

**WOODS CROSS CITY COUNCIL MEETING
NOVEMBER 18, 2025**

The minutes of the Woods Cross City Council meeting held November 18, 2025, at 6:30 P.M. in the Woods Cross City Hall located at 1555 South 800 West, Woods Cross, Utah.

COUNCIL MEMBERS PRESENT:

Ryan Westergard, Mayor
Julie Checketts
Jim Grover

Wally Larrabee, Mayor Protem
Eric Jones
Gary Sharp

STAFF PRESENT:

Bryce Haderlie, City Administrator
Brian Passey, Finance Director
LaCee Bartholomew, Community Services Manager
Danny Rhodes, Public Works

Annette Hanson, City Recorder
Travis Timothy, Police Dept.
Johnny Filler, Public Works

PUBLIC ATTENDANCE:

LeGrande Blackley
Don Schrader
Rob Beishline

Dixie Weeks
Rob Birch
Mike Hogahn

Lois Schrader
Marcus Arbuckle

INVOCATION/PLEDGE:

Gary Sharp

Mayor Protem Larrabee noted the Mayor was at another meeting and would be arriving shortly.

MUNICIPAL GENERAL ELECTIONS CANVASS

The Mayor Protem noted the City Council had reviewed the statistics from the County regarding the recent election results. The Mayor Protem reported that Mayor Westergard ran unopposed and was elected for the next term. He also noted there were three Council Members appointed through the voting process. Those City Council members are Rachel Peterson, Eric Jones, and Jim Grover. He also said the RAP Tax was also passed during the voting process.

Council Member Checketts made a motion to accept the election results as presented with Council Member Grover seconding the motion and all voted in favor of the motion through a roll call vote.

The Mayor entered the meeting at this time.

YOUTH CITY COUNCIL REPORT

Youth City Council Mayor Manning reported on the activities of the Youth City Council. He reported on the Veteran's Day dinner that was recently held and said it was very successful. Mayor Manning also said they had a good turnout. He said everyone enjoyed themselves and many who attended said they would like to participate again next year.

Mayor Manning said looking ahead the YCC would be helping with the Tree Lighting and Santa Coming to Town being held on December 1st. He said that will be a fantastic event. He said they would be helping with Sub-for-Santa and have 14 names through the high school they will be helping.

The Mayor and Council thanked Mayor Manning for his report and for the efforts of the Youth City Council.

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FY2025 AUDIT REPORT

The Mayor then gave the floor to Mr. Marcus Arbuckle, CPA for Keddington & Christiansen (K&C), to report on the 2025 audit for the city. Mr. Arbuckle shared that in their audit, his firm accounts for handling of city funds, adequacy of internal controls and compliance with Generally Accepted Accounting Practices (GAAP). Mr. Arbuckle noted that the funds are inline and the internal controls are deemed adequate for the city. He said the city follows GAAP. Requirements are continually addressed and updated as legislative changes are made. Because of recent changes, K&C found one recommendation going forward; it is recommended that the justice court and the city have a reconciliation each month. Woods Cross City administration accepted the recommendation and now has a process in place to meet the expectation.

Mr. Arbuckle reported that the audit went smoothly and that his team found staff to be both cooperative and responsive. He thanked everyone on the accounting team for helping with the audit.

The Mayor recognized staff for their efforts in preparing for and working through the audit, while still accomplishing their numerous other responsibilities. He also thanked Mr. Arbuckle for his help with the audit.

CONSENT AGENDA

Following the review of the consent agenda items below, Council Member Sharp made a motion to approve the consent agenda items. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

RATIFY CASH DISBURSEMENTS

The Council reviewed the cash disbursements for the time period of 10/25/25-11/13/25.

The cash disbursements were approved through the consent agenda.

CONSIDERATION TO APPROVE MINUTES

The City Council reviewed the minutes of the City Council meeting held 11/4/25.

The minutes were approved through the consent agenda.

PUBLIC COMMENT

The Mayor then opened the meeting for public comments that would take less than three minutes.

There were no public comments, and the Mayor closed the public comment period.

