



WHITE CITY COUNCIL MEETING AGENDA

December 4, 2025

6:00 PM

White City Water Improvement District
999 E Galena Drive, White City 84094

PUBLIC NOTICE IS HEREBY GIVEN that the White City Council will hold a regular meeting on the **4th day of December, 2025** at the White City Water Improvement District, 999 E Galena Drive, White City, Utah as follows:

This meeting will be held at the anchor location and electronically for members of the staff and/or public that cannot attend. Those interested in attending electronically should follow the information noted at the end of this agenda. **Portions of the meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.

6:00 p.m. – WORKSHOP

1. **Public Comments** -- (*Limited to 3 minutes per person*) Any person wishing to comment on any item not otherwise scheduled for a public hearing on the agenda may address the Council at this point by coming to the table and giving their name for the record. *Comments should be limited to not more than three (3) minutes unless additional time is authorized by the Governing Body.*
2. Discussion/Clarification of Agenda Items
3. Capital Projects Update [*Chad Anderson, P.E. Engineering Manager*]
4. Discuss future agenda items
5. Close Workshop Meeting

BUSINESS MEETING

1. Welcome and Determine Quorum
2. Financial Report [*Dave Sanderson, Financial Manager*]
3. Unified Fire Authority Report [*Assistant Chief Dusty Dern*]
4. Unified Police Department Report [*Detective Josh Smith, Chief April Morse*]
5. **ACTION ITEMS**
 - 5.1 Approve Minutes of November 13 and November 18, 2025 [*Rori Andreason, City Administrator*]
 - 5.2 Discussion and Consideration of **Ordinance No. 2025-O-06** Enacting Section 15.08.11 of the White City Municipal Code to Adopt the 2006 Edition of the International Wildland-Urban Interface Code [*Rori Andreason, City Administrator*]
 - 5.3 Discussion and Consideration of **Resolution No. 2025-12-01** Adopting the MSD Privacy Policy [*Rori Andreason, City Administrator*]

6. DISCUSSION ITEM

6.1 Discuss MSD Payroll Schedule [*Daniel Hoffman, Senior Accountant*]

7. COUNCIL REPORTS

7.1 Greater Salt Lake Municipal Services District/Council of Governments [*Mayor Paulina Flint*]

7.2 Unified Fire Authority/Unified Fire Service Area [*Council Member Tyler Huish*]

7.3 Mosquito Abatement/Salt Lake County Animal Control [*Council Member Linda Price*]

7.4 Unified Police Department/SLVLESA [*Council Member Phillip Cardenaz*]

7.5 Wasatch Front Waste & Recycling District [*Council Member Greg Shelton*]

8. CITY ADMINISTRATOR REPORT

9. CLOSED SESSIONS IF NEEDED AS ALLOWED UNDER UTAH CODE ANN. 52-4-205

9.1 Discussion of the Character, Professional Competence or Physical or Mental Health of an Individual.

9.2 Strategy sessions to discuss pending or reasonably imminent litigation.

9.3 Strategy sessions to discuss the purchase, exchange, or lease of real property.

9.4 Discussion regarding deployment of security personnel,

9.5 Other lawful purposes as listing in Utah Code 52-4-205

10. ADJOURN

ZOOM MEETING

Topic: White City Council Meeting

Time: Dec 4, 2025 06:00 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89993121707?pwd=RuGW8Y7HXqgHsAYmMHsYfTLcVS9gqn.1>

View meeting insights with Zoom AI Companion

<https://us06web.zoom.us/launch/edl?muid=9b25bb27-6b70-4a49-a3b5-4e03e2a2bad1>

Meeting ID: 899 9312 1707

Passcode: 492844

Upon request with three (3) working days' notice, the Greater Salt Lake Municipal Services District, in support of White City, will make reasonable accommodation for participation in the meeting. To request assistance, please call (385) 468-6703 – TTY 711.

A copy of the foregoing agenda was posted at the following locations on the date posted below: White City website at whitecity.utah.gov and the State Public Notice Website at <http://pmn.utah.gov>. Pursuant to State Law and White City Ordinance, Councilmembers may participate electronically. Pursuant to Utah Code Ann. § 52-4-205, Parts of Meetings may be Closed for Reasons Allowed by Statute.

POSTED: December 2, 2025

White City > General Fund

Budget Report Yearly

33.30%

10/31/2025

Revenues

	Actual to 10/31/2025	FY 2026 Budget	Projected
Sales tax	346,299	1,000,000	1,000,000
Franchise tax	-	-	-
Transportation sales tax	4,801	90,000	90,000
Class C road funds	79,859	240,000	240,000
Business licenses	1,322	2,500	2,500
Building permits	7,214	25,000	25,000
Other permits	100	-	100
Zoning-land use permits	-	-	-
Grants care funds	-	-	-
ARPA funding	-	-	-
Engineering services	9,948	2,000	10,000
Planning services	1,000	-	2,000
Code enforcement fines	-	-	-
Justice court fines	11,273	30,000	30,000
Miscellaneous	-	-	-
Interest earnings	14,929	42,000	42,000
Transfers in	543,339	543,339	543,339
Total Revenues	\$ 1,020,084	\$ 1,974,839	\$ 1,984,939

Expenses - Administration

Wages	27,500	82,500	82,500
Employee Benefits	2,103	9,000	9,000
Awards, Promotions & Meals	5,239	10,070	10,070
Subscriptions/Memberships	3,092	-	3,500
Printing/Publications/Advertising	2,113	15,000	15,000
Office expense and supplies	-	1,500	1,500
Attorney-civil	24,000	82,000	82,000
Attorney- land use	-	15,000	15,000
Training and seminars	-	7,070	7,070
Web page development/maint	1,323	24,452	24,452
Software streaming	3,222	2,000	2,000
Payroll processing fees	134	1,000	1,000
Communications	-	21,900	21,900
Contributions/special events	-	53,000	53,000
Credit card and bank expenses	-	-	-
Insurance	9,113	17,250	17,250
Workers comp insurance	833	1,200	1,200
Postage	744	8,000	8,000
Professional & technical	35,712	144,900	144,900
Election support services	500	39,497	39,497
SL (Client) County support services	-	-	-
ARPA expense	-	-	-
Justice Court remediation -UPD	-	-	-
Rent	1,500	3,000	3,000
Non classified expenses	-	5,000	5,000
Total Administration	\$ 117,128	\$ 543,339	\$ 546,839

