

**WALLSBURG TOWN COUNCIL**  
**MONTHLY MEETING AGENDA**  
December 4, 2025 – 7:00PM

**1. Call to Order** Expected 7:00 pm

- a. Pledge of Allegiance
- b. Prayer/Inspiration Thought
- c. Roll Call

**2. Consent Calendar:** Be it hereby moved that the following consent calendar items stand approved:

- a. Agenda of the December 4, 2025 Town Council Meeting
- b. Minutes of the November 6, 2025 Town Council Meeting

**3. Approve Budget**

- a. November Budget and Check Register (and any questions)

**4. Public Comment (5 minutes):** This is the public's opportunity to comment on items that are NOT on the agenda. Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly. If you have specific questions or comments regarding items that ARE on the agenda, please contact the Wallsburg Town Council or Clerk after the meeting has adjourned.

**5. Agenda Items:**

**a. Main Canyon Road Project, CDBG Application Updates – Information and Discussion Only**

- i. Troy Ostler (CivCo Engineering) will discuss status of Main Canyon Road Phase II & 2025 CDBG applications

**b. Wildland Urban Interface Map – Action Item**

i. Adopt by resolution, the Wasatch County Wildland Urban Interface Map. This map defines areas where development and wildland vegetation meet, creating a higher risk of wildfire. It is used to guide regulations, such as those concerning fireworks and building codes, to mitigate fire risk. The WUI map in Wasatch County was developed by the Building and GIS departments, with input from the Fire Department and Forest Service.

**c. 2026 Meeting Schedule – Action Item**

- i. Adopt anticipated Town Council meeting schedule for 2026.

**d. Activities Committee – Action Item**

- i. Report on Santa Visit activity, plans for winter activities.

**6. Department Reports**

**a. To discuss continued agenda items, assignments**

- i. Buildings (Scott Larsen)

**\*Town Hall Streetlight Status Report**

- ii. Roads (Scott Larsen)

- iii. Cemetery (Mary Piscitelli)

- iv. Park (Terri Eisel)

- v. Water (Rohn Hortin)

- vi. Mayor (Celeni Richins)

- vii. Clerk (Alisha O'Driscoll)

**b. No Work Meeting scheduled in December 2025, Merry Christmas!**

**c. Call for Agenda items for January Town Council Meeting (Expected January 8, 2026)**

**7. Adjourn**

- a. Time

**WALLSBURG TOWN COUNCIL**  
**MONTHLY MEETING AGENDA**  
November 6, 2025 – 7:00PM

**MINUTES**

**1. Call to Order 7:04PM**

- a. Pledge of Allegiance - Completed
- b. Prayer – Scott Larsen
- c. Roll Call – Mayor Celeni Richins is excused. Scott Larsen, Rohn Hortin, Terri Eisel, Mary Piscitelli, Luwanna Phillips, Dennis Phillips, Peter Nielsen, Sam Hicken, Steve Jaques, Darell Bigelow, Amanda Carlile.

**2. Consent Calendar:** Be it hereby moved that the following consent calendar items stand approved:

- a. Agenda of the November 6, 2025 Town Council Meeting
- b. Minutes of the October 9, 2025 Town Council Meeting

Items stand approved.

**3. Approve Budget**

- a. October Budget and check register
- b. October Budget and check register questions

Question: Terri Eisel, what is the \$415 to MAG? Alisha O'Driscoll explained it is the annual dues, they break it down by jurisdiction.

Motion: Scott Larsen moves to approve the budget and check register for October      Second: Rohn Hortin      Vote: Unanimous

**4. Public Comment (5 minutes):** This is the public's opportunity to comment on items that are NOT on the agenda. Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly. If you have specific questions or comments regarding items that ARE on the agenda, please contact the Wallsburg Town Council or Clerk after the meeting has adjourned.

None heard.

**5. Agenda Items:**

**a. Main Canyon Road Project, CDBG Application Updates – Information and Discussion Only**

- i. Troy Ostler (CivCo Engineering) will discuss status of Main Canyon Road Phase II & 2025 CDBG applications
- ii. Report and discuss concerns regarding Main Canyon Road Phase II paving.

Troy Ostler could not make it to the meeting, Terri Eisel summarized the notes that Troy Ostler sent: "Main Canyon Road – The signage will be completed tomorrow (Friday 11-7-25). (Mary Piscitelli asked if the 4-way Stop sign will be lit? Terri Eisel said she believes it will be.) The cleanup for the winter shut down has been completed. The work to be completed in the spring of 2026 will be as follows: 1. Profile grinding to smooth out the roadway (especially at the joints and in the section along the church) coming into town. 2. Chip Seal the entire roadway. 3. Final paint on the roadway. The project is scheduled in the spring to be complete by June 30, 2026. (Terri Eisel commented that road complaints have been received and are being address, called for any other comments or complaints to be submitted in writing so they can be addressed.) CBDG Grant Application – The environmental document for the stormwater study has been approved. As soon as we receive the contract from the state, this project will begin. (Terri Eisel explained the project will start at the top of 100 North to pipe stormwater down there to Spring Creek. And then develop a master plan to move forward as we can financially. Hoping to bid the project in December and be ready to go as soon as the weather is.)"

**b. Planning Commission Members – Action Item**

- i. Appoint Sam Hicken and Dennis Phillips as new Wallsburg Town Planning Commission members, while thanking Travis Defibaugh, Trevor Pulham, and Nate Surratt for their service on the Planning Commission.

Terri Eisel thanked Travis Defibaugh, Nate Surratt, and Trevor Pulham for their valuable service on the Planning Commission. Welcomed Sam Hicken and Dennis Phillips as new planning commission members. Spencer Foster with MAG will serve on the Planning Commission as a nonvoting member, advisor, consultant.

