Minutes of the South Summit School District Board of Education Meeting held on December 11, 2014, beginning at 6:00 p.m. in the Board Room at 285 East 400 South, Kamas, UT.

Present: Craig Hicken, President; Steven Hardman, Suni Woolstenhulme, James Snyder, Vice President; Matt Flinders, and Superintendent Shad Sorenson. Business Administrator Kip Bigelow was excused.

Guests: Debra Blazzard, Janese Weatherford, Carolyn Simkins, Sarah T. Jensen, Corissa Loftus, Olivia Gunnerson, Rick Gunnerson, Bridgette Smith, Andy Schumann, Lacy Schumann, Jennifer Higgs, Gaylen Pack, Gennifer Bursett, Steve Bursett, Becky Daugaard, Daniel Daugaard, Roberta Greiner, Jeff Greiner, Jodie Wilde, Thayne Stenbridge, Audrey Stenbridge, Charlotte Peterson, Sara Peterson, Kent Peterson, LuAnn Peterson, Alimowl Mater, Kuadero Mater, Heather Peterson, Louise Willoughby, Dusty Hatch, Mike Grajek

1. President Hicken called the meeting to order at 6:00 PM.

2. Invocation was given by Mrs. Woolstenhulme

3. Pledge of Allegiance was led by Mr. Hicken

4. Spotlight on the 3rd Grade Dual Immersion Program (in their 3rd year).
    a. Dual Immersion Teachers Leticia Heredia and Rick Albright, assisted by 1st Grade DI teachers Lady Castaneda and Lacy Schumann, 2nd Grade DI teachers Carolyn Simkins and Janese Weatherford, and the 3rd Grade DI students demonstrated the success of the Dual Immersion program by sharing group presentations, special readings and writings to the School Board Members and guests. The presentation was impressive and very enjoyable.

5. The Board reviewed the Consent Calendar.

6. Motion by Mr. Hardman to approve consent calendar, which included the following:
    a. Minutes of the November 10, 2014 Board Meeting
    b. November 2014 Check Summary
    c. November 2014 Revenue Report
    d. November 2014 Expenditure Report
    e. Hughes Payment Request
    f. New Hires:
        i. Substitute Teachers – Chelsea Clegg, Michael Howard, Katherine Scott
    g. Travel Requests – Jolene Christensen (Denver FFA Trip)
    h. Open Enrollment Application – Alexander and Jonathon Irvine

7. Seconded by Mr. Snyder.
   Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.
   Nays: None.

8. Information Report given by FFA students on the upcoming FFA trip to the Denver area to attend the stock show. North Summit and Morgan FFA Chapters will attend with the South Summit Chapter. Mr. Hicken invited the students to return to give a report after the trip in the January School Board Meeting.

9. Information reports given by Elementary School Principal Mrs. Louise Willoughby on the Dual Immersion Program and Standards Based Reporting System.

a. Mrs. Willoughby presented a cohort comparison report of the three years since the Elementary School implemented the DI program. Progress was shown from the first cohort of 1st grade students in 2012-13 through the 3rd grade student cohort in 2014-15. The DI team reviews the data weekly and is able to shift resources as needed. Class sizes and student learning is on grade level with their peers. Current Sage Tests data indicated a comparatively high level of scores in the English Language Arts area. The data also showed that resources and class size is relatively equal between DI and their non-DI peers. DI classes are larger in the first few years and then level out during the last years of the program.
b. Mrs. Willoughby presented information on the Standards based Report Card used by the Elementary School. Standards were chosen from Utah Common Core, and from researching standards used by other Utah schools, and that were the most important items that encompassed all standards at each grade level. Re-assessments and re-teaching is done in areas as needed. Letters will be sent to parents in January letting them know when reports cards are available to review online. Reports can be printed. A parent meeting will be held on January 13 to instruct parents on how to access and review the reports.
c. A Tiered Intervention Support Chart that was compiled by the State Department of Education was distributed to the Board. The information was given to the Board to help them understand tiered instruction and the importance of resources and support being given to every student and not targeted at certain achievement levels (high, low etc.) Tier 1 is quality instruction given by teacher to all students in the classroom. Tier 2 is additional teacher instruction given in all content areas to smaller groups as needed by the student. Tier 3 is more intense, individualized, targeted tutoring given in the classroom by a Para Educator or teacher. Tier 4 is Special Education. Student performance is measured against peers, and they continually look at the data to determine the Tier at which a student needs support. Most students at the Elementary school get Tier 2 support in various subjects. Keyboarding is currently being taught in Tier 2.