Transfer to General fund	476,743	1,431,500	1,431,500
Transfer to Capital projects	-	-	-
Total Transfers	\$ 476,743	\$ 1,431,500	\$ 1,431,500

Total Expenses	\$ 593,871	\$ 1,974,839	\$ 1,978,339
-----------------------	-------------------	---------------------	---------------------

Surplus/Deficit	\$ 426,213	\$ -	\$ 6,600
------------------------	-------------------	-------------	-----------------

White City > Designated Fund

Budget Report Yearly

33.30%

10/31/2025

	Actual to 10/31/2025	FY 2025 Budget	Projected
Revenues			
Municipal Telephone franchise tax	8,269	9,600	9,600
Municipal electric franchise tax	55,902	108,000	108,000
Natural gas franchise tax	7,523	108,000	108,000
Google Franchise	3,881	12,000	12,000
ARPA funding	-	-	-
Miscellaneous	-	-	-
Interest earnings	5,401	9,000	9,000
Transfers in	-	-	-
Total Revenues	\$ 80,976	\$ 246,600	\$ 246,600
Expenses - Designated fund			
ARPA expense	-	-	-
Reserves	-	246,600	246,600
Total Administration	\$ -	\$ 246,600	\$ 246,600
Surplus/Deficit	\$ 80,976	\$ -	\$ -

Type	Amount	Use
Restricted Cpaital (fund 70)	\$ 167,300	Can be used for any capital project
Unrestricted fund balance as of June 30, 2025 Fund70)	\$ 752,373	Can be used for any City expense Accumulated admin budget
Unrestricted Fund Baland (fund 75)	\$ 291,616	Can be used for any city expense
Cares (fund 75)	\$ 184,684	Can be used for any city expense

Liquor Fund
Budget Report Yearly

33.30%

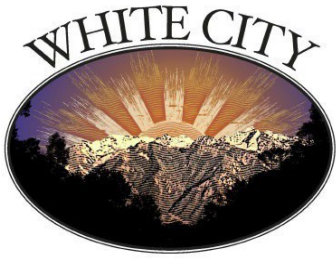
10/31/2025

Revenues

	Actual to 10/31/2025	FY 2026 Budget	Projected
State Liquor Allotment	-	5,000	5,000
Miscellaneous	-	-	-
Interest earnings	-	-	-
Transfers in	-	-	-
Total Revenues	\$ -	\$ 5,000	\$ 5,000

Expenses - Administration

Beer expenses	-	5,000	5,000
Non classified expenses	-	-	-
Total Administration	\$ -	\$ 5,000	\$ 5,000



**WHITE CITY
COUNCIL MEETING MINUTES
November 13, 2025**

WHITE CITY WATER IMPROVEMENT DISTRICT
999 E GALENA DRIVE, WHITE CITY, UTAH 84094

Mayor: Mayor Paulina Flint

City Council: Council Member Greg Shelton
Council Member Linda Price
Council Member Phillip Cardenaz
Council Member Tyler Huish

Staff: Rori Andreason, City Administrator/City Recorder; Paul Ashton, Attorney; Dave Sanderson, Financial Manager; Mike Milne, Code Enforcement Supervisor; Chad Anderson, Engineering Manager; Chief Ken Aldridge, UFA; Chief Mike Bullock, Sandy Deputy Fire Chief; Detective Josh Smith; Lt. Rich Wilson, UPD; and Chief Jason Mazuran.

6:00 PM – Workshop

Mayor Flint called the workshop meeting to order at 6:00 PM and confirmed that all Council Members were present.

1. PUBLIC COMMENTS

There were no public comments.

2. DISCUSSION/CLARIFICATION OF AGENDA ITEMS

No items were discussed.

3. CODE ENFORCEMENT UPDATE

Mike Milne updated the Council on code violations within White City. He said he is preparing a report that will be sent out each month. He reviewed the process of filing a complaint. He discussed parking violations and junk cars in the yards.

4. ENGINEERING PROJECT UPDATE

Chad Anderson discussed engineering projects for White City. He reviewed the proposed project on 1300 East Sego Lily Drive intersection. He discussed federal funds and aid agreements for projects. He mentioned the MSD is hiring another Engineer.

5. DISCUSS FUTURE AGENDA ITEMS

There was no discussion on this issue.

Mayor Flint closed the workshop meeting.

BUSINESS MEETING

1. WELCOME AND DETERMINE QUORUM

Mayor Flint stated a quorum was present allowing the meeting to proceed.

2. DISCUSSION AND APPROVAL OF FINANCIAL REPORT

Dave Sanderson reported on the current financial statement for White City. It was 25% of the fiscal year. He discussed the expenditures and revenues as well as the sales tax.

Daniel Hoffman said he was in attendance from the MSD to present the same financial report that Dave Sanderson just presented. He mentioned the MSD will be hiring an engineering accountant to assist with the project financials.

Council Member Shelton seconded by Council Member Cardenaz, motioned to accept the financial report. The motion passed by unanimous vote.

3. UNIFIED FIRE AUTHORITY REPORT

Chief Ken Aldridge said the recruit camp is complete for three more months. He said there were 20 recruits that graduated. He said UFA is continuing to offer monthly CPR courses for residents with a cost of \$60 for a 4-hour course that provides a 2-year certification. He said the October 18th Chili Cookoff went great and they raised more than \$70,000 for the Utah Burn Camp Program. He reviewed the following safety message for the month of November:

Safety Message: Thanksgiving Fire Safety Talking Points

- Thanksgiving is the *#1 day for home cooking fires* in the U.S. — more than **three times the daily average**.
- **Christmas Day and Christmas Eve** rank second and third, each with *nearly double* the

average number of home cooking fires.

