

**Mayor**  
Kenneth Romney

## **WEST BOUNTIFUL CITY**

**City Administrator**  
Duane Huffman

**City Council**  
James Ahlstrom  
Dell Butterfield  
Kelly Enquist  
Jenn Nielsen  
Mark Preece

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**City Recorder**  
Remington Whiting

**City Engineer**  
Kris Nilsen

**Public Works Director**  
Steve Maughan

### **THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, NOVEMBER 18<sup>TH</sup>, 2025, AT THE CITY OFFICES**

*Invocation/Thought – Mark Preece; Pledge of Allegiance – James Ahlstrom*

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Canvass of the 2025 West Bountiful Municipal Primary Election.
4. Discuss Draft West Bountiful Employee Tuition Reimbursement Policy.
5. Meeting Minutes from October 7<sup>th</sup>, 2025.
6. Staff Reports–Police, Public Works, Engineering, Admin & Community Development.
7. Mayor/Council Reports.
8. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
9. Adjourn.

*The above agenda was posted on the State Public Notice website ([Utah.gov/pmn](http://Utah.gov/pmn)), the city website ([WBCityut.gov](http://WBCityut.gov)), posted at city hall, and emailed to the Mayor and City Council on November 14<sup>th</sup>, 2025.*

Minutes of the West Bountiful City Council meeting held on **Tuesday, November 18<sup>th</sup>, 2025**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

**MEMBERS:** Council members James Ahlstrom, Kelly Enquist, Mark Preece, and Jenn Nielsen (virtually).

**STAFF:** Duane Huffman (City Administrator), Brandon Erikson (Chief of Police), Steve Maughan (Public Works Director), Kris Nielsen (City Engineer), Steve Doxey (City Attorney) and Remington Whiting (City Recorder)

**PUBLIC:** Alan Malan, Richmond Thornley, Julie Thompson, Simon Mortenson

**EXCUSED:** Mayor Kenneth Romney, Council member Dell Butterfield, Kris Nilsen (City Engineer)

### Regular Meeting

Mayor Pro-Tem Preece called the meeting to order at 7:30 pm. Mark Preece shared an inspirational thought, and the Pledge of Allegiance was led by James Ahlstrom.

#### 1. Approve Agenda

**MOTION:** *Kelly Enquist made a motion to approve the agenda. James Ahlstrom seconded the Motion which PASSED by unanimous vote of all members present.*

#### 2. Public Comment

No Comment.

#### 3. Canvass of the 2025 West Bountiful Municipal General Election.

Remington Whiting presented the General Election Canvass report to the council and explained that they were acting as a board of canvassers. The report included a summary report showing the votes cast by precinct, a precinct map, and county report that included pre-election test and audit report, a register of reports and a canvass audit certification. Remington noted that the turnout for the election was 45.18%.

Votes Cast: Total Votes – 1612; Mayor: Dell Butterfield – 660, Kenneth Romney – 922. City Council: Kelly Enquist – 752, Richmond S. Thornley – 548, Julie Nichols Thompson – 1049, Mark W Preece – 573. Proposition #3 – Recreation, Arts, and Park (RAP) Tax Reauthorization: Yes – 1,200, No – 235.

**MOTION:** *James Ahlstrom made a motion to accept the 2025 Municipal General Election Canvass as presented and declare elected Kenneth L. Romney as Mayor, and Julie Nichols Thompson and Kelly Enquist as Council members, and declare Proposition #3 – Recreation, Arts, Park (RAP) Tax Reauthorization approved.. Jenn Nielsen seconded the motion.*

The vote was recorded as follows:

James Ahlstrom – Aye

Kelly Enquist – Aye

Jenn Nielsen – Aye

Mark Preece – Aye

**4. Discuss Draft West Bountiful Employee Tuition Reimbursement Policy.**

The FY 25-26 budget includes funding for an employee tuition reimbursement program. Duane presented a draft tuition reimbursement policy for discussion. Some of the highlights of the draft include eligibility, covered expenses, reimbursement limits, repayment obligations and the program administration. There was some discussion on what schools would and would not qualify and the eligible amount per employee. Duane will make modifications and bring the policy back for final consideration.

**5. Meeting Minutes from October 7<sup>th</sup>, 2025**

**MOTION:** *James Ahlstrom made a motion to approve the meeting minutes from October 7<sup>th</sup>, 2025. Kelly Enquist seconded the motion which PASSED by unanimous vote of all members present.*

**6. Staff Reports**

Police Department – Brandon Erikson

- An offer has been accepted for one of the two positions currently open.
- The department continues to search for a crossing guard.
- The new part-time admin assistant has begun working.

Public Works – Steve Maughan

- One position is open and advertised in the parks department.

Administration/Community Development – Duane Huffman

- Kris is currently attending a storm water conference.
- Working with UDOT on three projects (I-15 Project, Legacy Parkway Widening Project and Frontrunner Double Track Project)
- Received and are reviewing a request from UDOT to conduct nighttime construction on Legacy.
- Working to finish the audit on the FY 2025 fiscal year.
- Working on some smaller subdivision that include 2 lots or smaller.

- 94       • Working on a plat amendment for Mr. Todd Willey.

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96       **7. Mayor/Council Reports**

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98     James Ahlstrom:

- 99       • Asked about the status of the golf course net replacement project. Duane said it underway.

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101     Kelly Enquist:

- 102       • Attended the Christmas Concert by the Arts Council with Susie Carter.

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104     Jenn Nielsen:

- 105       • YCC is preparing for Christmas on Onion Street which will take place on December 6<sup>th</sup> at  
106       1pm.

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108     Mark Preece:

- 109       • The sewer district recently approved the issuance of public bonds for the north plant.

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111       **8. Adjourn**

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113       **MOTION:**     *James Ahlstrom made a motion to adjourn the meeting of the West*  
114                       *Bountiful City Council. Kelly Enquist seconded the motion which PASSED*  
115                       *by unanimous vote of all members present.*  
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118     *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*  
119     *present on December 2<sup>nd</sup>, 2025.*

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123     Remington Whiting, City Recorder