

Minutes of the Meeting of the Daggett County Municipal Building Authority held on **Tuesday, October 28, 2025** in the Commission Chambers in the Daggett County Courthouse at 95 North 1st West in Manila, Utah and through electronic means. Board Members Matt Tippets, Randy Asay and Jack Lytle attended in person. Auditor Keri Pallesen and Attorney Kent Snider attended virtually. Clerk Larinda Isaacson attended in person. The meeting was called to order at 9:23 am by Board Member Tippets.

Present In Person: Peggy White, Don Winrow, Karen England, Jordynn Hewitt, Brian Gibson, Cade Hawks, Gary Boyd, Cordell McCracken. Carrie Poulsen, Monica Guymon, Matt Lucas

Present Online or by Phone: Rick Webster, Hailey Kirlin, Bart Jensen, Chad Reed

Approve MBA Minutes: The MBA minutes from Tuesday, October 21, 2025 were made available by the Clerk's Office for review by the Board Members. Board Member Lytle motioned to approve the minutes for October 21, 2025. Board Member Asay seconded the motion. The Board Members voted as follows on the motion.

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Issue Updates

Water Treatment Plant: Progress is continuing. A windstorm knocked down a transformer, which caused a temporary delay, but it's now back in service. The backfill work is nearly complete, and the team hopes to have the garage doors installed and interior work underway in the coming week.

New Clinic: Board Member Asay provided an update on the project's progress, noting that the exterior walls are nearly complete and most of the backfilling has been finished. He also reported that a few change orders are anticipated and that preparations for storm drain installation are in progress. Additionally, Matt Tippets has reached out to the Mayor of Manila regarding hauling debris from the site to the dump. The Mayor plans to discuss the matter with the town council to determine the appropriate cost commercial or private and will provide an update once a decision is made.

Citizen Comments: No citizen comments at this time.

MBA Cash Summary and MBA Accounts Receivable Report: The MBA Cash Summary and MBA Accounts Receivable Report was provided by the Recorder/Treasurer's Office and reviewed by the Board Members. Board Member Lytle motioned to acknowledge receipt of the MBA Cash Summary Dated Oct 24, 2025 and MBA Accounts Receivable Report. Board Member Asay seconded the motion. The Board Members voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippets:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Open Invoice Register: The MBA Open Invoice was provided by the Auditor's Office and reviewed by the Board Members. Board Member Lytle motioned to approve the Open Invoice Register dated October 23, 2025 in the amount of \$62,170.00 for the MBA. Board Member Asay seconded the motion. The Board Member voted as follows on the motion:

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

MBA Disbursement Summary and Purchase Request: There was no Disbursement Summary and Purchase Request at this time.

Correspondence / Calendar: The construction meeting regarding the clinic has been moved to Wednesday at 1:00 PM this week.

Discussion and Consideration of Change Orders And Construction Change Directives For The Daggett County Health Business And Community Center (DCHBCC): There was nothing to discuss for Construction Change Directives for the Daggett County Health Business And Community Center (DCHBCC).

Discussion and Consideration Of Change Order 02: Change Order 02 is ready for approval. It covers the installation of all the geogrid beneath the building, with a total cost of \$351,255.34. Board Member Asay motioned to approve Change order # 2 in the amount of \$351,255.34. Board Member Lytle seconded the motion. The Board Member voted as follows on the motion

	Yes	No	Abstained	Absent
Board Member Tippetts:	X			
Board Member Lytle:	X			
Board Member Asay:	X			

The motion carried.

Discussion and Consideration Of Change Order 03: There is a meeting tomorrow to go over the changes and corrections. This meeting is at 1:00 tomorrow. This is being tabled for next week's meeting.

There was no need for a closed session.

With nothing further to consider, Board Member Tippetts adjourned the meeting by acclamation at 9:44 am.

/s/Matt Tippetts
Board Member/Matt Tippetts

/s/Larinda Isaacson
Clerk/Larinda Isaacson

/s/Randy Asay
Board Member/Randy Asay

/s/Jack Lytle
Board Member/Jack Lytle