Motion: Rohn Hortin moves to appoint Sam Hicken and Dennis Phillips as new Planning Commission Members

Second: Mary Piscitelli      Vote: Unanimous

Alisha O'Driscoll will coordinate with them moving forward.

**c. Town Hall Landscaping – Action Item**

- i. Vote to decide on timing and materials for Town Hall xeriscape project.

Alisha O'Driscoll explained that the sprinkler project is done and the bushes are pulled out, ready for landscape fabric, edging, and rocks. The groundskeeper Gordy Jepperson asked for approval for payroll hours to work on the project. Mary Piscitelli asked the

approximate cost. Alisha O'Driscoll explained that we have looked into a few options and it seems that you get what you pay for. Looking at Mountainland Supply costs, it should be around \$2000-\$2500.

Motion: Mary Piscitelli moves to purchase the landscape materials necessary to start the xeriscape project at the Town Hall, not to exceed \$2,500. Second: Rohn Hortin Vote: Unanimous

**d. Activities Committee – Action Item**

**i. Vote to purchase Corn Hole set for Town Activities Committee**

Alisha O'Driscoll explained that the Activities Committee would like to start holding weekly Cornhole nights at the Town Hall during the fall/winter months. They currently have one set and are asking the Town to purchase another. Alisha O'Driscoll commented that it would be nice to have two sets, and would also benefit the 24<sup>th</sup> of July tournament. The cost would be around \$250-\$275 per set, looked at a local option Stoney Mecham and online, comparable pricing for a good quality set. Alisha O'Driscoll commented about combining the activities budget with the 24<sup>th</sup> of July budget so that it would simplify the comparison of revenue/expenses.

Motion: Scott Larsen moves to purchase two cornhole sets from Stoney Mecham. Second: Mary Piscitelli Vote: Unanimous

**ii. Report on Halloween Trunk or Treat and plans for Santa Visit**

Alisha O'Driscoll commented that the Trunk or Treat was great, lots of participation. No comments from neighbors about trash left behind or anything like that. The Santa visit is scheduled for the first Monday in December which is December 1<sup>st</sup> this year, coming up quick. Committee is meeting next week to plan but it will likely be the same as the past- santa, oranges, donuts, chocolate milk, gingerbread house contest, Christmas tree lighting. Mary Piscitelli asked about the streetlights and if they are in the process of being repaired. Scott Larsen said that Jay Hortin is planning to work on the Streetlights tomorrow.

**6. Department Reports**

**a. To discuss continued agenda items, assignments**

- i. Buildings (Scott Larsen) Nothing to add. Propane is around 50%, needs to be filled before winter.
- ii. Roads (Scott Larsen) Nothing to add.
- iii. Cemetery (Mary Piscitelli) Cemetery cleanup this week. No complaints heard, no dumpster diving needed.
- iv. Park (Terri Eisel) Park is all shut down for the winter. Checking with Orrie Richardson to see what we need to do on that. Bathrooms winterized, sprinklers done. Cleaning up leaves each week, etc.
- v. Water (Rohn Hortin) Water meters are hopefully reading correctly now. Went down to meet with Pelorus to go through them all. Propane Tank at the Pump House is around 70%, will need to be topped off before winter.
- vi. Mayor (Celeni Richins) Excused
- vii. Clerk (Alisha O'Driscoll) Election Update: the election was cancelled, Peter Nielsen, Rohn Hortin, and Terri Eisel will be sworn in at the first January meeting. No ballots were collected or counted, results don't need to be canvassed. There was a slight mishap with the custodial closet this last few weeks. The door mistakenly got closed and is locked. The gate inside is also locked. Busy rental season is coming up, need to figure out whether to break the lock or remove the cage, etc. Scott Larsen and Peter Nielsen will look into it.

**b. Call for Agenda items for November Town Council Work Meeting (Expected November 20, 2025)**

No work meeting in December. 2026 Meeting Calendar, Capital Improvements Projects List, Spencer Foster.

**c. Call for Agenda items for December Town Council Meeting (Expected December 4, 2025)**

Revolving Troy Ostler Updates, Government Data Privacy Program, Adopt Meeting Schedule, Planning Commission, Cemetery needs a PRV (~\$1800).

**7. Adjourn**

Motion: Mary Piscitelli moves to adjourn

Second: Rohn Hortin

Vote: Unanimous

**a. Time 7:38PM**

**Wallsburg Town**  
**Operational Budget Report**  
**10 General - 07/01/2025 to 11/30/2025**  
**41.67% of the fiscal year has expired**

