

# NOTICE OF REGULAR MEETING and PUBLIC HEARING

SOLID WASTE SPECIAL SERVICE DISTRICT #1

*DBA Canyonlands Solid Waste Authority*

Wednesday, December 10, 2025, 5:00 P.M.

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new administrative building as the Anchor Location. The new administrative building is located at 2295 S. Highway 191, (gray building behind the gate on the right) Moab, UT 84532. Electronic participation is available via Zoom Meeting at:

<https://us02web.zoom.us/j/88342992585?pwd=BgHTPKc5W1JOEuBMTm1pPWLZZ1jxTM.1> Meeting ID 883 4299 2585 Passcode108410

The public is invited and encouraged to view this meeting, which will be streamed live on YouTube:

<https://www.youtube.com/channel/UCQvZRosmlr80RZPUW-fkJ2A> (SEARCH YOUTUBE FOR "Canyonlands Solid Waste Authority"). Meeting packets are made publicly available for download prior to commencing each publicly noticed meeting at <https://swssd1.org/board-meetings-and-financials/2025-agendas-and-minutes/>

## REGULAR MEETING - CALL TO ORDER (5:00 P.M.)

### CITIZEN'S INPUT\*

### APPROVAL OF MEETING MINUTES

- A. **Action Item:** Review and Approval of November 19, 2025 Meeting Minutes.

### TREASURER/FINANCIAL

- B. **Action Item:** Review and Approval of November 2025 Financials

### REPORTS FROM BOARD AND STAFF

- C. Staff Reports

- a. Chris Scovill
- b. Lily Houghton
- c. Jessica Thacker
- d. Nick Lundburg

- D. Board Reports

### OLD BUSINESS

- E. **Action Item:** Letter Authorizing Treasurer of Solid Waste ACB to obtain MACU VISA

- F. **Possible Action Item:** Rear load trucks

- G. **Action Item:** Discussion and Adoption Resolution #2025-1201 Amending the 2025 Budget to Capital Outlay and Debt Service

- H. **Action Item:** Discussion and Adoption of the 2026 Observed Holiday and Facility Closures Schedule

- I. **Action Item:** Discussion and Adoption of the 2026 SWSSD1 Administrative Control Board Meeting Schedule

- J. **Action Item:** Discussion and Approval of the 2025 Fraud Risk Assessment

### NEW BUSINESS

- K. **Action Item:** Establish a Committee to Review Revisions to the Employee Handbook

## PUBLIC HEARING – CALL TO ORDER (6:00 P.M.)

- L. Adoption of 2026 Resolutions:

- a. **Action Item:** Discussion and Adoption of Resolution #2025-1202 to Approve the 2026 Grand County (outside of Moab City limits), San Juan County (Spanish Valley) and Rural (Castle Valley, North of the Arches National Park Entrance, and La Sal) Residential and Commercial Trash and Recycling Services Fee Schedules

- b. **Action Item:** Discussion and Adoption of Resolution #2025-1203 to Approve the 2026 Rolloff Container Service Schedule

- c. **Action Item:** Discussion and Adoption of Resolution #2025-1204 to Approve the 2026 Facilities Fee Schedules

- d. **Action Item:** Discussion and Adoption of Resolution #2025-1205 to Adopt the Budget for Calendar Year 2026

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## FUTURE CONSIDERATIONS

M. Next ACB meeting scheduled for Wednesday, January 21, 2026, at 4:30 PM as approved in this meeting

## CLOSED SESSION (if needed)

## ADJOURNMENT

N. Meeting Adjourned

\*NOTE: Public comments for the meeting record can be received in one of three ways. Please email [swssd1@swssd1.org](mailto:swssd1@swssd1.org) with the subject line "SWSSD1 Public Comment" by 2:00 P.M. on Wednesday, December 10, 2025, if you would like your comments to be heard as part of the Regular Meeting. Written comments are limited to 400 words. Alternatively, members of the public may attend the meeting in person at 2295 South Highway 191, Moab, UT 84532 or may attend virtually via the Zoom weblink during the Citizen's Input section of the Regular Meeting at 4:30 P.M. to provide verbal comments. Comments are limited to a duration of three (3) minutes in length. Members of the public can join the Zoom meeting.

Dated this 3rd day of December, 2025

  
Lily Houghton

Lily Houghton, Administrative Coordinator

