

Mayor
Kenneth Romney

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Mark Preece

WEST BOUNTIFUL CITY

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City Administrator
Duane Huffman

City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
Steve Maughan

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT
7:30 PM ON TUESDAY, NOVEMBER 18TH, 2025, AT THE CITY OFFICES**

Invocation/Thought – Mark Preece; Pledge of Allegiance – James Ahlstrom

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Canvass of the 2025 West Bountiful Municipal Primary Election.
4. Discuss Draft West Bountiful Employee Tuition Reimbursement Policy.
5. Meeting Minutes from October 7th, 2025.
6. Staff Reports—Police, Public Works, Engineering, Admin & Community Development.
7. Mayor/Council Reports.
8. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
9. Adjourn.

The above agenda was posted on the State Public Notice website (Utah.gov/pmn), the city website (WBCityut.gov), posted at city hall, and emailed to the Mayor and City Council on November 14th, 2025.

1 Minutes of the West Bountiful City Council meeting held on **Tuesday, November 18th, 2025**, at
2 West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

3
4 Those in attendance:

5
6 **MEMBERS:** Council members James Ahlstrom, Kelly Enquist, Mark Preece, and Jenn
7 Nielsen (virtually).

8
9 **STAFF:** Duane Huffman (City Administrator), Brandon Erekson (Chief of Police), Steve
10 Maughan (Public Works Director), Kris Nielsen (City Engineer), Steve Doxey (City
11 Attorney) and Remington Whiting (City Recorder)

12
13 **PUBLIC:** Alan Malan, Richmond Thornley, Julie Thompson, Simon Mortenson

14
15 **EXCUSED:** Mayor Kenneth Romney, Council member Dell Butterfield, Kris Nilsen (City
16 Engineer)

17
18 **Regular Meeting**

19
20 Mayor Pro-Tem Preece called the meeting to order at 7:30 pm. Mark Preece shared an inspirational
21 thought, and the Pledge of Allegiance was led by James Ahlstrom.

22
23 **1. Approve Agenda**

24
25 **MOTION:** *Kelly Enquist made a motion to approve the agenda. James Ahlstrom
26 seconded the Motion which PASSED by unanimous vote of all members
27 present.*

28
29 **2. Public Comment**

30
31 No Comment.

32
33
34 **3. Canvass of the 2025 West Bountiful Municipal General Election.**

35
36 Remington Whiting presented the General Election Canvass report to the council and
37 explained that they were acting as a board of canvassers. The report included a summary
38 report showing the votes cast by precinct, a precinct map, and county report that included pre-
39 election test and audit report, a register of reports and a canvass audit certification. Remington
40 noted that the turnout for the election was 45.18%.

41
42 Votes Cast: Total Votes – 1612; Mayor: Dell Butterfield – 660, Kenneth Romney – 922. City
43 Council: Kelly Enquist – 752, Richmond S. Thornley – 548, Julie Nichols Thompson – 1049,
44 Mark W Preece – 573. Proposition #3 – Recreation, Arts, and Park (RAP) Tax
45 Reauthorization: Yes – 1,200, No – 235.

48
49 **MOTION:** *James Ahlstrom made a motion to accept the 2025 Municipal General*
50 *Election Canvass as presented and declare elected Kenneth L. Romney as*
51 *Mayor, and Julie Nichols Thompson and Kelly Enquist as Council*
52 *members, and declare Proposition #3 – Recreation, Arts, Park (RAP) Tax*
53 *Reauthorization approved.. Jenn Nielsen seconded the motion.*

54
55 The vote was recorded as follows:

56 James Ahlstrom – Aye
57 Jenn Nielsen – Aye

56 Kelly Enquist – Aye
57 Mark Preece – Aye

60 **4. Discuss Draft West Bountiful Employee Tuition Reimbursement Policy.**

61
62 The FY 25-26 budget includes funding for an employee tuition reimbursement program.
63 Duane presented a draft tuition reimbursement policy for discussion. Some of the highlights of
64 the draft include eligibility, covered expenses, reimbursement limits, repayment obligations
65 and the program administration. There was some discussion on what schools would and
66 would not qualify and the eligible amount per employee. Duane will make modifications and
67 bring the policy back for final consideration.

68
69 **5. Meeting Minutes from October 7th, 2025**

70
71 **MOTION:** *James Ahlstrom made a motion to approve the meeting minutes from*
72 *October 7th, 2025. Kelly Enquist seconded the motion which PASSED by*
73 *unanimous vote of all members present.*

74 **6. Staff Reports**

75
76 Police Department – Brandon Erekson

77 • An offer has been accepted for one of the two positions currently open.
78 • The department continues to search for a crossing guard.
79 • The new part-time admin assistant has begun working.

80
81 Public Works – Steve Maughan

82 • One position is open and advertised in the parks department.

83
84 Administration/Community Development – Duane Huffman

85 • Kris is currently attending a storm water conference.
86 • Working with UDOT on three projects (I-15 Project, Legacy Parkway Widening Project and
87 Frontrunner Double Track Project)
88 • Received and are reviewing a request from UDOT to conduct nighttime construction on
89 Legacy.
90 • Working to finish the audit on the FY 2025 fiscal year.
91 • Working on some smaller subdivision that include 2 lots or smaller.

94 • Working on a plat amendment for Mr. Todd Willey.

95

7. Mayor/Council Reports

98 James Ahlstrom

- Asked about the status of the golf course net replacement project. Duane said it underway.

100

101 Kelly Enquist:

- Attended the Christmas Concert by the Arts Council with Susie Carter.

103

104 Jenn Nielsen:

- YCC is preparing for Christmas on Onion Street which will take place on December 6th at 1pm.

107

108 Mark Preece

- The sewer district recently approved the issuance of public bonds for the north plant

110

8. Adjourn

111

MOTION: *James Ahlstrom made a motion to adjourn the meeting of the West Bountiful City Council. Kelly Enquist seconded the motion which PASSED by unanimous vote of all members present.*

118 The foregoing was approved by the West Bountiful City Council by unanimous vote of all members
119 present on December 2nd, 2025.

120

121

121

122

~~Remington Whiting City Recorder~~

present on December 2, 2023.

Remington Whiting, City Recorder