- In **2023 alone**, U.S. fire departments responded to an estimated **1,446 home cooking fires** on Thanksgiving — **388% higher** than a typical day.
- **80%** of all structure fires on Thanksgiving start with cooking, those fires cause **40% of civilian injuries** that day.
- Overall, **cooking causes more than half (52%) of all home fires**, over a third (36%) of home fire injuries, and **16% of home fire deaths** nationwide.
- The top cause? **Unattended cooking**.

Safety Reminders

- Stay in the kitchen whenever you're cooking on the stovetop.
- Stay home while the turkey is in the oven — check on it often.
- Keep kids at least three feet away from the stove and hot foods or liquids.
- Steam, splashes, or spills from gravy, coffee, or vegetables can cause serious burns.
- Keep knives and appliance cords (electric knives, mixers, coffee makers) out of children's reach.
- Store matches and lighters high and locked: never within reach of kids.
- Don't leave children alone in rooms with lit candles.
- Keep floors clear of toys, bags, and clutter to prevent tripping while carrying hot food.
- Test your smoke alarms before the big day — make sure they're working by pressing the test button.

Behavioral Health and the Holidays: During the holiday season many in our community feel added pressure: according to a national survey, 89 % of U.S. adults say they feel stressed during the holidays, and 41 % report higher stress than at other times of year. While suicide rates decrease during this time, anxiety and depression do spike due to stress, loneliness, financial strain and grief. These factors can worsen mood disorders or trigger behavioral crises. The lifesaving hotline for anyone in emotional distress or crisis is the 988 Suicide & Crisis Lifeline—by calling or texting **988**, community members can access free, confidential support 24 hours a day.

Sandy Deputy Fire Chief, Mike Bullock reported there were 32 calls last month, which is a little higher than in the past. In looking at the calls, there wasn't any reason for the number of calls. He said they have been moving into Fire Station 31 on the admin side for the last two days. He said their recruit class will graduate on November 21st. They have three firefighters starting with them immediately after graduation so they will be fully staff at all their stations. He said Community Connect is up and running and they currently have 350 residents that have joined the app.

4. UNIFIED POLICE DEPARTMENT REPORT

Detective Josh Smith updated the Council on the recent number of calls, which has increased to the mid-40-s. He is hopeful the calls will reduce to the average of mid-30's. He said

they are not going to the same address over and over, which is a good sign. He said the residents of White City care about each other. There are a lot of family members that request welfare checks as well as neighbors. He said Halloween went well and individuals stayed safe. He recommended asking a neighbor to watch your house if you are traveling for the holidays. He discussed the White City/Midvale Precinct fund raising for the homeless shelter, which has become a friendly competition with the City of Holladay and Millcreek. He said there is a list of items being collected until December 11, 2025. They can be dropped off at the Midvale precinct or bring it to the substation, and he will pick it up.

Council Member Tyler Huish discussed the very successful Citizens Academy he attended at UPD. He especially liked weeks 1 and 8. Week one was conducted by Chief April Morse and week 8 was the active shooter training. He said it was very eye opening.

Mayor Flint asked Chief Mazuran to discuss the budgeting process he is undergoing. Chief Mazuran discussed the Salt Lake County Law Enforcement Service Area. He said it was created back in 2010 and has run well for many years. However, the costs have increased, especially over the last five years, so the costs in the district have increased, which collects funds and then distributes those funds to whoever needs them. He discussed challenges with separating from the Sheriff's office. HB330 was passed stating that all the unincorporated county islands that exist be incorporated by July 1, 2027. Those islands will be automatically incorporated into the largest municipality adjacent to them. At this point the Sheriff is asking for \$4.4 million in budget for these unincorporated islands. She originally asked for \$5.4 million after the separation, then the amount decreased to \$4.5 million last year. Now, the asking amount is \$4.4 million, which is an additional \$1.5 million being requested.

Chief Mazuran recognized Council Member Phil Cardenaz for all his hard work on the UPD Board. He expressed his sincere appreciation for his hard work.

5. ACTION ITEMS

5.1 APPROVE MINUTES OF OCTOBER 2, 2025

Council Member Huish, seconded by Council Member Shelton, motioned to accept the minutes of October 2, 2025. The motion passed by unanimous vote.

5.2 DISCUSSION AND CONSIDERATION OF RESOLUTION NO. 2025-11-01 ESTABLISHING TIME AND PLACE FOR HOLDING REGULAR CITY COUNCIL MEETINGS FOR THE 2026 CALENDAR YEAR

Rori Andreason discussed the proposed 2026 Council meeting calendar with the Council. Due to the holidays, the July meeting was scheduled for the second week in July.

6. DISCUSSION ITEMS

6.1 DISCUSS WILDLAND URBAN INTERFACE CODE

Chief Wade Watkins, Fire Marshal, discussed HB 48 that was passed regarding the Wildland Urban Interface Fire Code (WUI). He discussed the history of the code and the 2006 amendment. The city has already adopted the 2021 International Fire Code and the 2006 WUI code is an addendum to that code. The WUI code includes adopting a specific map within the jurisdiction of the municipality indicating where the fire hazards are located. The code includes structure exposure scores from 1-5 with 5 being the highest risk. The current WUI code scores in White City are currently 1, 2, & 3. The state recommends starting at scores of levels 5 and above. So since White City is not at a level 5 or above, there may not be a need a specific map. He suggested adopting a resolution just to memorialize the WUI code.

Chief Watkins said HB 48 is supposed to support insurability and prepare for wildland fires. He discussed the fees and how they will be assessed. The fees will be based on the structure scores for higher risk properties. The data is captured by the state through their fuel modeling system and then the counties assess those fees. He recommended watching some of the YouTube videos of the Utah Forest Department meetings regarding this issue.

