

## GRAMA Claim of Business Confidentiality

Pursuant to Utah Code Section [63G-2-305](#)(1) and (2), and in accordance with Section [63G-2-309](#), Dragonfly Greenhouse (company name) asserts a claim of business confidentiality to protect the following information submitted as part of a Request for Proposals.

- non-public financial statements
- specific employee name and contact information
- specific customer information, client lists, or subscription lists
- other (specify):

Intellectual property, SOPs & trade secrets, protected by law when applicable

This claim is asserted because this information requires protection as it includes:

trade secrets as defined in Utah Code Section [13-24-2](#) ("Trade secret" means information, including a formula, pattern, compilation, program, device, method, technique, or process, that: (a) derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use; and (b) is the subject of efforts that are reasonable under the circumstances to maintain its secrecy.)

commercial information or non-individual financial information obtained from a person if: (a) disclosure of the information could reasonably be expected to result in unfair competitive injury to the person submitting the information or would impair the ability of the governmental entity to obtain necessary information in the future; [and] (b) the person submitting the information has a greater interest in prohibiting access than the public in obtaining access.

Following is a concise statement of reasons supporting the claim of business confidentiality:

Document contains personal information, financial & ownership information, SOPs, IP, & training documentation for specific processes that are considered trade secrets, protected under applicable law.

Signed: \_\_\_\_\_

On behalf of (company): \_\_\_\_\_

Date: \_\_\_\_\_



**PRODUCTION FACILITY APPLICATION**  
**UTAH DEPARTMENT OF AGRICULTURE AND FOOD**

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<b>Application Type</b>	Cultivation Renewal
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**General Information**

**The Application submitted by a Cannabis Production Establishment and approved by the Establishment Board will be considered the business’s operation plan. UDAF Inspectors will use the operation plan for regulatory purposes. Ensure all information is complete, current, and accurate.**

The information provided by the applicant for a Medical Cannabis Production Establishment must fit within the following Guidelines:  
Information provided must be clear and concise; do not repeat information  
Ensure each section speaks to the requested information and appear in the same order as application

<b>Application Date</b>	11/05/2025
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<b>Legal Status</b>	
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The 2023 renewal document must be submitted to the Utah Department of Agriculture and Food by . A cannabis cultivation facility shall submit a notice of intent to renew the cannabis cultivation facility license each November based on the deadline date determined by UDAF and as approved each year by the Cannabis Production Establishment Licensing Board. The application submitted to the Department will be considered the notice of intent to renew specified in R66-1-15. A UDAF Establishment Approval Board Meeting will be held in mid-December to officially approve or request changes to the business plans submitted. To renew an Establishment License Application, an approved Medical Cannabis Establishment must submit the \$100,000 annual licensing fee by December 31st.  
If the licensing fee and intent to renew are not submitted by December 31st, the licensee shall not continue to operate.

*A cannabis cultivation license allows the licensee to propagate, cultivate, harvest, trim, dry, cure, and package cannabis for wholesale or transfer to a cannabis production facility. The licensed facility may produce and sell cannabis plants, seeds, and plant tissue culture to other licensed Utah cannabis cultivation facilities.*  
*Prior to approving an application, the department may contact any applicant and request additional supporting documentation or information. The department may conduct face-to-face interviews with an applicant if needed.*  
*The department shall inspect the premises to determine if the applicant complies with state laws, administrative rules, and best practice standards.*

**Other industrial hemp and/or medical cannabis licenses currently or previously held by applicant/entity/principals:**

**Ownership and Contact Information**

**Ownership Entity** Dragonfly Greenhouse LLC

**Business Contact:**

**Name**

**Business Phone** **Fax**

**Other Phone** **Email**

**Facility Manager Contact:**

**Name** **Phone** **Email**

**Contact Person for Inspection:**

**Name** **Phone** **Email**

**Contact Person for Sampling/Results:**

**Name** **Phone** **Email**

**DBA**

**Facility Address**

**Street**

**City** **State**

**Country** **Zip**

**Mailing Address**

**Street**

**City** **State**

**Country** **Zip**

**Application Locations**

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*An owner is a person who, if the company is privately held, has a financial or voting interest of 2% or greater in the cannabis production establishment; or if the entity is publicly traded has more than a 2% financial interest in the company; or is an individual who has the power to direct or cause the management or control of a facility, in other words is a general manager of daily operations.*

**List all Owners and their positions in the Company**

Legal Name	Address	Role in Companies Finances or Decisions	Date of Birth	Listed on Initial Application

Upload descriptions of the credentials and experience of each officer, director, and owner and prospective employee who have a financial or voting interest of 2% or greater in the proposed cannabis production establishment; or the power to direct or cause the management or control of a proposed cannabis production establishment: A. Include a description of any investigation or adverse action taken by any licensing jurisdiction, government agency, law enforcement agency, or court in any state for any violation or detrimental conduct in relation to any of the applicant's cannabis-related operations or businesses.