	Prior Year YTD	November Actual	Current Year YTD	Current Year Budget	2025 Remaining Budget	2025 % Earned/ Used
<b>Change In Net Position</b>						
<b>Revenue:</b>						
<b>Taxes</b>						
3110 Property tax - current	6,818.51	776.96	8,074.83	65,480.00	57,405.17	12.33%
3130 General sales and use tax	25,175.69	5,842.24	30,810.44	60,000.00	29,189.56	51.35%
<b>Total Taxes</b>	<b>31,994.20</b>	<b>6,619.20</b>	<b>38,885.27</b>	<b>125,480.00</b>	<b>86,594.73</b>	<b>30.99%</b>
<b>Licenses and permits</b>						
3210 Business Licenses	0.00	0.00	150.00	500.00	350.00	30.00%
3220 Planning Commission Rev	500.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Licenses and permits</b>	<b>500.00</b>	<b>0.00</b>	<b>150.00</b>	<b>500.00</b>	<b>350.00</b>	<b>30.00%</b>
<b>Intergovernmental revenue</b>						
3356 Class C Road	5,329.27	5,395.19	15,799.12	30,000.00	14,200.88	52.66%
<b>Total Intergovernmental revenue</b>	<b>5,329.27</b>	<b>5,395.19</b>	<b>15,799.12</b>	<b>30,000.00</b>	<b>14,200.88</b>	<b>52.66%</b>
<b>Charges for services</b>						
3480 Cemetery revenue	475.00	4,944.00	7,366.00	5,000.00	(2,366.00)	147.32%
3491 Rec - July 24th Celebration	28,230.60	0.00	28,672.77	33,000.00	4,327.23	86.89%
3492 Activities Committee Revenue	0.00	0.00	966.00	0.00	(966.00)	0.00%
<b>Total Charges for services</b>	<b>28,705.60</b>	<b>4,944.00</b>	<b>37,004.77</b>	<b>38,000.00</b>	<b>995.23</b>	<b>97.38%</b>
<b>Interest</b>						
3610 Interest income	1,512.58	244.32	1,345.78	2,500.00	1,154.22	53.83%
3611 Interest Income Class C Roads	324.18	53.18	283.02	400.00	116.98	70.76%
<b>Total Interest</b>	<b>1,836.76</b>	<b>297.50</b>	<b>1,628.80</b>	<b>2,900.00</b>	<b>1,271.20</b>	<b>56.17%</b>
<b>Miscellaneous revenue</b>						
3620 Rents and concessions	3,720.00	250.00	1,100.00	5,200.00	4,100.00	21.15%
3681 Riding club donations	0.00	0.00	0.00	500.00	500.00	0.00%
3690 Sundry revenue	26.00	0.00	49,514.92	0.00	(49,514.92)	0.00%
<b>Total Miscellaneous revenue</b>	<b>3,746.00</b>	<b>250.00</b>	<b>50,614.92</b>	<b>5,700.00</b>	<b>(44,914.92)</b>	<b>887.98%</b>
<b>Total Revenue:</b>	<b>72,111.83</b>	<b>17,505.89</b>	<b>144,082.88</b>	<b>202,580.00</b>	<b>58,497.12</b>	<b>71.12%</b>
<b>Expenditures:</b>						
<b>General government</b>						
<b>Administrative</b>						
4111.110 Council wages	9,875.00	1,975.00	9,875.00	23,700.00	13,825.00	41.67%
4111.130 Council benefits	755.45	151.09	755.45	1,900.00	1,144.55	39.76%
4141.110 Adm wages	11,185.00	2,710.00	13,563.40	28,600.00	15,036.60	47.42%
4141.130 Adm benefits	855.68	207.32	1,037.63	2,200.00	1,162.37	47.17%
4141.210 Adm books, subs, membershi	448.62	78.46	854.49	1,400.00	545.51	61.04%
4141.220 Adm public notices	0.00	0.00	0.00	970.00	970.00	0.00%
4141.240 Adm office supplies and posta	1,386.73	409.95	1,724.72	3,000.00	1,275.28	57.49%
4141.250 Adm bldg maintenance and m	1,908.58	670.01	1,621.62	9,700.00	8,078.38	16.72%
4141.270 Adm utilities	1,383.63	627.22	1,481.72	9,000.00	7,518.28	16.46%
4141.275 Adm fuel	454.96	0.00	367.59	1,500.00	1,132.41	24.51%
4141.310 Adm professional and technic	12,567.93	0.00	19,100.00	14,500.00	(4,600.00)	131.72%
4141.510 Adm insurance	677.00	0.00	226.11	13,650.00	13,423.89	1.66%
4141.610 Adm misc matls and services	3.00	0.00	35.51	500.00	464.49	7.10%
4170.480 Elections	0.00	0.00	0.00	200.00	200.00	0.00%
<b>Total Administrative</b>	<b>41,501.58</b>	<b>6,829.05</b>	<b>50,643.24</b>	<b>110,820.00</b>	<b>60,176.76</b>	<b>45.70%</b>
<b>Total General government</b>	<b>41,501.58</b>	<b>6,829.05</b>	<b>50,643.24</b>	<b>110,820.00</b>	<b>60,176.76</b>	<b>45.70%</b>
<b>Highways and public improvements</b>						
<b>Highways</b>						
4410.270 Street Lights	1,468.84	0.00	1,502.64	3,550.00	2,047.36	42.33%
4410.420 Street repair and maintenance	0.00	0.00	0.00	40,000.00	40,000.00	0.00%
<b>Total Highways</b>	<b>1,468.84</b>	<b>0.00</b>	<b>1,502.64</b>	<b>43,550.00</b>	<b>42,047.36</b>	<b>3.45%</b>
<b>Sanitation</b>						
4420.250 Sanitation - garbage collection	1,416.50	212.00	1,661.00	3,500.00	1,839.00	47.46%
<b>Total Sanitation</b>	<b>1,416.50</b>	<b>212.00</b>	<b>1,661.00</b>	<b>3,500.00</b>	<b>1,839.00</b>	<b>47.46%</b>
<b>Total Highways and public improvemen</b>	<b>2,885.34</b>	<b>212.00</b>	<b>3,163.64</b>	<b>47,050.00</b>	<b>43,886.36</b>	<b>6.72%</b>
<b>Parks, recreation, and public property</b>						
<b>Parks</b>						
4510.480 Parks maintenance and suppli	172.95	140.00	1,252.00	7,400.00	6,148.00	16.92%

**Wallsburg Town**  
**Operational Budget Report**  
**10 General - 07/01/2025 to 11/30/2025**  
**41.67% of the fiscal year has expired**