7. COUNCIL REPORTS

7.1 Greater Salt Lake Municipal Services District/Council of Governments

Mayor Flint said at the MSD meetings, there was discussion to hire a plans review engineer and a staff accountant. Two federal aid projects including White City – Sego Lily project and Magna – Breeze Drive projects were co-joined since the costs were less than \$1 million. This is the first time this has been done. The MSD adopted a privacy policy, communications and AI policies.

7.2 Unified Fire Authority/Unified Fire Service Area

Council Member Huish said UFA approved the FY26/27 fiscal year budget calendar. He said they received a great update on professional development within the department. It's great to see them invest in themselves. For UFSA, they reviewed the calendar year 2026 tentative budget. They will be holding a public hearing on December 9th to adopt that budget. He also discussed the fire station plans that outside jurisdictions are wanting copies of. The Board is deciding on whether they will charge to share the plans or not. They have also discussed coming up with a structured theme, but it's still being discussed.

7.3 Mosquito Abatement/Salt Lake County Animal Control

Council Member Price said it's offseason now so all of their temporary employees have quit. They are in the process of winterizing their equipment and analyzing the seasonal data collected to forecast for 2026. She said Dan McBride, General Manager, has been appointed as

the head of the Utah Mosquito Abatement District, which is very exciting. She said they are in the process of holding the truth in taxation hearing. She updated the Council on the number of West Nile Virus cases and deaths this last year.

Council Member Price said the Salt Lake County Animal Control held their Spaygetti and No Balls Fundraiser, which was very successful. The White City Community Council donated a basket to the event. She thanked the Community Council for their donation. She said they are trying to make the season brighter for homeless pets, so if anyone is interested in adoption or fostering a pet, contact Salt Lake County Animal Control.

7.4 Unified Police Department/SLVLESA

Council Member Cardenaz said the highlight for him was getting to attend the graduation of the Citizens Academy. He said it was really fun seeing the different precincts and getting to know folks. He discussed a heated meeting with the facilitator regarding SLVLESA and other districts regarding budget. He's hoping a decision is made quickly on a good solution.

7.5 Wasatch Front Waste & Recycling District

Council Member Shelton said the Leaf Bag program is running through November 30 so take your bags of leaves to Big Bear Park and put them in the dumpsters, not next to the dumpsters. He said Wasatch Front Waste & Recycling will be emptying the dumpsters a few times a week. He said the leaves are sent to a plant that makes synthetic fire logs for burning fuel. He said they have a tree program for picking up Christmas trees coming up. They have to be real trees and not too big. They will also provide bags for the trees. These programs are costly, so please utilize them. He discussed the SCRIP program and how they are trying to improve it where they can. He said the Board voted to discontinue the trailer reservation. It doesn't mean you cannot rent a trailer; they are just doing roll off containers now because they are easier to maneuver and one employee can handle it. They tentatively approved the tentative budget

8. CITY ADMINISTRATOR REPORT

Rori Andreason discussed the need to have a special meeting on November 18th at 4:30 p.m. to canvas the 2025 Municipal General Election.

9. Closed Sessions if Needed as Allowed Under Utah Code Ann. §52-4-205

No closed session was needed.

10. Adjourn

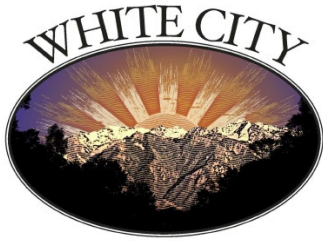
Council Member Huish, seconded by Council Member Shelton, motioned to

adjourn. The motion passed unanimously.

Mayor Flint declared the meeting adjourned at 7:56 p.m.

Rori L. Andreason, City Recorder

Approved this 13th day of November 2025.



WHITE CITY SPECIAL COUNCIL MEETING MINUTES

November 18, 2025, 4:30 PM
WHITE CITY WATER IMPROVEMENT DISTRICT
999 E GALENA DRIVE, WHITE CITY, UTAH 84094

Mayor: Mayor Paulina Flint

City Council: Council Member Greg Shelton
Council Member Linda Price
Council Member Phillip Cardenaz
Council Member Tyler Huish

Staff: Rori Andreason, City Administrator; Paul Ashton, Attorney; and Lt. Rich Wilson, UPD.

4:30 PM – BUSINESS MEETING

1. Welcome and Determine Quorum

Mayor Flint stated a quorum was present allowing the meeting to proceed.

2. ACTION

2.1 APPROVE RESOLUTION NO. 2025-11-02 CANVASSING THE WHITE CITY MUNICIPAL GENERAL ELECTION HELD ON NOVEMBER 4, 2025

Rori Andreason discussed the detailed canvass of the 2025 Municipal General Election.

WHITE CITY, UTAH

RESOLUTION NO. 2025-11-02

A RESOLUTION ACCEPTING AND APPROVING THE RESULTS OF THE MUNICIPAL GENERAL ELECTION HELD NOVEMBER 4, 2025 AS SHOWN ON THE CANVASS REPORT

WHEREAS, on November 4, 2025, the White City Municipal General Election was held; and

WHEREAS, pursuant to Utah Code Ann. 20A-4-30 I (2)(a), the City's mayor and municipal legislative body comprise the City's board of canvassers (the "*Board*") for the Election; and

WHEREAS, pursuant to Utah Code Ann 20A-4-301(2)(b), the Board is required to meet to canvass the returns of the Election at the usual place of meeting of the City's municipal legislative body no sooner than seven days and no later than 14 days after the Election; and

WHEREAS, on November 18, 2025, the Board met in the meeting room of the City's city council (the "*Council*") for the purpose of canvassing the returns of the Election; and

WHEREAS, the Board has determined that the Election, and the voting therein, were conducted in compliance with Utah state law;

NOW, THEREFORE, BE IT RESOLVED by the Board of Municipal Canvassers of White City as follows:

Section 1. The Board hereby accepts and approves the conduct and results of the Election.