**Property Information**

**Days and Hours of Operation**

**Days Open for Business (Projected)**

All information in this section must follow specific requirements as outlined in Utah Administrative Rule: Cannabis Cultivation (R66-1), Cannabis Processing (R66-2), Quality Assurance Testing on Cannabis (R66-3), and/or Independent Cannabis Testing Laboratory (R66-4) as applicable to the license type you are seeking.

**List total indoor square footage; grow square footage and outdoor acreage for each cultivation location.**

**If the cannabis grow is still at a temporary facility please include the following:**

**Type of Grow:**

**Submit for Company’s Current Indoor Cannabis Cultivation Facility: A Blueprint with:**

1. The square footage of the areas where cannabis is to be grown;
2. The total number of grow lights per room;
3. The square footage of the areas where cannabis is to be harvested;
4. The areas where cannabis is to be dried, trimmed, and cured;
5. The square footage of the areas where cannabis is to be packaged for wholesale;
6. The total square footage of the cultivation facility;
7. The square footage and location of areas to be used as storerooms;
8. The location of the toilet facilities and hand washing facilities;
9. The location of a break room and location of personal belonging lockers;
10. The location of the areas to be used for loading and unloading of cannabis products for transportation; and
11. The location of all cameras and external lights.
12. Clearly outline controlled areas.

Attached

**Submit for outdoor cannabis cultivation a detailed aerial photograph image with:**

1. Area of separate grow area;
2. Note the area where cannabis is to be propagated;
3. The area where cannabis is to be grown;
4. The area where cannabis will be dried, trimmed, and cured (if applicable);
5. The placement of outdoor cameras; and
6. The placement of all external lights.

Attached

## Operating Plan

**Submit the cannabis cultivation facility's most up-to-date security plan. Security plans shall include:**

- a) Description of security alarm system
- b) Person(s) notified of potential security breaches and alerts
- c) Video storage device location: local or cloud storage
- d) Procedures to provide UDAF inspectors immediate access to current and archived video footage when requested
- e) Any additional security measure in place that exceed the security requirements
- f) Visitor Policy
- g) Description of backup power source and SOP for power outage.

Attached

**Describe the proposed cannabis facility's Inventory Control System (ICS) and detail the procedures the facility will employ to meet the ICS requirements of Utah Code 4-41a-103 and Utah Administrative Rule related to inventory control. Include a description of how the facility will comply with section 4-41a-2 and use the state Electronic Verification System to track facility agents.**

Attached

**Provide the proposed cannabis facility storage protocols, both short and long-term, to ensure all cannabis is stored in a manner that is sanitary and preserves the integrity of the cannabis.**

Attached

**Provide SOP for Good Agricultural Practices for hygiene and cleaning**

Attached

**Provide all written emergency procedures to be followed in case of fire, chemical spill and other emergencies at the cannabis facility. This information plus the Material Safety Data Sheet (MSDS) must be easily accessed by all employees.**

Attached

**Provide the proposed cannabis facility's waste disposal plan. Explain how the facility will comply with Utah Code 4-41a-405 and Utah Administrative Rule related to waste disposal.**

Attached

**Detail the procedures the cannabis facility will employ to meet the transport and transfer requirements of Utah Code 4-41a-404 Medical cannabis transportation. Include the cannabis facility's sample transport and transfer plan in accordance with all applicable Utah Administrative Rules regarding the transportation of medical cannabis.**

Attached

**Outline ICS tracking requirements. Include all stages of growth and harvest outlined in R66-1-7-5**

Attached

**Monthly production estimations for the next year. This should include an outline of grow cycles and monthly biomass estimates after drying and curing. (Table Format)**

Attached

**Attach equipment list with Standard Operating Procedures. This includes equipment used to dry, trim, harvest, waste, sort, grind, ect.**

Attached

**List of all FERTILIZER(S) used by the cultivation facility and an overview of application rates for each state of the grow cycle.**

Attached

**List all PESTICIDE(S) used by the cultivation facility and an overview of application rates.**

Attached

**Outline the timeline and procedure for the facility to Harvest, Dry, Trim, and Cure each Harvest Lot.**

Attached

**Provide the medical cannabis cultivation facility's written plan and procedures to handle potential recalls and destruction of cannabis because of contamination in accordance to R66-1-11 Recall Protocol.**

Attached

**Provide SOP for Good Agricultural Practices for hygiene and cleaning.**

Attached

## Compliance

Submit proof of a performance bond issued by a surety business, or proof of a liquid cash account in the required amount with a financial institution: Each Cultivation Facility \$100,000; each Tier 1 and Tier 2 Processing Facility and Testing Lab \$50,000.