	Prior Year YTD	November Actual	Current Year YTD	Current Year Budget	2025 Remaining Budget	2025 % Earned/ Used
4510.481 Arena maintenance and suppl	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
4510.482 Riding club expenditures	0.00	0.00	0.00	1,000.00	1,000.00	0.00%
<b>Total Parks</b>	<b>172.95</b>	<b>140.00</b>	<b>1,252.00</b>	<b>10,400.00</b>	<b>9,148.00</b>	<b>12.04%</b>
<b>Recreation</b>						
4561.250 Rec - genl materials and suppl	0.00	0.00	0.00	500.00	500.00	0.00%
4561.480 Rec - July 24th Celebration	12,374.08	0.00	18,299.84	14,100.00	(4,199.84)	129.79%
4561.485 Rec - Events committee	947.58	868.20	2,070.28	5,000.00	2,929.72	41.41%
<b>Total Recreation</b>	<b>13,321.66</b>	<b>868.20</b>	<b>20,370.12</b>	<b>19,600.00</b>	<b>(770.12)</b>	<b>103.93%</b>
<b>Cemetery</b>						
4590.480 G Cemetery maintenance and	3,542.55	0.00	1,647.24	11,400.00	9,752.76	14.45%
<b>Total Cemetery</b>	<b>3,542.55</b>	<b>0.00</b>	<b>1,647.24</b>	<b>11,400.00</b>	<b>9,752.76</b>	<b>14.45%</b>
<b>Total Parks, recreation, and public prop</b>	<b>17,037.16</b>	<b>1,008.20</b>	<b>23,269.36</b>	<b>41,400.00</b>	<b>18,130.64</b>	<b>56.21%</b>
<b>Transfers</b>						
4880 G Appropriated increase in fund bal	0.00	0.00	0.00	3,310.00	3,310.00	0.00%
<b>Total Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,310.00</b>	<b>3,310.00</b>	<b>0.00%</b>
<b>Total Expenditures:</b>	<b>61,424.08</b>	<b>8,049.25</b>	<b>77,076.24</b>	<b>202,580.00</b>	<b>125,503.76</b>	<b>38.05%</b>
<b>Total Change In Net Position</b>	<b>10,687.75</b>	<b>9,456.64</b>	<b>67,006.64</b>	<b>0.00</b>	<b>(67,006.64)</b>	<b>0.00%</b>

**Wallsburg Town**  
**Operational Budget Report**  
**41 Capital Projects - 07/01/2025 to 11/30/2025**  
**41.67% of the fiscal year has expired**

	Prior Year YTD	November Actual	Current Year YTD	Current Year Budget	2025 Remaining Budget	2025 % Earned/ Used
<b>Change In Net Position</b>						
<b>Expenditures:</b>						
<b>Highways and public improvements</b>						
<b>Highways</b>						
4410.740 Streets capital outlay	0.00	0.00	102,184.51	0.00	(102,184.51)	0.00%
<b>Total Highways</b>	<b>0.00</b>	<b>0.00</b>	<b>102,184.51</b>	<b>0.00</b>	<b>(102,184.51)</b>	<b>0.00%</b>
<b>Total Highways and public improvemen</b>	<b>0.00</b>	<b>0.00</b>	<b>102,184.51</b>	<b>0.00</b>	<b>(102,184.51)</b>	<b>0.00%</b>
<b>Total Expenditures:</b>	<b>0.00</b>	<b>0.00</b>	<b>102,184.51</b>	<b>0.00</b>	<b>(102,184.51)</b>	<b>0.00%</b>
<b>Total Change In Net Position</b>	<b>0.00</b>	<b>0.00</b>	<b>(102,184.51)</b>	<b>0.00</b>	<b>102,184.51</b>	<b>0.00%</b>

**Wallsburg Town**  
**Operational Budget Report**  
**51 Public Utility - 07/01/2025 to 11/30/2025**  
**41.67% of the fiscal year has expired**

	Prior Year YTD	November Actual	Current Year YTD	Current Year Budget	2025 Remaining Budget	2025 % Earned/ Used
<b>Income or Expense</b>						
<b>Income From Operations:</b>						
<b>Operating income</b>						
5111 Water sales revenue	58,604.86	9,780.27	56,823.90	126,000.00	69,176.10	45.10%
5112 Maintenance Fee	3,750.00	746.22	3,695.57	8,000.00	4,304.43	46.19%
5121 Late payment penalty	155.00	35.17	315.17	300.00	(15.17)	105.06%
<b>Total Operating income</b>	<b>62,509.86</b>	<b>10,561.66</b>	<b>60,834.64</b>	<b>134,300.00</b>	<b>73,465.36</b>	<b>45.30%</b>
<b>Operating expense</b>						
6110.6171 Adm labor	1,875.00	375.00	1,875.00	4,500.00	2,625.00	41.67%
6130.6171 Adm benefits	143.45	28.69	143.45	345.00	201.55	41.58%
6220.6171 Adm memberships & dues	361.00	0.00	0.00	650.00	650.00	0.00%
6242.6171 Adm billing expenses/postage	306.73	0.00	384.73	1,500.00	1,115.27	25.65%
6243.6171 Adm accounting support	350.00	0.00	700.00	1,600.00	900.00	43.75%
6410.6101 Opn water assessments and r	0.00	0.00	0.00	8,000.00	8,000.00	0.00%
6421.6131 Opn water tests	425.00	0.00	225.00	4,000.00	3,775.00	5.63%
6430.6101 Opn utilities	2,015.55	83.24	1,333.54	3,000.00	1,666.46	44.45%
6450.6131 Opn maintenance and materia	3,178.98	0.00	390.00	10,000.00	9,610.00	3.90%
6610.6171 Adm other administrative expe	150.00	0.00	0.00	750.00	750.00	0.00%
6710.6131 Depreciation expense	18,726.75	0.00	0.00	180,000.00	180,000.00	0.00%
<b>Total Operating expense</b>	<b>27,532.46</b>	<b>486.93</b>	<b>5,051.72</b>	<b>214,345.00</b>	<b>209,293.28</b>	<b>2.36%</b>
<b>Total Income From Operations:</b>	<b>34,977.40</b>	<b>10,074.73</b>	<b>55,782.92</b>	<b>(80,045.00)</b>	<b>(135,827.92)</b>	<b>-69.69%</b>
<b>Non-Operating Items:</b>						
<b>Non-operating income</b>						
5150 DWB grant	2,994,000.00	0.00	1,000,000.00	0.00	(1,000,000.00)	0.00%
5160 Interest income	32,892.74	3,006.19	10,787.33	0.00	(10,787.33)	0.00%
<b>Total Non-operating income</b>	<b>3,026,892.74</b>	<b>3,006.19</b>	<b>1,010,787.33</b>	<b>0.00</b>	<b>(1,010,787.33)</b>	<b>0.00%</b>
<b>Total Non-Operating Items:</b>	<b>3,026,892.74</b>	<b>3,006.19</b>	<b>1,010,787.33</b>	<b>0.00</b>	<b>(1,010,787.33)</b>	<b>0.00%</b>
<b>Total Income or Expense</b>	<b>3,061,870.14</b>	<b>13,080.92</b>	<b>1,066,570.25</b>	<b>(80,045.00)</b>	<b>(1,146,615.25)</b>	<b>-1,332.46%</b>