CONSIDERATION TO ADOPT RESOLUTION 2025-951 APPROVING CONTRACT WITH METHOD STUDIOS TO PROVIDE ARCHITECT SERVICES FOR THE PRELIMINARY DESIGN OF CITY HALL AND REDESIGN OF HOGAN PARK

The Mayor gave the floor to the Community Development Director, Mr. Curtis Poole. Mr. Poole noted that as part of the city hall and Hogan Park complex project, the city requires architectural services to provide professional designs, construction drawings, and construction support. He said the architectural firm will also assist the construction management firm in the delivery of the guaranteed maximum price for the project,

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which will be presented to the City Council prior to the construction. Mr. Poole noted that in August the city issued an RFP to receive proposals from firms interested in the project.

Mr. Poole said the city received proposals from nine qualified construction management firms. He said the city had 10 individuals independently score each of the proposals. He said these individuals included some members of the City Council, key staff members, and the City Engineer for Bountiful City. He said the individual scores were then ranked to narrow down the number of firms to three. He noted these three firms were then invited to provide a presentation and take part in an interview with the Council and key staff members, including the Building Official. He said these interviews were open to the public.

Mr. Poole said that after a thorough review of all the proposals, which included checking references, the Council directed staff to begin negotiating with Method Studio. He said he has received a draft contract from Method Studio, which has been included with the staff report. He noted the City Attorney is reviewing the contract and the Council approval will be based upon receiving a positive recommendation from the City Attorney.

Mr. Poole went on to note the staff is recommending the City Council approves the contract provided by Method Studio for architectural services relating to the city hall and Hogan Park complex project conditioned upon receiving a positive recommendation from the City Attorney. He said staff further recommends that the City Council authorize the Mayor to enter into an agreement with Method Studio for the services outlined in the proposal and contract.

Following the information given by the Community Development Director, the Mayor said everyone was excited to get to this point because they had been working getting this project going for quite some time.

Council Member Checketts made a motion to adopt resolution 2025-951 approving the contract with Method Studios to provide architect services for the preliminary design of city hall and redesign of Hogan Park on the condition that the City Council receives a positive recommendation from the city attorney on the final draft of the contract. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

CONSIDERATION TO ADOPT RESOLUTION 2025-952 APPROVING CONTRACT WITH HOGAN CONSTRUCTION TO PROVIDE PRELIMINARY CONSTRUCTION MANAGER/GENERAL CONTRACT SERVICES FOR THE CITY HALL AND HOGAN PARK

Mr. Poole continued with the floor and said that as part of the city hall and Hogan Park complex project, the city requires construction management services to provide professional oversight during construction to address safety, security, procurement of material, and subcontractors. He noted that in addition, the construction management firm would participate in the design phase of the project to provide cost estimates and adjustments to the construction schedule. He said the firm will also work with the architectural firm in the delivery of the guaranteed maximum price that will be presented to the City Council prior to construction. He said that in August the city issued an RFP to receive proposals from firms interested in the project.

Mr. Poole said the city received proposals from 10 qualified construction management firms. He said the city had 10 individuals independently score each of the proposals. He said these individuals included some members of the City Council, key staff members, and the City Engineer for Bountiful City. He said the

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individual scores were then ranked to narrow down the number of firms to three. He noted these three firms were then invited to provide a presentation and take part in an interview with the Council and key staff members, including the Building Official. He said these interviews were open to the public.

Mr. Poole said that after a thorough review of all the proposals, which included checking references, the Council directed staff to begin negotiating with Hogan Construction. He noted that staff had received a draft contract, insurance documentation, and updated fee proposal from Hogan Construction, which have been included with the staff report. The City Attorney is reviewing these documents, and the Council approval will be based upon receiving a positive recommendation from the City Attorney.

Mr. Poole said the staff is recommending the City Council approve the contract provided by Hogan Construction for construction management services relating to the city hall and Hogan Park complex project conditioned upon receiving a positive recommendation from the City Attorney. He said staff further recommends that the City Council authorize the Mayor to enter into an agreement with Hogan Construction for the services outlined in the proposal and contract.

