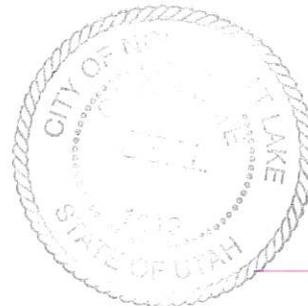
Trails & Active Transportation Committee meetings are open to the public. If you need special accommodation to participate in the meeting, please call (801) 335-8709 with at least 24 hours' notice.

Notice of Posting:

I, the duly appointed City Recorder for the City of North Salt Lake, certify that copies of the foregoing agenda were posted on the Utah Public Notice Website: <https://www.utah.gov/pmnl/>, City's Website: <https://www.nslcity.org>, and at City Hall: 10 East Center Street, North Salt Lake.

Date Posted: December 4, 2025


Wendy Page, City Recorder



1 CITY OF NORTH SALT LAKE
2 TRAILS AND ACTIVE TRANSPORTATION COMMITTEE MEETING
3 CITY HALL 10 EAST CENTER STREET, NORTH SALT LAKE
4 NOVEMBER 10, 2025

5
6 **DRAFT**

7
8 PRESENT: Brent Crowther, Chair
9 Pedro Huebner
10 Ryan Oakes, Vice Chair
11 Peter Wirthlin

12
13 EXCUSED: Kyle Poulter
14 Ted Knowlton, City Council

15
16 STAFF PRESENT: Jon Rueckert, Public Works Director; Ali Avery, Long Range Planner.

17
18 1. WELCOME & INTRODUCTIONS

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20 Brent Crowther, Chair, called the meeting to order at 6:00 p.m.

21
22 2. PUBLIC COMMENT

23
24 There were no comments.

25
26 3. APPROVAL OF MINUTES OF OCTOBER 14, 2025 MEETING

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28 The Trails and Active Transportation Committee meeting minutes of October 14, 2025 were
29 reviewed and approved as drafted.

30
31 **Committee Member Ryan Oakes moved to approve the minutes of October 14, 2025.**
32 **Committee Member Pedro Huebner seconded the motion. The motion was approved by**
33 **Committee Members Crowther, Huebner, Oakes, and Wirthlin.** Committee Member Kyle
34 Poulter was excused and not present for the vote.

35
36 4. DATA PRIVACY TRAINING

37
38 Ali Avery explained that Committee members were required to complete a brief data privacy
39 training due to use of the City's SharePoint drive containing completed volunteer forms. The
40 mandatory eight-minute training video was shared, covering the Government Data Privacy Act
41 (GDPA), records management, and data-privacy obligations for governmental entities.

42
43 5. ACTION ITEMS

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45 The Committee reviewed ongoing action items. Ali Avery reported continued progress on Notify
46 Me integration, Forest Service coordination for the Wild Rose to Bonneville Shoreline Trail
47 connection, and trails inventory. The Committee discussed a potential 1,300-foot BST extension
48 on Forest Service land that North Salt Lake could build and maintain temporarily until Salt Lake
49 City completes its segment. Staff may pursue inclusion under the existing 2020 Davis County
50 NEPA decision and seek alignment recommendations from Salt Lake City by December 2025.

51
52 6. STAFF UPDATES

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54 Ali Avery announced that the South Davis Greenway alignment in North Salt Lake has shifted to
55 Orchard Drive, that the City was designated a Just Serve City, and she presented a list of current
56 grant opportunities. Ali Avery confirmed Prop 1 funding was recently secured for a Pacific
57 Avenue/Overland pedestrian detour around the railroad crossing on Main Street.

58
59 Jon Rueckert reminded members of the City Boards' holiday party on Thursday, December 4th.

60
61 7. CITY COUNCIL UPDATES

62
63 There were no City Council updates. City Councilmember Ted Knowlton was excused.

64
65 8. DISCUSSION AND RECOMMENDATION OF TRAILS MASTER PLAN
66 CONSULTANT SELECTION

67
68 Ali Avery reported that the selection committee unanimously recommended SE Group despite
69 their proposal exceeding the original \$50,000 budget. The Committee supported increasing the
70 project budget to \$65,000 to include optional add-ons that would produce a more implementation
71 ready plan.

72
73 **Committee Member Pedro Huebner moved to recommend City Council approval of SE**
74 **Group and the \$65,000 budget. Committee Member Peter Wirthlin seconded the motion.**
75 **The motion was approved by Committee Members Crowther, Huebner, Oakes, and**
76 **Wirthlin.** Committee Member Kyle Poulter was excused and not present for the vote.

77
78 Ali Avery explained the recommendation for bid award would be presented to City Council on
79 November 18, 2025.

80
81 9. DRAFTING OF 2025 ANNUAL REPORT FOR THE CITY COUNCIL

82
83 Ryan Oakes presented an outline for the January 20, 2026 presentation and memo to City
84 Council. The Committee agreed to highlight 2025 accomplishments, volunteer hours, photos,

85 and future priorities. Committee members were assigned sections to prepare, a PowerPoint
86 template will be created, and a December work session was scheduled to review draft content.

87

88 10. COMMITTEE MEMBER DISCUSSION ITEMS

89

90 Pedro Huebner presented the need for additional bike racks at City Hall and multiple parks,
91 emphasizing safety and equity. He will develop a prioritized installation plan using Bike Utah
92 and other resources for future consideration and possible budget/grant requests.

93

94 Peter Wirthlin shared Salt Lake City's concept of a youth-led Adopt-a-Trail stewardship program
95 involving high school mountain bike teams and scouts. He will explore further with the Utah
96 High School Cycling League.

97

98 11. DISCUSSION ON FUTURE AGENDA(S)

99

100 The Committee decided the December 9th meeting will be a work session to discuss the annual
101 report to City Council. Beginning in January 2026, Trails Master Plan updates will become a
102 standing agenda item. The 2026 service event schedule was confirmed, and the Committee
103 agreed to prepare budget requests in January for potential Wild Rose/BST construction and
104 related needs.

105

106 12. ADJOURN

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108 The meeting was adjourned at 7:25 p.m.

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110 *The foregoing was approved by the Trails and Active Transportation Committee of the City of*
111 *North Salt Lake on December 9, 2025 by unanimous vote of all members present.*

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115 _____
Brent Crowther, Chair

_____ *Wendy Page, City Recorder*

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