**Wallsburg Town**  
**Operational Budget Report**  
**70 Cemetery - 07/01/2025 to 11/30/2025**  
**41.67% of the fiscal year has expired**

	Prior Year YTD	November Actual	Current Year YTD	Current Year Budget	2025 Remaining Budget	2025 % Earned/ Used
<b>Change In Net Position</b>						
<b>Revenue:</b>						
<b>Interest</b>						
3160 Cem Interest income	717.44	117.69	626.37	0.00	(626.37)	0.00%
<b>Total Interest</b>	<b>717.44</b>	<b>117.69</b>	<b>626.37</b>	<b>0.00</b>	<b>(626.37)</b>	<b>0.00%</b>
<b>Total Revenue:</b>	<b>717.44</b>	<b>117.69</b>	<b>626.37</b>	<b>0.00</b>	<b>(626.37)</b>	<b>0.00%</b>
<b>Total Change In Net Position</b>	<b>717.44</b>	<b>117.69</b>	<b>626.37</b>	<b>0.00</b>	<b>(626.37)</b>	<b>0.00%</b>



**Wallsburg Town**  
**Check Register**  
**All Bank Accounts - 11/07/2025 to 12/04/2025**

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Amazon.com	CC9040	11172025	11/20/2025	11/20/2025	197.36	Christmas Activity - Snowglobe Crafts, Polaroid Film	104561.485 - Rec - Events committee	
Amazon.com	CC9040	11202025	11/20/2025	11/20/2025	112.27	Christmas Activity - Gingerbread House Icing	104561.485 - Rec - Events committee	
Amazon.com	CC9040	11222025	11/22/2025	11/22/2025	33.72	Audio Recorder	104141.240 - Adm office supplies and p	
					<b>\$343.35</b>			
Costco	CC9220	11152025	11/15/2025	11/15/2025	59.24	Christmas Activity - Hot Cocoa and Cups	104561.485 - Rec - Events committee	
					<b>\$59.24</b>			
Ercanbrack, Cherish	11624	12032025	12/03/2025	12/03/2025	21.44	2025 Santa Scene Decor 2-3 Purchased Reimburse	104561.485 - Rec - Events committee	
					<b>\$21.44</b>			
Freeway Propane	CC9040	11222025	11/22/2025	11/22/2025	83.24	Well Pump House Propane	516430.6101 - Opn utilities	
Freeway Propane	CC9040	11222025a	11/22/2025	11/22/2025	627.22	Town Hall Propane	104141.270 - Adm utilities	
					<b>\$710.46</b>			
Frog Bottom Irrigation	11608	6319	11/08/2025	11/10/2025	70.00	\$70 Arena Sprinkler System Blowout	104510.480 - Parks maintenance and s	
Frog Bottom Irrigation	11608	6319	11/08/2025	11/10/2025	70.00	\$70 Park Sprinkler System Blowout	104510.480 - Parks maintenance and s	
					<b>\$140.00</b>			
					<b>\$140.00</b>			
Goeltz, Marshall L	11625	Refund: 419	12/01/2025	12/03/2025	225.00	Refund: 419 - Goeltz, Marshall L	511311 - Accounts receivable	
					<b>\$225.00</b>			
Google Suite	CC9040	12022025	12/02/2025	12/02/2025	90.09	.gov Email Addresses (November 2025)	104141.210 - Adm books, subs, memb	
					<b>\$90.09</b>			
Internal Revenue Service	EFT	PR113025-220	12/02/2025	12/04/2025	130.00	Federal Income Tax	102221 - Payroll taxes payable	
Internal Revenue Service	EFT	PR113025-220	12/02/2025	12/04/2025	146.76	Medicare Tax	102221 - Payroll taxes payable	
Internal Revenue Service	EFT	PR113025-220	12/02/2025	12/04/2025	627.44	Social Security Tax	102221 - Payroll taxes payable	
					<b>\$904.20</b>			
					<b>\$904.20</b>			
Mountainland Supply Co	CC9040	11072025	11/07/2025	11/07/2025	720.60	Town Hall Landscape Fabric and Staples	104141.250 - Adm bldg maintenance a	
Mountainland Supply Co	CC9040	11082025	11/07/2025	11/07/2025	-50.59	Town Hall Landscape Fabric and Staples - Mercha	104141.250 - Adm bldg maintenance a	
					<b>\$670.01</b>			
O'Driscoll, Rycklee and Alisha	11614	11152025	11/15/2025	11/15/2025	103.27	Halloween Trunk or Treat Prize Reimbursement	104561.485 - Rec - Events committee	
O'Driscoll, Rycklee and Alisha	11615	11242025	11/24/2025	11/24/2025	54.64	Gingerbread House Decorating Candy Reimburse	104561.485 - Rec - Events committee	
O'Driscoll, Rycklee and Alisha	11616	11252025	11/25/2025	12/02/2025	47.61	Gingerbread House Decorating - Tablecloths, Trays,	104561.485 - Rec - Events committee	
					<b>\$205.52</b>			
Rocky Mountain Power	11609	10282025	10/28/2025	11/10/2025	78.54	33049429-001 9 Town Hall	104141.270 - Adm utilities	
Rocky Mountain Power	11610	10282025A	10/28/2025	11/10/2025	85.72	58169896-001 9 Fire Station	104141.270 - Adm utilities	
Rocky Mountain Power	11611	10282025B	10/28/2025	11/10/2025	302.43	57243656-001 3 Street Lights	104410.270 - Street Lights	
Rocky Mountain Power	11612	10282025C	10/28/2025	11/10/2025	20.65	57238756-001 2 Park	104141.270 - Adm utilities	
Rocky Mountain Power	11612	10282025C	10/28/2025	11/10/2025	63.74	57238756-001 2 Water Pump	516430.6101 - Opn utilities	
					<b>\$84.39</b>			
Rocky Mountain Power	11613	10282025D	10/28/2025	11/10/2025	12.25	Upper Tank \$12.25 - 58340626-001 3 Water Pump -	516430.6101 - Opn utilities	
Rocky Mountain Power	11613	10282025D	10/28/2025	11/10/2025	12.38	PRV Vault \$12.38 - 58340626-001 3 Water Pump - "	516430.6101 - Opn utilities	