Section 2. The following candidates, resolutions, and questions are declared and certified to have received the number of votes indicated:

Mayor (4-Year Term)

<u>Candidate</u>	<u>Votes</u>
Paulina Flint	456
Allan Perry	740

Council Member Seat B (4-Year Term)

<u>Candidate</u>	<u>Votes</u>
Linda Price	730
Douglas Denning	307

Council Member Seat C (4-Year Term)

<u>Candidate</u>	<u>Votes</u>
Phillip Cardenaz	536

Section 3. The following three candidates, having qualified by number of votes, are hereby declared elected as members of the Council for the following terms of office:

Allan Perry	Mayor	Four-year term
Linda Price	Council Member Seat B	Four-year term
Neil Mahoney	Council Member Seat C	Four-year term

Section 4. The City's city recorder (the "*Recorder*"), as its election officer, shall furnish a certified copy of the Election Results Report to the office of the Lt. Governor of the state of Utah on or before the statutory deadline for such submissions.

Section 5. Attached as an exhibit hereto is a report containing the information required by Utah Code Ann. 20A-4-304(2) (the "*Report*"). Each member of the Board has reviewed the Report to ensure that it is correct, and by their affirmative vote below, authorizes and directs the City's Mayor and Recorder to sign, record, publish, and file the Report as required by Utah Code Ann. 20A-4301 (2)(c).

Section 6. By their signature below, the Recorder, as the City's election officer, also certifies that the information contained in the Report is accurate.

This Resolution shall take effect immediately upon passage.

PASSED AND APPROVED by the Board of Municipal Canvassers of White City, Utah this 18th day of November 2025.

Council Member Shelton, seconded by Council Member Huish, motioned approve Resolution No. 2025-11-02 Accepting and Approving the Results of the Municipal General Election held November 4, 2025, as shown in the Canvass Report. The motion passed unanimously.

3. ADJOURN

Council Member Shelton, seconded by Council Member Huish, motioned to adjourn. The motion passed unanimously.

Mayor Flint declared the meeting adjourned at 4:37 p.m.

Rori L. Andreason, City Recorder

Approved this 4th day of December 2025.

WHITE CITY, UTAH

ORDINANCE NO. 2025-O-06

AN ORDINANCE OF THE WHITE CITY COUNCIL ENACTING SECTION 15.08.011 OF THE WHITE CITY MUNICIPAL CODE TO ADOPT THE 2006 EDITION OF THE INTERNATIONAL WILDLAND-URBAN INTERFACE CODE

WHEREAS, in accordance with H.B. 48, effective January 1, 2026, municipalities are encouraged to adopt the 2006 Edition of the Utah Wildland-Urban Interface Code (“UWUIC”) and a corresponding map depicting those areas within their boundaries that are subject to UWUIC; and

WHEREAS, adoption of the 2006 edition of the International Wildland-Urban Interface Code as currently amended by the Division of Forestry, Fire and State Lands, regulating and governing the mitigation of hazard to life and property from the intrusion of fire from wildland exposures, fire from adjacent structures and prevention of structure fires from spreading to wildland fuels in White City; and

WHEREAS, the Council has determined that it is in the best interest of the City to adopt the 2006 edition of the International Wildland-Urban Interface Code;

NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE WHITE CITY COUNCIL AS FOLLOWS:

1. International Wildland-Urban Interface Code, 2006 edition, including adopted Appendix Chapters, as published by the International Code Council, be and is hereby adopted as the Wildland- Urban Interface Code of White City, in the State of Utah for regulating and governing the mitigation of hazard to life and property from the intrusion of fire from wildland exposures, fire from adjacent structures and prevention of structure fires from spreading to wildland fuels as herein provided; providing for the issuance of permits and collection of fees therefor; and each and all of the regulations, provisions, penalties, conditions and terms of said Wildland- Urban Interface Code are hereby referred to, adopted, and made a part hereof, as if fully set out in this ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section 2 of this ordinance.

2. Section 15.08.011 of the White City Municipal Code is enacted to read as follows:

15.08.011 2006 International Wildland-Urban Interface Code

The 2006 International Wildland-Urban Interface Code along with any amendments shall apply to those areas within the City that the Council designates as wildland-urban interface areas.

3. Severability: If a court of competent jurisdiction determines that any part of this

ordinance is unconstitutional or invalid, then such portion of this ordinance, or specific application of this ordinance, shall be severed from the remainder, which shall continue in full force and effect.

4. That nothing in this ordinance or in the Wildland-Urban Interface Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

5. Direction to Mayor and Staff: The Mayor and staff are authorized and directed to take such steps as may be needed: (a) for this ordinance to become effective under Utah law, including but not limited to compliance with the requirements of Utah Code § 10-3-711; and (b) to finalize and post the ordinance to MuniCode, including but not limited to making non-substantive edits to correct any scrivener's, formatting, and numbering errors.

6. Effective Date: This Ordinance shall become effective immediately upon its posting.

ADOPTED AND APPROVED at a duly called meeting of the White City Council on this ____ day of December 2025.

WHITE CITY

By: Paulina Flint, Mayor

ATTEST:

Rori L. Andreason, Administrator/Recorder

Approved by:

Paul Ashton, Attorney

Voting:

Mayor Flint voting _____
Council member Huish voting _____
Council member Price voting _____
Council member Shelton voting _____
Council member Cardenaz voting _____

(Complete as Applicable)

Date ordinance summary was published on the Utah Public Notice Website per Utah Code §10-3-711:

**SUMMARY OF WHITE CITY
ORDINANCE NO. 2025-O-06**

On December_____, 2025, the White City Council enacted Ordinance No. 2025-O-06 to enact Chapter 15.08.011 of the White City Municipal Code in accordance with H.B. 48.

Rori L. Andreason, Administrator/Recorder

A complete copy of Ordinance No. 2025-O-06 is available in the office of the White City Recorder, 860 Levoy Drive, Suite 300, Taylorsville, Utah 84123.



