



## **School Board Meeting Minutes**

Tuesday, December 2, 2025 at 5:00 PM

North Sanpete School District

220 East 700 South

Mt. Pleasant, Utah 84647

### **1. BUSINESS ITEMS**

Board meeting began at 5:00 p.m.

In attendance were: Board President Rich Brotherson, Vice President Jeremy Madsen, board members Greg Bailey, Stacey Goble and Joseph Cook. Others in attendance were Superintendent O'Dee Hansen, Assistant Superintendent Rena Orton, Business Administrator Tammy Jorgensen, Accountant Bryce Warby, Secretary Melanie Lee, Principal Christy Straatman, Julie and Cory Reese.

A. Prayer

Assistant Superintendent Orton offered the prayer.

B. Pledge of Allegiance

Mr. Brotherson led the pledge.

C. Board Recognition and Board Reports

Mr. Madsen celebrated the orchestra we will hear tonight.

Mr. Bailey recognized Principal Ericksen for his many years of dedicated teaching and leadership. He will be greatly missed.

Mrs. Goble celebrated the special education department for the impactful work they do and the meaningful opportunities they provide for students to learn and participate in activities.

Mr. Cook recognized the middle school principal, sharing how he quickly addressed a concern from a grandmother who was worried about her grandchild. He expressed how happy he is

for Principal Ericksen and the direction he's headed, and how much he will be missed. He closed by expressing his gratitude for strong, caring principals.

Principal Straatman celebrated Principal Ericksen and shared that she was able to take part in honoring him as the State Secondary Principal of the Year. It was a great representation of our district.

She also expressed how grateful she is for the community. During the kickoff assembly fundraiser, the school directed support to a family with a child battling cancer. Even in a community with many needs, they continue to give back.

She mentioned giving out Quarters for Christmas gift cards to a few students who were very grateful.











Business Administrator Mrs. Jorgensen said it was incredibly hard to keep Principal Ericksen's secret, but it's a wonderful opportunity for him. She highlighted the Super Star celebrations, noting that this month's honorees are two classified employees—a bus driver, Linda Wright, and a food service manager, Melanie Smith. Tammy is excited that she gets to fill in for Melanie's half-day schedule. She emphasized the positive impact this program is having on employees, giving them a well-deserved break while allowing us to step into their roles, gain a better understanding of their responsibilities, and appreciate the work they do even more.

Assistant Superintendent Orton Recognized the Sight Buddies program—76 students received glasses—with support from the Moroni Strong ladies and the school nurse who assisted in obtaining parent permissions.

Superintendent Hansen celebrated receiving the \$500,000 sports facility grant. Out of 24 projects submitted, 10 were awarded funding. While we didn't receive the small school district grants, our applications ranked among the top, and we will continue applying.

Mr. Brotherson recognized a former teacher, Harold Mickel, who passed away.

## **2. CONSENT CALENDAR**

- A. Approval of Minutes, November 18, 2025  
[School Board Meeting - Nov 18 2025 - Minutes - Html](#) 
- B. Financial Report and Payment Request  
[Nov2025-1 Payroll.pdf](#)   
[Nov2025-2 DistrictPmts.pdf](#)   
[Nov2025-2 DistrictPmtsSummary.pdf](#)   
[Nov2025-3 SchoolPmts.pdf](#)   
[Nov2025-5 OutstandingChecks.pdf](#)   
[Nov2025-6 DistCreditCardPayments.pdf](#)   
[Nov2025-6 HighSchCreditCardPayments.pdf](#)   
[Nov2025 Capital-Debt Budget to Actual Update-.pdf](#)   
[Nov2025 M&O Budget to Actual Update.pdf](#) 
1. November bills paid
  2. Audit
    - a. The single audit cannot be completed yet because auditors have not received all the necessary information. The state is uncertain when it will be provided.
      - i. No significant changes are expected
      - ii. If the audit is delayed past December 31, options will be explored at that time, though this is not anticipated
    - b. Financial statements are complete, balanced, and finalized
    - c. The board presentation will be scheduled once the state submits the required information to the auditors so they can finalize the audit
  3. Donations and Student Support:
    - a. A \$1,200 donation was made to support 12 middle school students
      - i. Teachers will nominate students, and the counselor and principal will finalize selections
      - ii. The check was issued today and sent to the middle school.
    - b. Another individual donated \$450 to assist with

- student delinquent accounts in food service
- c. Principal Peterson received an additional \$3,002.49 from the Moroni Strong Group.

- C. Adoption of Agenda  
Motion to approve consent calendar

*Moved by:* Stacey Goble

*Seconded by:* Greg Bailey

**Yea** Rich Brotherson, Jeremy Madsen, Greg Bailey,  
Stacey Goble, and Joseph Cook

**Motion Carries 5-0**

### 3. PERSONNEL SERVICES

- A. Resignations or Retirements  
Letter of resignation from Marley Booher and Bret Broadhead were presented to the board.  
Letter of retirement from Jeff Ericksen was presented to the board.