**Wallsburg Town  
Check Register  
All Bank Accounts - 11/07/2025 to 12/04/2025**

<u>Payee Name</u>	<u>Reference Number</u>	<u>Invoice Number</u>	<u>Invoice Ledger Date</u>	<u>Payment Date</u>	<u>Amount</u>	<u>Description</u>	<u>Ledger Account</u>	<u>Activity Code</u>
Rocky Mountain Power	11613	10282025D	10/28/2025	11/10/2025	59.85	Lower Tank \$59.85 - 58340626-001 3 Water Pump -	516430.6101 - Opn utilities	
					\$84.48			
					<b>\$635.56</b>			
Scada Cloud Solutions LLC	11626	01085	12/03/2025	12/03/2025	35.00	Monthly SCADA Hosting Fee November 2025	516450.6131 - Opn maintenance and	
					<b>\$35.00</b>			
U.S Postal Service	CC9040	11142025	11/14/2025	11/14/2025	77.81	Christmas Flyers Mailing	104561.485 - Rec - Events committee	
					<b>\$77.81</b>			
UPS Store	CC9040	11142025	11/14/2025	11/14/2025	148.14	Christmas Flyers and Posters Printing	104561.485 - Rec - Events committee	
UPS Store	CC9040	11262025	11/26/2025	11/26/2025	92.95	Planning Commission - Copies of Code for New Me	104141.240 - Adm office supplies and p	
					<b>\$241.09</b>			
Utah State Tax Commission	EFT	PR113025-224	12/02/2025	12/04/2025	52.53	State Income Tax	102221 - Payroll taxes payable	
					<b>\$52.53</b>			
Walmart	CC9040	11212025	11/21/2025	11/21/2025	27.10	Christmas Activity - Gingerbread House Supplies (G	104561.485 - Rec - Events committee	
Walmart	CC9040	11212025a	11/21/2025	11/21/2025	19.28	Christmas Activity - Gingerbread House Supplies (G	104561.485 - Rec - Events committee	
Walmart	CC9040	11252025	11/25/2025	11/25/2025	21.48	Christmas Activity - Gingerbread House Supplies (Tr	104561.485 - Rec - Events committee	
Walmart	CC9040	12012025	12/01/2025	12/01/2025	68.94	Christmas Activity - Tablecloths and Gingerbread Th	104561.485 - Rec - Events committee	
					<b>\$136.80</b>			
Wasatch County Solid Waste District	EFT	11182025	11/18/2025	11/18/2025	212.00	Monthly Solid Waste	104420.250 - Sanitation - garbage colle	
					<b>\$212.00</b>			
					<b>\$4,760.10</b>			

**A RESOLUTION OF THE TOWN COUNCIL OF WALLSBURG TOWN, UTAH,**  
**AMENDING ADOPTION OF WASATCH COUNTY WILDLAND URBAN INTERFACE MAP FOR**  
**WALLSBURG TOWN**

**WHEREAS**, the Town Council of Wallsburg Town recognizes the importance of wildfire risk in wildland urban interface areas desires to establish clear guidelines for identifying and addressing potential wildfire risks; and

**WHEREAS**, the Town Council shall hereby amend the adoption of the Wasatch County Fire District Wildland Urban Interface Map on June 16, 2025 to include that no wildland urban interface areas are identified in Wallsburg Town Limits;

**WHEREAS**, the Town Council does not make any other amendments to the adoption of the Wasatch County Fire District Wildland Urban Interface Map;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF WALLSBURG TOWN, UTAH, AS  
FOLLOWS:**

**Section 1.** Adoption of an amended agreeance to the Wasatch County Fire District Wildland Urban Interface Map. The Wasatch County Wildland Urban Interface Map, attached hereto as Exhibit A and incorporated herein by reference, is hereby adopted with amendment to include that no wildland urban interface areas are identified in Wallsburg Town Limits.