G R E A T E R S A L T L A K E

Municipal Services District

Greater Salt Lake
Municipal Services District (MSD)

Privacy Policy

Approved by MSD Board of Trustees: November 12, 2025

Effective Date: November 12, 2025

Legal Authorities

- Division of Archives and Records Services (DARS) – Utah Code § 63A-12-100 et seq.
- Government Data Privacy Act (GDPA) – Utah Code § 63A-19-101 et seq.
- Government Records Access and Management Act (GRAMA) – Utah Code § 63G-2-101 et seq.
- Management of Records and Access to Records – Utah Administrative Code R13-2.
- Division of Technology Services (DTS) Information Security Policy 5000-0002.



Greater Salt Lake Municipal Services District (MSD) Privacy Policy

1. Purpose

This policy serves to document the Greater Salt Lake Municipal Services District (MSD) privacy program, which includes policies, practices, and procedures for the processing of personal data in accordance with [Utah Code § 63A-19-401\(2\)\(a\)](#), and which aligns with the records management and data governance requirements provided in both GRAMA and DARS. Where applicable, this policy will refer to a more specific or detailed policy, procedure, or guidance that addresses a particular practice that MSD has developed.

2. Guiding Principles

This policy consolidates privacy practices, outlines governance roles and responsibilities, and ensures compliance with generally applicable records management, data protection, and data privacy obligations. It is designed to safeguard individual privacy rights, promote transparency, maintain the integrity and security of personal data, and ensure accountability across MSD. This policy is meant to guide further alignment of MSD with the State Data Privacy Policy as detailed in [Utah Code § 63A-19-102](#).

3. Scope

This policy applies to all MSD employees involved in the management, creation, and maintenance of records or who have access to personal data as part of their job duties. This policy also applies to all contractors of MSD that process or have access to personal data as part of the contractor's duties under an agreement with MSD pursuant to [Utah Code § 63A-19-401\(4\)](#).

4. Definitions

"Classification," "classify," and their derivative forms mean determining whether a record series, record, or information within a record is public, private, controlled, protected, or exempt from disclosure under [Subsection § 63G-2-201\(3\)\(b\)](#).²

"Cookie" means "Technology that records a user's information and activity when the user accesses websites. Cookies are used by website owners, third parties, and sometimes threat actors to gather user data."³

"Data breach" means— the unauthorized access, acquisition, disclosure, loss of access, or destruction of personal data held by a governmental entity, unless the governmental entity concludes, according to standards established by the Cyber Center, that there is a low probability that personal data has been compromised."⁴



"Designation," "designate," and their derivative forms mean indicating, based on a governmental entity's familiarity with a record series or based on a governmental entity's review of a reasonable sample of a record series, the primary classification that a majority of records in a record series would be given if classified and the classification that other records typically present in the record series would be given if classified.⁵

"Device fingerprinting" means collecting attributes of a user's device configurations to create a trackable profile for the device.

"Individual" means a human being.⁶

"Key logger" means "a program designed to record which keys are pressed on a computer keyboard..."⁷

"Personal data" means information that is linked or can be reasonably linked to an identified individual or an identifiable individual.⁸

"Processing activity" means any operation or set of operations performed on personal data, including collection, recording, organization, structuring, storage, adaptation, alteration, access, retrieval, consultation, use, disclosure by transmission, transfer, dissemination, alignment, combination, restriction, erasure, or destruction.⁹

"Record" means the same as that term is defined at [Utah Code § 63G-2-103\(25\)](#).¹⁰

"Record series" means a group of records that may be treated as a unit for purposes of designation, description, management, or disposition.¹¹

"Records officer" means the individual appointed by the chief administrative officer of each governmental entity, or the political subdivision to work with State Archives in the care, maintenance, scheduling, designation, classification, disposal, and preservation of records.¹²

"Schedule," "scheduling," and their derivative forms mean the process of specifying the length of time each record series should be retained by a governmental entity for administrative, legal, fiscal, or historical purposes and when each record series should be transferred to the State Archives or destroyed.¹³

⁵ [Utah Code § 63G-2-103\(7\)](#)

⁷ National Institute of Standards and Technology, Computer Security Resource Center, Glossary.
https://csrc.nist.gov/glossary/term/key_logger#:~:text=Definitions%3A,NIST%20SP%20800%2D82r3

⁸ [Utah Code § 63A-19-101\(13\)](#)

⁹ [Utah Code § 63A-19-101\(14\)](#)

¹⁰ Only the citation to the definition of "record" is provided here due to the length of the definition.

¹¹ [Utah Code § 63G-2-103\(26\)](#)

¹² [Utah Code § 63G-2-103\(27\)](#)

¹³ [Utah Code § 63G-2-103\(28\)](#)



5. Governance

5.1. Chief Administrative Officers (CAOs)

- A. The Chief Executive Officer of MSD is Marla Howard, General Manager. Marla is tasked with fulfilling the duties outlined in [Utah Code § 63A-12-103](#).
- B. The Executive Director may assign responsibility for the duties outlined in [Utah Code § 63A-12-103](#) to one, or among several, CAOs as the Executive Director sees fit.
- C. The designation of the CAO(s) shall be reported to the Utah Division of Archives and Records Services (Archives) within 30 days of the designation.
- D. If responsibility for the duties outlined in [Utah Code § 63A-12-103](#) are divided between more than one CAO, such specification should be reported to Archives along with the designation.
- E. The designation of, and responsibilities assigned to, a CAO shall be reviewed and confirmed by MSD on an annual basis.

