

Pine Valley Local Administrative District

Meeting Minutes - APPROVED

Pine Valley Fire Station, 680 East Main Street, Conference Room

October 8, 6:00 P.M.

Board Members: Frank Davie, Chairman
Bob Dalley
Emily Neilson
Herman Nordbruch

PVLAD Assistants: Rick Peetz, Clerk
LaDawn Christensen, Treasurer

Excused: Tom Nielsen, Vice-Chairman

Guests: Brian Davis
Claudia Davis
Mary Esther Putnam
Allen Cannon
Dan Forbes
Teri Forbes
Robert Hardy
Steve Shakespeare
Duane Krohn
Audrey Krohn
Marc Rose

A. Welcome, Prayer, and Pledge of Allegiance.

Chairman Frank Davie called the meeting to order at 6:00 p.m. and noted that Vice-Chair Tom Nielsen was excused. Chair Davie offered the prayer. Bob Dalley led the Pledge of Allegiance.

B. Pine Valley Overlay Zone Business – Emily Neilson.

Chair Davie reported that Emily Neilson suggested that the Board do its best to ensure that those who tragically lost their homes and are rebuilding, have their plans approved so that work can commence. Construction was underway in the area and was expected to continue. Chair Davie was pleased to see people rebuilding their homes. He thanked those who were able to attend and participate in the special meetings.

C. Meeting Minutes.

1. September 3, 2025, Meeting Minutes.

Bob Dalley moved to APPROVE the minutes of September 3, 2025. The motion was seconded by Herman Nordbruch. The motion passed with the unanimous consent of the Board.

Gratitude was expressed to outgoing Treasurer LaDawn Christensen for her efforts in preparing the minutes.

2. September 10, 2025, PVOZ Meeting Minutes.

Emily Neilson moved to APPROVE the minutes of September 10, 2025. The motion was seconded by Herman Nordbruch. Vote on motion: Emily Neilson-Yes; Herman Nordbruch-Yes; Chair Frank Davie-Yes. The motion passed unanimously with one abstention. Bob Dalley abstained from the vote.

Bob Dalley abstained as he was not present at the September 10, 2025, meeting.

3. September 24, 2025, PVOZ Meeting Minutes.

Bob Dalley moved to APPROVE the minutes of September 24, 2025. The motion was seconded by Herman Nordbruch. The motion passed with the unanimous consent of the Board.

D. Board Member Reports:

1. Pine Valley Activities – Frank Davie.

Chair Davie reported on the following upcoming community activities:

- A Pine Valley Fire Department Open House is scheduled for Saturday, October 18, from 1:00 p.m. to 3:00 p.m.
- Sunday, October 12, is a Farewell Celebration for Chris and Angie Wade at the home of Mary Esther Putnam from 5:00 p.m. to 7:00 p.m. The Wades are relocating to Oklahoma.
- On Saturday, October 25 there will be a Trunk or Treat activity at the Fire Station at 4:30 p.m. Those sponsoring vehicles should arrive at 4:00 p.m. Immediately following the activity at 5:00 p.m. will be the Halloween Costume Party and Chili Cookoff. Activities Committee Chair, Mitzi Sullivan and her team were thanked for their work.

- The first meeting in the new LDS chapel in Central will take place on Sunday, November 2. An Open House was scheduled for Saturday, November 1. Further details on the dedication would be forthcoming.

2. Traffic Report – Tom Nielsen.

Bob Dalley presented the Traffic Report and stated that the speed sign near the Brandin' Iron recorded 2,200 fewer cars in September 2025 than in the previous September. The average speed of the 3,700 cars was 24 MPH, with 75% traveling at less than 30 MPH. The highest speed recorded at that sign was 51 MPH.

The speed sign on west Main Street near the Sullivan's home recorded 8,600 cars in September 2025. In September 2024, 9,000 were recorded, and 10,000 in September 2023. 79% of the cars traveled at less than 30 MPH.

It was reported that the speed sign near Emily Neilson's home is broken and needs to be repaired.

The eastbound speed sign located at approximately 700 West on Main Street recorded 5,200 cars in September 2025; 5,900 cars in September 2024; 7,000 cars in September 2023; and 8,500 cars in September 2022. 64% of cars were traveling at under 30 MPH, with the maximum speed recorded at 54 MPH.

Clerk Rick Peetz reported that renewal of the cloud connection to the speed signs comes due on November 1 at a cost of \$600 per sign. The desire was to renew it as it was a budgeted expense. The cost includes the sign that is broken. Options for repairing the sign were discussed. Rick stated that the signs are designed for areas that have Wi-Fi capacity and it is necessary to connect the sign to Wi-Fi, which is complicated would require it be moved. Past efforts had been unsuccessful to connect the sign using a hotspot. Dan Forbes indicated that he has a mobile Starlink that is portable that could be used to correct the problem and avoid having to move the sign.

3. Five County Report – Bob Dalley.

Bob had nothing to report.

4. Washington County Crime and Sheriff's Report – Herman Nordbruch.

Herman reported that the bookings for the last five days at Purgatory Correctional Facility are at an all-time low for the last 12 months with only 58 arrests in the last five days. That is an overall indicator that the crime rate is low. The number of releases and the jail population is still within the normal range at 388. In the last 12 months, the lowest occupancy was 359. The high over the past year was 458 inmates.

Herman informed the Board that one attempted burglary was reported in the valley on or around September 25 in the vicinity of Main Street and 900 East. A homeowner found pry marks on his front door but the perpetrator did not gain entry to the home. Homeowners who are concerned were advised to get a camera or doorbell system that can record traffic on their property. Fencing was another security option. Bob suggested that the incident be posted on NextDoor. Herman offered to make a post as part of the Community Watch.