**Section 2.** Application. This map shall apply to land located in Wallsburg Town Limits in relation to Wasatch County Urban Interface.

**Section 3.** Implementation. The Mayor is directed to implement and ensure all appropriate guidance and provisions.

**Section 4.** Review and Amendment. The Town Council shall review this map annually and may amend it as necessary to ensure its effectiveness and compliance with applicable laws and regulations.

**Section 5.** Effective Date. This resolution shall take effect immediately upon passage and adoption.

**PASSED AND ADOPTED** by the Town Council of Wallsburg Town, Utah, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

**WALLSBURG TOWN, UTAH**

By: \_\_\_\_\_

Celeni Richins, Mayor

Attest: \_\_\_\_\_

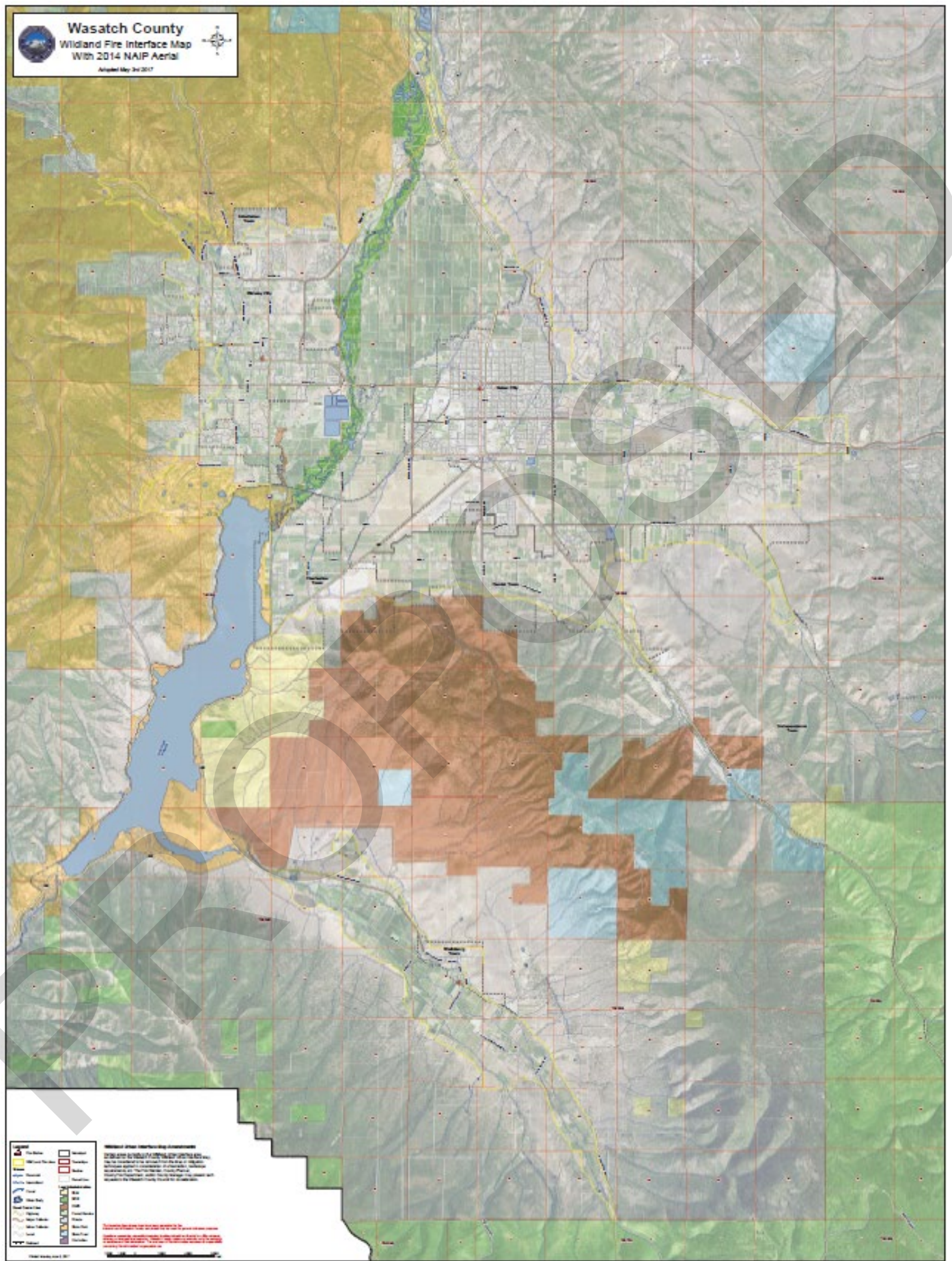
Alisha O'Driscoll, Town Clerk

Vote

Aye   Nay   Abstain

Mayor, Celeni Richins	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member, Scott Larsen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member, Terri Eisel	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member, Mary Piscitelli	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Council Member, Rohn Hortin	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Exhibit A



# Wallsburg Town

Mayor: Celeni Richins   Council: Scott Larsen   Terri Eisel   Mary Piscitelli   Rohn Hortin

## Wallsburg Town 2026 Meeting Schedule

Unless otherwise noticed: Wallsburg Town Council monthly meetings are held on the first Thursday of each month. Wallsburg Town Council work meetings are held on the third Thursday of each month. All meetings are open to the public and citizens are encouraged to attend and be involved. Meetings are scheduled to begin at 7:00pm and are held at the Wallsburg Town Hall (70 West Main Canyon Road). Notice of meetings are posted on the Utah Public Notice website ([utah.gov/pmn](http://utah.gov/pmn)), on the Wallsburg Town website, Facebook page, and in print at the Wallsburg Town Hall and Wallsburg Town Post Office. The meeting schedule for the 2026 calendar year is as follows, all meeting dates listed below are subject to change.

