

Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Wednesday, November 12 , 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Member Matt Tippets is excused. Board Member Randy Asay attended in person. Board Member Jack Lytle and Auditor Keri Pallesen attended virtually. Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:30 am by Board Member Asay.

Present In Person: Peggy White, Jordynn Hewitt, Trevor Brooksby, Bret Reynolds

Present Online or by Phone: None at this time.

Approve MBA Minutes: The MBA minutes from October 28, 2025 and the Special MBA meeting on October 30, 2025 were not available.

Issue Updates

Water Treatment Plant: Things are moving forward.

New Clinic: Board Member Asay reported on the project's progress.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary and MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Lytle motioned to acknowledge receipt of the MBA Cash Summary Dated November 7, 2025 and MBA Accounts Receivable Report. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:				X
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: The MBA Open Invoice was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to approve the Open Invoice Register dated November 10, 2025 in the amount of \$44,349.69 for the MBA. Board Member Asay seconded the motion. The Board Member voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:				X
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Disbursement Listing: The Disbursement Listing was provided by the Auditor's Office and reviewed by the Commissioners. Commissioner Asay motioned to accept the Disbursement Listing as being reviewed from October 23, 2025 to November 10, 2025 for Daggett County Zion's Checking in the amount of \$564,254.41. Commissioner Tippets seconded the motion. The Commissioners voted as follows on the motion:

Yes	No	Abstained	Absent
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Commissioner Tippetts:	X
Commissioner Lytle:	X
Commissioner Asay:	X

The motion carried.

MBA Disbursement Summary: There was not a Disbursement Summary

Purchase Request: There were no Purchase Requests at this time.

Correspondence / Calendar: Nothing new at this time.

Discussion and Consideration of Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC):
There was nothing to discuss for Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC).

There was no need for a closed session.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:36 am.

/s/Matt Tippetts
Board Member/Matt Tippetts

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Board Member/Randy Asay

/s/Jack Lytle
Board Member/Jack Lytle