Attached

All scales must be certified as outlined in Utah Administrative Rule 66-2-4 (8) and 66-2-4 (4). Visit the [Weights and Measures Program](#) for more information about how to certify scales.

Attached

Upload a copy of the current local business license or a letter from the city/municipality stating their intent to issue a business license once the facility is licensed as a Medical Cannabis Production Establishment.

Attached

Submit the names of all agents currently working at the company's cultivation facility. All agents listed must: a) be in the process of applying for an agent card in the EVS; or b) have an agent card and have an account in the EVS. The Facility is responsible for ensuring all employees have background checks and are registered in the EVS. The company is also responsible for collecting agent cards and notifying the Department when an agent leaves their facility. Failure to comply will result in a citation and a fine to the company.

Attached

Provide a description of any investigation or adverse action taken by any licensing jurisdiction, government agency, law enforcement agency, or court in any state for any violation or detrimental conduct in relation to any of the applicant's cannabis-related operations or businesses (Examples include but not limited to State, County, Plant Industry, UDAF Regulatory Program)

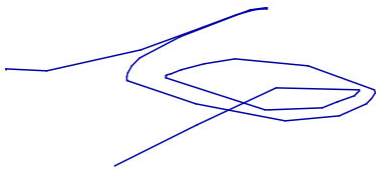
Attached

*Licensee understands the current statute and rules are subject to change. Licensees agree as a condition of licensing that they have read and will abide by the provisions of Utah Code 4-41a and all rules promulgated there under all directives of the Utah Department of Agriculture and Food. The licensee also understands that failure to adhere to or maintain the qualifications of their license may result in suspension or revocation of the license and / or forfeiture of the performance bond, or any other remedies allowed by law.*

*Licensee agrees to immediately notify the department of any change in ownership or financial interest of the facility; the facility's name, change in location, change in equipment, remodeling, expansion, reduction or physical non-cosmetic alteration of the facility, change in written operating procedures, or change in any information submitted in this application in accordance with Utah Administrative Rule 68-27-13.*

*The undersigned acknowledges that representatives of the Utah Department of Agriculture and Food may inspect the records and facility of a cannabis production establishment at any time during business hours to determine and ensure the cannabis production establishment is in compliance with the law. Failure to provide the department or the department's authorized agent's immediate access to records and facilities during business hours in accordance with this section may result in a civil monetary penalty; license or registration suspension or revocation; or an immediate cessation of operations under a cease and desist order issued by the department.*

The Licensee acknowledges and understands that cultivating, possessing, using, distributing and / or selling marijuana is prohibited by federal law, notwithstanding Utah law or any authorizations in the Agent or this Registration to the contrary. Nothing in this Application is intended to provide any guidance or assistance in violating or complying with existing federal laws regulating marijuana cultivation, distribution, or use. Similarly, compliance with state law or the terms of this registration, or possession of the registration card does not confer immunity from enforcement of federal law or federal enforcement practices. Further, nothing in this application or the registration card shall be construed as advice with regards to compliance with applicable federal, state, or local tax laws or any regulatory consequences of engaging in any business in this industry. The undersigned acknowledges that he/she has read and understands the statements herein and the execution thereof is done voluntarily and by the authorization of the applicant entity.

<b>Applicant/Owner of Business:</b>	Elizabeth Fereday
<b>Title/Position:</b>	Compliance Officer
<b>Applicant Signature</b>	
<b>Date</b>	11/05/2025

## **OWNERSHIP & CONTACT INFORMATION**

**Ownership Entity:**

**Business Contact:**

**Business Phone:**

**Email:**

**Facility Manager Contact:**

**Phone: (**

**Email:**

**Contact Person for Inspection:**

**Phone:**

**Email:**

**Contact Person for Sampling/Results:**

**Phone:**

**Email:**

## **Property Information**

**1. Days & Hours of Operation:**

**2. Days Open for Business (Projected):**

## **Cultivation Establishment Property Information**

**3. List total indoor square footage; grow square footage and outdoor acreage for each cultivation location.**

4. If the cannabis grow is still at a temporary facility please include the following:
  - a. Temporary Grow Address.
  - b. Timeline to have a permanent facility procured, equipped, and operational.