5.2. Appointed Records Officers (AROs)

- A. Designated CAO(s) shall appoint one or more individuals to serve as records officers in fulfilling the duties of working with Archives and the Office of Data Privacy in the care, maintenance, scheduling, disposal, classification, designation, access, privacy, and preservation of records.¹⁴
 - B. A designated CAO may assign responsibility for the duties of appointed records officers to one, or among several, officers as the CAO deems appropriate.
 - C. The appointment of records officers shall be reported to Archives within 30 days of the appointment.
 - D. If responsibility for the duties of appointed records officers are divided between more than one officer, such specification should be reported to Archives along with the appointment.
 - E. The appointment of, and responsibilities assigned to, a records officer shall be reviewed and confirmed by MSD on an annual basis.
-



6. Records Series

6.1. Records and Records Series

- A. MSD shall create and maintain records and records series in accordance with the requirements provided in DARS and GRAMA in addition to correlated guidance issued by Archives.
- B. MSD shall appropriately designate and classify records and records series in accordance with the requirements provided in DARS and GRAMA.
- C. CAO(s) shall be responsible for submitting a proposed retention schedule for each type of material defined as a record under GRAMA to the state archivist for review and final approval by the Records Management Committee (RMC).
- D. Upon approval by the RMC, MSD shall maintain and dispose of records in strict accordance with the approved retention schedule. In instances where MSD has not received an approved retention schedule for a specific type of record, the general retention schedule maintained by the state archivist shall govern the retention and disposition of those records.

¹⁴ [Utah Code § 63A-12-103\(2\)](#)



7. Awareness & Training

7.1. Departmental Data Privacy Training

- A. The CAO of MSD shall ensure that all employees that have access to personal data as part of the employees' work duties complete a data privacy training program within 30 days after beginning employment and at least once in each calendar year.
- B. The CAO of MSD is responsible for monitoring completion of data privacy training by MSD employees.

7.2. Agency-Specific Training

- A. In addition to the general privacy awareness training, agencies may create and require employees to complete agency-specific privacy training tailored to the unique privacy needs, practices, and requirements of the agency.

7.3. Appointed Records Officer Training and Certification

- A. The CAO of MSD shall ensure that, on an annual basis, all appointed records officers successfully complete online training on the provisions of GRAMA and obtain certification from Archives in accordance with [Utah Code § 63A-12- 110](#).
- B. The CAO of MSD shall, on an annual basis, review and confirm the certification of all appointed records officers.
- C. GRAMA Access AROs: AROs who handle GRAMA transparency responsibilities are required to complete the GRAMA transparency training and obtain certification from Archives in accordance with [Utah Code § 63A-12-110](#).
- D. Records Management and Privacy AROs: AROs specializing in records management or privacy are required to complete both records management and GRAMA transparency training, as well as obtaining the corresponding certifications.



8. Identify

8.1. Inventorying

- A. The CAO of MSD shall maintain a comprehensive inventory of:
- a. All IT systems that may process state or federal data which the state owns or is responsible for, using the standard process that DTS provides.¹⁵
 - b. All records and record series that contain personal data and the types of personal data included in the records and record series.¹⁶
 - c. All processing activities, the inventory of which shall include:
 - i. Non-compliant processing activities—pursuant to the GDPR—that were implemented prior to May 1, 2024, and a prepared strategy for bringing the non-compliant processing activity into compliance by no later than January 1, 2027;¹⁷ and
 - ii. All processing activities implemented after May 1, 2024, with documentation confirming compliance status.

¹⁵ DTS [Information Security Policy 5000-0002](#), section 2.4.2.1

¹⁶ Utah Code §§ [63A-12-104](#) and [63A-12-115](#)

¹⁷ [Utah Code § 63A-19-401](#)



9. Transparency

9.1. Website Privacy Policy

- A. The CAO of MSD shall create and maintain privacy policies on their websites as outlined in [Utah Code § 63D-2-103](#).
- B. The CAO of MSD shall ensure that personal data related to a user of MSD website is not collected unless MSD website complies with [Utah Code § 63D-2-103\(2\)](#).
- C. The CAO MSD shall ensure that all websites of MSD contain a privacy policy statement that discloses:
 - a. The identity of the governmental website operator;
 - b. How the governmental website operator may be contacted;
 - c. The personal data collected by the governmental entity;
 - d. The practices related to disclosure of personal data collected by the governmental entity and/or the governmental website operator; and
 - e. The procedures, if any, by which a user of a governmental entity may request:
 - i. Access to the user's personal data; and
 - ii. Access to correct the user's personal data.
 - f. A general description of the security measures in place to protect a user's personal data from unintended disclosure.

9.2. Privacy Notice

- A. Employees shall only collect personal data from individuals if, on the day the personal data is collected, MSD has provided a privacy notice to an individual asked to furnish personal data that complies with Utah Code §§ [63G-2-601\(2\)](#), [63A-19-402](#), [63D- 2-103\(2\)-\(3\)](#), or other governing law, as applicable.
- B. Such a personal data request privacy notice shall generally include¹⁸:
 - a. the record series that the personal data will be included in;
 - b. the reasons the person is asked to furnish the information;
 - c. the intended purposes and uses of the information;
 - d. the consequences for refusing to provide the information; and
 - e. the classes of persons and entities that:
 - i. share the information with MSD; or
 - ii. receive the information from MSD on a regular or contractual basis.



10. Individual Requests

- A. The CAO of MSD shall ensure that MSD has established appropriate processes and procedures that facilitate compliance with applicable governing law for handling the following privacy requests of individuals:
 - a. Individual requests to access their personal data;
 - b. Individual requests to amend or correct their personal data;
 - c. Individual requests for an explanation of the purposes and uses of their personal data; and
 - d. At-risk governmental employee requests to restrict access to their personal data.
- B. The CAO MSD shall ensure that MSD has established processes for public access requests to inspect or copy MSD's records, which are not requests from an individual to access their personal data.¹⁹
- C. The CAO [of each division of the Department] shall ensure that employees of MSD follow established business practices with respect to GRAMA.²⁰

¹⁸ Utah Code §§ [63G-2-601\(2\)](#) and [63A-19-402](#).

¹⁹ This is likely detailed in a specific Department policy.

