

**THE MAGNA MOSQUITO ABATEMENT DISTRICT
BOARD OF TRUSTEES MEETING
NOVEMBER 12, 2025**

Roll Call: The meeting was called to order by Joe Pereira at 5:04 p.m.

Trustees in Attendance

- **In Person:** Joe Pereira, Jamie White, Audrey Pierce, Ryan Lusty, Janae Duersch
- **Zoom:** Tina Snow, Ben Anderson

1. Public Comment

- a. No public in attendance

2. Minutes from October 1, 2025

- a. Corrections
 - i. None
- b. **Motion to approve:** Audrey Pierce **Seconded:** Ben Anderson
 - i. ALL board members in favor of approval

3. Financial Report

- a. Corrections or Comments
 - i. Ryan noted Janae was issued two paychecks on the 1st of October as she was not issued any paychecks in the month of September. The two paychecks issued on the 1st of October account for all of September's pay.
 - ii. Ryan also noted the increased expenses in the *Seminars & Education* fund to board members and staff for UMAA and UASD conferences.
 - iii. Ryan brought it to the board's attention that with two months left in the year, there is still 24% of the annual budget that has not been spent.
- b. **Motion to approve:** Jamie White **Seconded:** Tina Snow
 - i. ALL board members in favor of approval

4. Manager Field Report

- a. Highlights of the report presented by Ryan
 - i. Most equipment is cleaned and put away. The trucks (tire rotations, oil changes, etc. will be done during the winter months).
 - ii. UMAA meetings were successful. Based on a presentation at these meetings, Ryan would like to look into LiDAR technology to assist in finding and treating hidden water sources.
 - iii. UASD meetings were successful with Janae being officially trained and passing the test to be the Public Record's Officer for the district and Ryan serving on the board of the UASD.
 - 1. Based on knowledge gained from the UASD meetings, Ryan would like to begin the process of creating a district policy for PPI (Private Personal Information).
- b. A copy of the full report can be found on the Public Notice Website.

5. Tentative Budget

- a. The board reviewed the tentative budget for 2026
 - i. Ryan's comments:
 - 1. The contribution from the fund balance is \$0
 - 2. Revenue Interest is projected to increase based on the history of the last few years.
 - 3. Wages budget decreased
 - 4. Seminars and education decreased
 - 5. Legal and Accounting increased due to potential annexation of Kearns
 - 6. Gas, Oil & Building Maintenance categories increased due to rising costs
 - 7. IT budget increased
 - a. Joe also noted the increase in the IT budget. There was a discussion about the fluctuation of IT costs
 - 8. The reserve fund balance was inaccurate on the tentative budget but will be corrected by the December 3rd meeting where the budget is set to be adopted.
 - ii. Ben asked what the anticipated need is for New Equipment in 2026. Ryan stated we may need to look into purchasing a new drone based on laws that are being passed which could possibly ground our current DJI drone.
- b. **Motion to approve:** Jamie White **Seconded:** Audrey Pierce
 - i. ALL board members in favor of approval

6. Kearns Annexation

- a. MMAD is seeking annexation of a portion of South Salt Lake Mosquito Abatement District's (SSLMAD) current jurisdiction.
- b. SSLMAD is amenable to the annexation.
- c. Both MMAD & SLLMAD retain the same lawyer so a Conflict-of-Interest Waiver will need to be signed by both districts. Ryan, upon approval from the board, will contact the lawyer on retainer and take care of this action.
 - i. **Motion to approve:** Jamie White **Seconded:** Ben Anderson
 - 1. ALL board members in favor of approval
- d. A discussion was held about other potential future annexations.

7. Fraud Risk Assessment

- a. Ryan presented the annual Fraud Risk Assessment to the board, noting that based on last year's report, the district needed to put policies in place for fraud, internal auditing and formal auditing committees.
- b. Ryan presented the drafted policies to the board for approval.
- c. **RESOLVED-Policies to be approved as drafted**

8. Wage Review

- a. Ryan presented the wage review document to the board with the following recommendations
 - i. \$5000 (after taxes) bonus for Judy Desmond as she retires after 30 years of service to the district
 - ii. 20% increase to Janae
 - iii. Cost of living increase to Ryan
- b. Ryan and Janae excused themselves and the board held a discussion
- c. After discussion, the board recommended the following
 - i. \$6000 (after taxes) bonus for Judy Desmond
 - ii. 3% increase to Janae
 - iii. 3% increase plus \$1500 (after taxes) bonus for Ryan
 - 1. **Motion to approve:** Ben Anderson **Seconded:** Jamie White
 - a. ALL board members in favor of approval

2. **RESOLVED** that increases/bonuses will be given as approved

9. Agenda Items for Next Board Meeting
a. Travel Policy Updates

10. Trustee Comments
a. No comments

Motion to adjourn meeting: Jamie White **Seconded:** Tina Snow
Meeting adjourned at 5:48 p.m.

Next Board Meeting will be held, December 3, 2025 at 5:00p.m.

Chair Signature: _____