**Please refer to the Utah Public Notice website for final notice of all Wallsburg Town public meetings.**

<b>JANUARY 2026</b> Monthly Meeting: January 8, 2026 7:00pm Work Meeting: January 22, 2026 7:00pm	<b>FEBRUARY 2026</b> Monthly Meeting: February 5, 2026 7:00pm Work Meeting: February 19, 2026 7:00pm	<b>MARCH 2026</b> Monthly Meeting: March 5, 2026 7:00pm Work Meeting: March 19, 2026 7:00pm	<b>APRIL 2026</b> Monthly Meeting: April 9, 2026 7:00pm Work Meeting: April 23, 2026 7:00pm
<b>MAY 2026</b> Monthly Meeting: May 7, 2026 7:00pm Work Meeting: May 21, 2026 7:00pm	<b>JUNE 2026</b> Monthly Meeting: June 4, 2026 7:00pm Work Meeting: June 18, 2026 7:00pm	<b>JULY 2026</b> Monthly Meeting: July 9, 2026 7:00pm Work Meeting: None	<b>AUGUST 2026</b> Monthly Meeting: August 6, 2026 7:00pm Work Meeting: August 20, 2026 7:00pm
<b>SEPTEMBER 2026</b> Monthly Meeting: September 3, 2026 7:00pm Work Meeting: September 17, 2026 7:00pm	<b>OCTOBER 2026</b> Monthly Meeting: October 8, 2026 7:00pm Work Meeting: October 22, 2026 7:00pm	<b>NOVEMBER 2026</b> Monthly Meeting: November 5, 2026 7:00pm Work Meeting: November 19, 2026 7:00pm	<b>DECEMBER 2026</b> Monthly Meeting: December 3, 2026 7:00pm Work Meeting: None



Wallsburg Town Santa Visit 2025			
Gingerbread House Supplies	\$46.38	10 Boxes Graham Crackers, 100 Hot Glue Sticks, Tin Foil	
Gingerbread House Supplies	\$112.27	Frosting (200 2 oz packets)	Made around 50 graham cracker houses and trees.
Gingerbread House Supplies	\$54.64	Winco Bulk Candy	Had around 10 houses, some candy, lots of icing packets leftover.
Gingerbread House Supplies	\$47.61	5 Red, 5 White, 5 Green Table Cloths, 60 Foam Plates, 180 3 oz Portion Cups, Candy For Decorating	Will try to keep icing for next year.
Gingerbread House Supplies	\$51.66	Gingerbread House Thank You Bags (48)	Most leftover houses and candy were given away to families that RSVP'd but couldn't make it
Gingerbread House Decorating Total Cost	<b>\$312.56</b>	Around \$6.25 Per Person for 50 Houses	Leftover Thank You Bags: _____
Gingerbread Gift Basket	\$7.50	Dollar Store Candy plus 5 Midway Ice Skating Rink Tickets	Ages 0-5 Winner: Bode Cole (5)
Gingerbread Gift Basket		Dollar Store Candy plus 10 Midway Ice Skating Rink Tickets	Ages 6-8 Winner: Hank O'Driscoll (8)
Gingerbread Gift Basket		Dollar Store Candy plus Wiggly \$25 Gift Card	Ages 9-12 Winner: Brooks Cole (10)
Gingerbread Gift Basket		Dollar Store Candy plus 5 Midway Ice Skating Rink Tickets	Ages 13+ Winner: Allie Cole (13)
Gingerbread Gift Basket		No Entries. Gave Gift Certificate for Rocky Mountain Outfitters Sleigh Ride to Santa.	Family Age Group: No Entries
Santa	\$50.00	Santa: Dale Carlson Ride: Bill Fairbanks	
Santa Scene Supplies	\$21.44	100 Feet Garland	Other supplies were purchased and used, but they want to keep them
Table Cloths	\$17.28	6 Red, 5 White, 5 Green Table Cloths	
Oranges (Halos/Clementines)	\$29.08	21 Lbs Halo Clementines	Leftover Oranges:
Donuts	\$128.77	18 Dozen Walmart Donuts	Leftover Donuts:
Hot Cocoa	\$45.79	4 Tubs (4lb Each) Costco	Leftover Cups:
Hot Cocoa Cups	\$13.45	200 Hot Cups Costco	Leftover Hot Cocoa:
Snow Globe Frame Crafts (Amazon)	\$104.25	120 Snow Globe Craft Kits Amazon	Cost per craft (frame and polaroid combined is \$1.64 each)
Polaroid Photo Film (Amazon)	\$93.11	120 Polaroid Film Pack Amazon	Leftover Crafts: Leftover Film:
Flyers Printing (UPS)	\$132.55	316 Full Page, Color, Flyers UPS Store	Normally do half page and save on cost, but we did two half page flyers this year.
Posters Printing (UPS)	\$15.59	2 Posters, Laminated UPS Store	One for the Gingerbread House Decorating and one for the Santa Visit.
Flyers Mailing (USPS)	\$77.81	Every PO Box and Home in 84082 USPS Mailing	
<b>TOTAL COSTS INCLUDING GINGERBREAD DECORATING</b>		<b>\$1,049.18</b>	