E. Discussion – 2026 Sheriff's Department Summer Holiday Coverage – Herman Nordbruch.

Herman addressed holiday coverage and stated that last summer was the Pine Valley's first contract with the Sheriff's Office. He questioned whether the desire was to continue it next year. The cost was determined to be about \$1,000 per holiday, with the total cost for last summer being \$3,900 for four holiday weekends. It was reported that there were no arrests although some tickets were issued.

The first holiday weekend was Memorial Day, which was before the Forsythe Fire, with an average amount of activity with the campground being open. The following holidays took place after the fire with activity being one-quarter of what was expected.

Fire Chief, Robert Hardy, reported that the campground will not be open in 2026 and 2027 is still in question. He provided an update on the reservoir and stated that a bid was put out for reconstruction. The bids came back in excess of what was budgeted, which necessitated the U.S. Forest Service having to obtain approval for additional funding. A contract has since been awarded. The intent is to dredge the reservoir just enough to install a drain at the bottom. The goal is to solidify the reservoir as it is an at-risk dam. There is concern about an earthquake causing it to crumble and cause flooding downstream. The dam will be widened so water will drain out the bottom rather than wait for it to go over the spillway. The two main priorities were reiterated as construction of the drain at the bottom and widening of the dam. Work could begin at any time.

Chief Hardy reported that with every rainstorm the roads become impassable, which was why there was concern about opening the campground. Flooding was a serious risk in the campground and the U.S. Forest Service was mindful of that. They do not want a situation where campers are stranded because of debris flow. U.S. Forest Service personnel are in the process of marking the trees and preparing to go out to bid to salvage them. A bid was expected by November, with the work expected to take 1 ½ to 2 years. Chief Hardy reported that in the spring, the work of planting 300 acres worth of Ponderosa Pines will begin. In response to a question raised, Chief Hardy reported that people are welcome to walk in the area but no camping is allowed as it is a risky and unsafe area.

Emily asked if this information could be put out to the community. Chief Hardy confirmed that it could be and asked Claudia Davis to get the word out.

Herman stated that as part of the contract, the Sheriff's Office reported that the minimum shift time is 5 hours with shifts taking place from 10:00 a.m. to 3:00 p.m. Those times were determined to be peak traffic hours based on the data received from the speed signs. The Board was asked to decide whether to maintain the five-hour shifts next summer or expand them, which would also increase the cost. The consensus of the Board was to maintain the shifts as-is. It was noted that the County bills at \$60 per hour, which is a favored rate. Herman noted that the County also provides holiday coverage for other communities. The coverage described is in addition to regular patrols.

F. Discussion – Moving Monthly Meetings to the Second Wednesday Instead of the First – Bob Dalley.

Bob identified issues with meeting on the first Wednesday of each month and stated that Rick is having difficulty getting the financials prepared in time. The change should only take place if the Special Service District agrees to it as well.

Bob Dalley moved to MODIFY the schedule for the Board to meet on the second Wednesday of each month going forward and update the Policies to reflect that change. Herman Nordbruch seconded the motion. The motion passed unanimously.

G. Community Watch – Tom Nielsen & Gene Phillips.

Herman reported that he and Gene Phillips will sponsor a Community Watch table at the upcoming Fire Department Open House. Community Watch enrollment has been very good with 105 households participating. It was noted that the goal of 100 was exceeded.

H. Clerk Report (August and September) – Rick Peetz.

Rick presented the Clerk Report and stated that he paid the bill for the Washington County Sheriff in the amount of \$3,900.

Herman indicated that between now and the next meeting, he will meet with the Sheriff's Office to coordinate the contract for next year and be prepared to present those figures at the November meeting.

Bob noted that the Local Administrative District has cash on hand totaling approximately \$13,000. Rick was aware of that and stated that he needs to move the funds over that are in the Special Service District. There is also \$10,000 in the Special Service District account that has not been transferred. It was the budgeted number based on the number of people who are billed. It was suggested that they maintain a one-year supply of cash in the budget.

Emily pointed out that as the budget season nears, any changes will necessitate holding public hearings. Rick pointed out that the preliminary budget will be presented at the next meeting.

Bob Dalley moved to APPROVE the Clerk's Report. Herman Nordbruch seconded the motion. The motion passed with the unanimous consent of the Board.

I. Treasurer Report (August and September) – LaDawn Christensen.

LaDawn reported that she reviewed August and September's financials and verified that the accounts were reconciled.

J. Approval of Adding Teri Forbes as Treasurer.

Appreciation was expressed to LaDawn for her work on the Board. Teri Forbes was recommended as her replacement.

Emily Neilson moved to OFFER Teri Forbes an Independent Contractor Agreement. Bob Dalley seconded the motion. The motion passed with the unanimous consent of the Board.

K. Citizen Requests.

Brian Davis asked if the Special Service District funds both Independent Contractors at 100%. It was reported that the cost is split between the two boards with 25% coming from the Local Administrative District and 75% from the Special Service District.

Bob reported on wood that was inappropriately left at the dump from a remodeling project near Tom Nielsen's home. The contractor responsible promised to remove it and has been in touch with the Sheriff's Office.

The possibility of modifying the signage at the dump was discussed. Chair Davie offered to follow up and report back at the next meeting.

Bob Dalley moved to ADJOURN. Herman Nordbruch seconded the motion. The motion passed with the unanimous consent of the Board.

The meeting adjourned at 6:50 p.m.

The next scheduled PVLAD meeting is scheduled for November 12, 2025.