5. Type of Grow:

6. Please upload the establishment's current facility blueprint with:
  - a. The square footage of the areas where cannabis is to be grown;
  - b. The total number of grow lights per room;
  - c. The square footage of the areas where cannabis is to be harvested;
  - d. The areas where cannabis is to be dried, trimmed, and cured;
  - e. The square footage of the areas where cannabis is to be packaged for wholesale;
  - f. The total square footage of the cultivation facility;
  - g. The square footage and location of areas to be used as storerooms;
  - h. The location of the toilet facilities and hand washing facilities;
  - i. The location of a break room and location of personal belonging lockers;

- j. The location of the areas to be used for loading and unloading of cannabis products for transportation; and**
- k. The location of all cameras and external lights.**
- l. Clearly outline controlled areas.**











- 7. Submit for outdoor cannabis cultivation a detailed aerial photograph image with:**
  - a. Area of separate grow area;**
  - b. Note the area where cannabis is to be propagated;**
  - c. The area where cannabis is to be grown;**
  - d. The area where cannabis will be dried, trimmed, and cured (if applicable);**
  - e. The placement of outdoor cameras; and**
  - f. The placement of all external lights.**









- 8. Submit the cannabis cultivation facility's most up-to-date security plan. Security plans shall include:**
  - a. Description of security alarm system.**
  - b. Person(s) notified of potential security breaches and alerts.**
  - c. Video storage device location: local or cloud storage.**
  - d. Procedures to provide UDAF inspectors immediate access to current and archived video footage when requested.**
  - e. Any additional security measure in place that exceed the security requirements.**
  - f. Visitor policy.**
  - g. Description of backup power source and SOP for power outage.**




**9. Describe the proposed cannabis facility's Inventory Control System (ICS) and detail the procedures the facility will employ to meet the ICS requirements of Utah Code 4-41a-103 and Utah Administrative Rule related to inventory control. Include a description of how the facility will comply with section 4-41a-2 and use the state Electronic Verification System to track facility agents.**


**10. Outline ICS tracking requirements. Include all stages of growth and harvest outlined in R66-1-7-5.**

**21. Provide the proposed cannabis facility storage protocols, both short and long-term, to ensure all cannabis is stored in a manner that is sanitary and preserves the integrity of the cannabis.**




**22. Provide all written emergency procedures to be followed in case of fire, chemical spill and other emergencies at the cannabis facility. This information plus the Material Safety Data Sheet (MSDS) must be easily accessed by all employees.**











**33. Provide the proposed cannabis facility's waste disposal plan. Explain how the facility will comply with Utah Code 4-41a-405 and Utah Administrative Rule related to waste disposal.**







**34. Detail the procedures the cannabis facility will employ to meet the transport and transfer requirements of Utah Code 4-41a-404 Medical cannabis transportation. Include the cannabis facility's sample transport and transfer plan in accordance with all applicable Utah Administrative Rules regarding the transportation of medical cannabis.**



**35. Monthly production estimations for the next year. This should include an outline of grow cycles and monthly biomass estimates after drying and curing. (Table Format)**

**36. Attach equipment list with Standard Operating Procedures. This includes equipment used to dry, trim, harvest, waste, sort, grind, ect.**


















**37. List of all FERTILIZER(S) used by the cultivation facility and an overview of application rates for each state of the grow cycle.**

**38. List all PESTICIDE(S) used by the cultivation facility and an overview of application rates.**

**39. Outline the timeline and procedure for the facility to Harvest, Dry, Trim, and Cure each Harvest Lot.**

**40. Provide the medical cannabis cultivation facility's written plan and procedures to handle potential recalls and destruction of cannabis because of contamination in accordance to R66-1-11 Recall Protocol.**



**41. Outline procedure for identifying individual plants and inventory control measures for when the plant is moved throughout the facility.**





**42. Provide SOP for Good Agricultural Practices for hygiene and cleaning.**



**43. Submit proof of a performance bond issued by a surety business, or proof of a liquid cash account in the required amount with a financial institution: Each**

**Cultivation Facility \$100,000; each Tier 1 and Tier 2 Processing Facility and Testing Lab \$50,000.**

**44. All scales must be certified as outlined in Utah Administrative Rule 66-2-4 (8) and 66-2-4 (4). Visit the Weights and Measures Program for more information about how to certify scales.**

**45. Upload a copy of the current local business license or a letter from the city/municipality stating their intent to issue a business license once the facility is licensed as a Medical Cannabis Production Establishment.**

**46. Submit the names of all agents currently working at the company's cultivation facility. All agents listed must:**

- a. be in the process of applying for an agent card in the EVS; or**
- b. have an agent card and have an account in the EVS.**

**47. Provide a description of any investigation or adverse action taken by any licensing jurisdiction, government agency, law enforcement agency, or court in any state for any violation or detrimental conduct in relation to any of the applicant's cannabis-related operations or businesses.**