10. Mrs. Woolstenhulme motioned to approve the request to fund the annual Senior Class dinner and all-night party up to the amount of $2,750, with the requirement that they get 3 bids.
Seconded by Mr. Flinders
Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.
Nays: None.

11. Mr. Flinders motioned to approve reclassification of District Accountant position, including the revised salary, which was re-written to reflect the job responsibilities required in the current position held by Kaelyn Lewis.
Seconded by Mr. Snyder
Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.
Nays: None.

12. The Board reviewed the Final Utah Consolidated Application/Reading Achievement Program for approval. Superintendent Sorenson explained the packet of information, which included an outline of goals and the budget they want to accomplish next year. The approach taken to determine the goals was for each principal to look at strategic goals for their school, to look at what other districts are doing, and together they came up with a list of comprehensive goals (K-12) they agreed on and felt they could accomplish.

13. Mr. Hardman motioned to approve the Utah Consolidated Application/Reading Achievement Program.
    Seconded by Mr. Snyder.
    Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.
    Nays: None.

14. The Board reviewed Policy 5025 -- Retirements Benefits for first reading.

15. Mr. Hardman had questions on two of the negotiated items and asked Superintendent Sorenson to follow up on them before the next meeting.

16. Mr. Flinders motioned to approve Policy 5025 – Retirement Benefits, for first reading.
    Seconded by Mr. Hardman.
    Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.
    Nays: None.

17. Mr. Hardman motioned to go into closed session to discuss personnel issues at 7:00 P.M.
    Seconded by Mrs. Woolstenhulme.
    Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.
    Nays: None.

18. Returned to open session at 7:34 P.M.

19. Dusty Hatch reported on his trip in November to Indianapolis to watch successful basketball programs, including Butler University, Xavier University, and Michigan State. Coach Hatch reported how helpful it was for our players and the coaches to visit these college basketball teams, to see what they are doing in their programs, and try to bring that information back to the home team.

20. Superintendent Items:
    a. Expressed appreciation to Mr. Flinders for 8 years of service on the School Board.
    b. Reviewed request from Softball Coach Cody Bowen for Steve Sutherland to be allowed to take the position as the assistant softball coach. School district currently has a policy in place stating that administrators cannot be coaches without exception from the Board. However, extenuating circumstances impacting Coach Bowen may require him to miss practices. Steve Sutherland has the background and experience necessary to fill in when Coach Bowen is not available.
    c. Coach Aaron Tillett accepted Head Football coach offer and will be the head coach for 2015.
    d. Swearing in of newly elected and re-elected Board Members and Board elections will take place at the Board meeting in January 2015.
    e. Zion's Bank on January 9 will host a lunch for all School Board members during USBA convention. Susan will need to RSVP by January 2.
    f. Open seat on Utah High School Activities Association (UHSAA). Nominees must be a Board Member or Superintendent.

21. Administrator Items:

22. Board Member Items:
    a. Mrs. Woolstenhulme challenged herself and Board members in the year to come to think carefully about the things we are doing in the school district to make a bigger difference in the lives of students.

Look at high-achieving teachers to see what they are doing to be successful.

b. Mr. Hardman thanked Superintendent for the changes made in utilizing TV Channel 36. Thanked Matt Flinders for service on School Board.
c. Mr. Hicken thanked Mr. Flinders for his service on School Board. Welcomed Debra Blazzard.
d. Mr. Flinders thanked the Board for their kindness, for what he learned from them, and the relationships he developed while serving in behalf of the students.

23. Motion by Mr. Flinders to adjourn at 8:00 P.M.
Seconded by Mr. Hardman.
Yeas: Mr. Hicken, Mr. Snyder, Mr. Flinders, Mr. Hardman, Mrs. Woolstenhulme.
Nays: None.

Business Administrator Kip Bigelow

Board President