²⁰ Dept. of Government Operations Internal Policy 01. Code of Conduct. Section 3.2 Managing Records and Information



11. Processing

11.1. Minimum Data Necessary

- A. The CAO of MSD shall ensure that all programs within MSD obtain and process only the minimum amount of personal data reasonably necessary to efficiently achieve a specified purpose.²¹
- B. The CAO of MSD shall ensure that all programs within MSD regularly review their data collection practices to ensure compliance with the data minimization requirement.

11.2. Record and Data Sharing or Selling Policy

- A. MSD will only share or disclose personal data when there is appropriate legal authority. The sale of personal data is prohibited unless required by law.
- B. Data sharing must comply with GRAMA or other governing laws and may include sharing with governmental entities, contractors, private providers, or researchers. Compliance with GRAMA or other governing law is contingent upon the purpose of the sharing, the parties involved, and the nature of the records.
- C. The CAO is required to report annually to the Chief Privacy Officer on personal data sharing and selling activities, including types of data shared, the legal basis for sharing, and the entities receiving this data.
- D. All contracts involving personal data must incorporate appropriate privacy protection terms. Written agreements for data sharing are recommended to ensure compliance with applicable laws and regulations.

11.3. Retention and Disposition of Records Containing Personal Data

- A. Employees shall maintain, archive, and dispose of records, which includes all personal data, in accordance with an approved retention schedule.²²
- B. Employees shall comply with all other applicable laws or regulations related to retention or disposition of specific personal data held by the MSD or by a particular operating unit or program of the MSD.

²¹ [Utah Code § 63A-19-401\(2\)\(c\)](#).

²² [Utah Code §§ 63G-2-604\(1\)\(b\)](#) and [63A-19-404](#).



12. Information Security

12.1. Incident Response

- A. MSD adopts and follows the **DTS Cybersecurity Incident Response Plan** to manage and address all security incidents, including data breaches, and privacy violations.
- B. Employees shall report all suspected security incidents, including non-IT incidents such as unauthorized access to physical records, to the **Enterprise Information Security Office (EISO)**. Any additional agency-specific response measures for non-IT incidents are the responsibility of the CAO of MSD to develop and implement as appropriate.
- C. The CAO of MSD shall ensure compliance with all other applicable laws or regulations related to incident response and breach notification of specific personal data held by MSD.

12.2. Breach Notification

- A. MSD is required to provide notice to an individual or the legal guardian of an individual, if the individual's personal data is affected by a data breach in accordance with [Utah Code § 63A-19-406](#).²³
- B. MSD is required to notify the Cyber Center and the state attorney general's office of a data breach affecting 500 or more individuals in accordance with [Utah Code § 63A-19-405](#). MSD that experience a data breach affecting fewer than 500 individuals must create and report an internal incident report in accordance with [Utah Code § 63A-19-405\(5\)](#). These requirements are in addition to any other reporting requirement that MSD may be subject to.
- C. The CAO of MSD that is subject to other breach notification requirements, such as those required for compliance with federal regulations, laws or other governing requirements (e.g., HIPAA or 42 CFR Part 2) are required to create and maintain their own [division] specific breach notification policies and procedures that meet the requirements of the applicable governing laws and regulations.



13. Surveillance

13.1. Covert Surveillance

- A. Employees may not establish, maintain, or use undisclosed or covert surveillance of individuals unless permitted by law.²⁴ Consistent with MSD policy, MSD does monitor and surveil organizational assets including, but not limited to, vehicles and computers. Surveillance may also occur in the form of facility security. Employees are notified and informed of these types of surveillance.
- B. Employees are responsible for engaging with appropriate leadership for review—to include legal counsel where pertinent—of any activity that may be considered a type of surveillance.
- C. The CAO of MSD shall ensure that surveillance activities are documented and that a PIA for the activity has been completed. Utah State GRAMA and Records Retention Rules

13.2. Cookies, Fingerprinting, Key Loggers, and Tracking Technologies

MSD is committed to transparency and privacy protection for individuals that visit a website of MSD with regard to the use of any tracking technologies, including but not limited to cookies, device fingerprinting, key loggers, and other similar methods for monitoring or collecting information from website users.

A. Cookies

The use of cookies on MSD websites and digital services must comply with applicable privacy and security policies. Cookies should be limited to essential operational purposes, and any use of tracking or third-party cookies for analytics or similar functions must be disclosed clearly to users, with an option to consent where required by law.

B. Device Fingerprinting

Device fingerprinting is prohibited unless explicitly authorized by the CAO and where the legal basis or appropriate justification for such processing is documented in a privacy impact assessment. The purpose and extent of fingerprinting must be clearly defined, documented, and disclosed to users in a privacy notice or statement that complies with applicable legal requirements.

²³ [Utah Code § 63A-19-401\(2\)\(b\)](#).



C. Key Loggers

Key loggers are prohibited without specific authorization from the CAO and documented justification in the activity's PIA. Key loggers may only be used when there is a clearly defined operational need that complies with security standards and legal requirements, including appropriate user notice where required.

D. Other Tracking Technologies

The use of other tracking technologies, such as web beacons, pixel tags, or similar tools, is prohibited unless explicitly authorized by the CAO, and the legal basis for such tracking is documented in a PIA. Disclosure of these technologies must be included in user-facing privacy statements, with user consent obtained when required by law.

E. User Notification and Consent

MSD must ensure users are informed about the use of tracking technologies. A clear website privacy statement must explain the types of data collected, the purpose of the tracking, and how users can manage their preferences or consent. Any updates to tracking practices must be promptly reflected in the privacy statement.

F. Data Security and Retention

Data collected through authorized tracking technologies must be securely stored, with access limited to authorized personnel. Retention of this data must align with approved retention schedules, and the data should only be retained as long as necessary for the defined operational purpose.

14. Related Documents

- [Department of Government Operations Internal Policy 01. Code of Conduct. Section 3.2 Managing Records and Information.]
- [DTS Cybersecurity Incident Response Plan]
- [Dept. of Government Operations Internal Policy 01.]
- [Department policy on handling public records requests under GRAMA]

²⁴ [Utah Code § 63A-19-401\(2\)\(f\).](#)