[Letter of Resignation Marley Booher 11.25.2025.pdf](#) 

[Letter of Resignation Bret Broadhead 12.1.2025.pdf](#) 

[Letter of Retirement Jeff Ericksen 11.24.2025.pdf](#) 

Motion to approve letters of resignation/retirement

*Moved by:* Greg Bailey

*Seconded by:* Joseph Cook

**Yea** Rich Brotherson, Jeremy Madsen, Greg Bailey,  
Stacey Goble, and Joseph Cook

**Motion Carries 5-0**

### 4. SUPPORT SERVICES

- A. Capital Projects

**Purchase a 2025 Ford Escape**

Capital available for 2025-2026 = \$110,000  
Less Suburban purchase 7/30/25 \$61,889.88  
Less Van purchase 9/10/25 \$40,315.00  
Amount Saved from Capital = \$7,795.12  
Plus sale of Suburban \$17,033.00  
Amount available to purchase  
another vehicle \$24,828.12

Ford Escape 2025 purchase \$24,000.00

**B. 2027-2028 District Calendar**

The 2027-2028 District Calendar was presented to the board.

- We changed the calendar to have a teacher prep day the day that we come back from Christmas break (January 3) and then moved the PLC date to the March PD day (March 13).

[2027-2028 NSSD Calendar Draft 11 26 25.pdf](#) 

Motion to approve the 2027-2028 District Calendar

*Moved by:* Stacey Goble

*Seconded by:* Greg Bailey

**Yea**

Rich Brotherson, Jeremy Madsen, Greg Bailey,  
Stacey Goble, and Joseph Cook

**Motion Carries 5-0**

**5. STUDENT SERVICES****A. School Choice**

[School Choice Dec2025.pdf](#) 

Motion to approve school choice requests

*Moved by:* Jeremy Madsen

Seconded by: Stacey Goble

**Yea** Rich Brotherson, Jeremy Madsen, Greg Bailey,  
and Stacey Goble

**Abstain** Joseph Cook

**Motion Carries 4-0**

B. Gifted and Talented - Orchestra

The Gifted/Talented State Funding is used for after school orchestra classes.

- Thank you for enabling the purchase of instruments for the orchestra program
- We will continue to track inventory and handle any necessary repairs
  - one instrument has already been repaired using funds from the after-school program tuition

[NSSD Orchestra Instrument Inventory - Nov2025.pdf](#) 

**6. POLICY CONSIDERATIONS**

A. Artificial Intelligence Policy

The Artificial Intelligence Policy currently serves more as a framework than a formal policy and is not ready for approval tonight.

**7. DISCUSSION/INFORMATION ITEMS**

A. NSBA Conference

The NSBA Conference will be held in San Antonio, TX, April 10-12, 2026

- The registration check has been mailed

**8. MATTERS FROM THE BOARD**

Mr. Cook asked about the following:

Student Parking

- Currently, 60 fewer student parking stalls are available. Is there a plan B to add additional parking?
- Once construction is complete, that parking lot will be available

- Principal Straatman will confirm the number of parking permits currently issued

#### Construction Fence Security

- The fence was installed to secure the construction area; however, the gates remain open during the day and are not secured at night

#### Water Shares Leasing

- Water shares are not being leased
  - Need to lease water shares in Moroni
  - In Fairview, only the land is leased, not water shares
  - Need to revisit utilizing irrigation in Mt. Pleasant or leasing out the water shares

Mrs. Jorgensen mentioned the following:

- Bond Interest Payment
  - \$60,492.51 is due by December 17
- Bus Update
  - Confirmation received that one bus will arrive Thursday
    - If the part comes for the other bus, both buses will be here Thursday

A motion was made by Mr. Brotherson and seconded by Mrs. Goble to exit regular session and move into executive session to discuss the character or competency of an individual. Voting went as follows:

Mr. Madsen aye      Mr. Bailey aye  
Mrs. Goble aye      Mr. Cook aye  
Mr. Brotherson aye

Meeting moved into executive session at 5:39 p.m.

## **9. EXECUTIVE SESSION**

### **A. Executive Session**

Motion to exit executive session and move back into regular session

*Moved by:* Rich Brotherson

*Seconded by:* Jeremy Madsen

**Yea** Rich Brotherson, Jeremy Madsen, Greg Bailey,  
Stacey Goble, and Joseph Cook

**Carried 5-0**

## **10. ADJOURNMENT**

Motion to adjourn

Meeting adjourned at 6:14 p.m.

*Moved by:* Greg Bailey

*Seconded by:* Stacey Goble

**Yea** Rich Brotherson, Jeremy Madsen, Greg Bailey,  
Stacey Goble, and Joseph Cook

**Carried 5-0**