Following the information given by the Community Development Director, Council Member Sharp made a motion to adopt resolution 2025-952 approving the preliminary contract with Hogan Construction to provide preliminary construction manager/general contract services for the city hall and Hogan Park with the condition that there is a positive recommendation for the contract from the city attorney. Council Member Larrabee seconded the motion, and all voted in favor of the motion through a roll call vote.

The Mayor noted that he and the City Council are very excited to see this project moving ahead, and he is looking forward to building something that they will be proud of for many years to come.

CONSIDERATION TO ADOPT RESOLUTION 2025-953 APPROVING THE POSITION OF STORM WATER COORDINATOR

The Mayor gave the floor to the City Administrator. He noted that with the reorganization of the Public Works Department, each of the Public Works Department job's pay allocation was adjusted based on its duties. It was noted that since the Council's approval of the reorganization of Public Works at the November 4, Council meeting, the Council tentatively approved exploring the creation of a Storm Water Coordinator position within the Public Works Department. It was also noted the Storm Water Coordinator position will oversee all aspects of the city's stormwater enforcement, maintenance, and monitoring, enabling the Operations Manager to focus on other areas that require attention within the department. He said these areas that the operations manager can spend time on include capital project planning and oversight, coordinating efforts among all Public Works division, performing project inspections to ensure projects are completed according to city specifications, managing day-to-day Public Works operation, tracking accountability, and other tasks as needed by the Public Works Director.

It was noted this position will ensure the city complies with EPA and State regulations by following the Stormwater Management Plan (SWMP) and the city's Municipal Separate Storm Sewer System (MS4) permit, as required by the State Division of Water Quality and the EPA. They will be able to perform annual site inspections of all the city's commercial and industrial properties. It will also provide additional maintenance and planning for the city's Storm Drain and Land Drain systems.

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Following the information given by the City Administrator, Council Member Jones made a motion to adopt resolution 2025-953 approving the position of Storm Water Coordinator. Council Member Checketts seconded the motion, and all voted in favor of the motion through a roll call vote.

DISCUSSION ITEM—BACKFLOW MANAGEMENT

The Mayor gave the floor to Danny Rhodes from the Public Works Department. Mr. Rhodes gave a presentation on Backflow Management. Mr. Rhodes explained that backflow is an unwanted reversal of water flow in a plumbing system, causing contaminated water to move from a customer's private plumbing back into the public water supply. He noted that backflow devices are commonly found in some of the following areas:

- *Commercial/Residential Properties*
- *Institutional Properties*
- *Industrial Properties*
- *Irrigation Systems*
- *Fire Systems*

Mr. Rhodes noted that managing backflow is important because it protects public health and the water supply from contamination by preventing the backward flow of non-potable water, which can contain harmful bacteria, chemicals, and other pollutants. He said it is also required by City Ordinance, State Law, and International Plumbing Code. He then reviewed the city's Cross Connection Control Program and said they do this by tracking, reporting, and doing inspections.

Mr. Rhodes requested to purchase software that would help with the monitoring of backflow systems. He said that Backflow Solutions Inc. is a software company that provides full-service support for backflow data management and program administration. This company has many years of experience and helps other cities all over the country and into Canada with backflow monitoring. Purchasing this software would result in saving time for public works employees so they can do other things such as other water leaks/critical issues.

Mr. Rhodes showed the package options for this software. He recommended the Premium Package with the cost of \$995 per year with reports costing \$16.95 per inspection. He noted there is also a one-time fee for setting up the system that would cost \$500 or \$600 dollars. He said this is the best way of being compliant with the state and to educate the public and protect the city's drinking water.

Following the information given by Mr. Rhodes, Council Member Checketts asked about the cost of the reports. Mr. Rhodes said \$16.95 would be built into the cost of the test and the testing companies would add that fee to the fees they charge for testing a system. The City Administrator said the customer needing testing would be supplied with the names of testing companies and they could choose who to use for the testing if there is a mechanical system that is not functioning correctly or other issues causing a backflow issue or if there was an annual test needed to be completed.

The Mayor asked if there is regular testing being done for this and Mr. Rhodes said yes, they are doing regular testing.

Council Member Jones asked if there had been an analysis done for man hours saved with using this software. Mr. Rhodes said no, but if he had to put a number to it, with the different employees putting in hours, it would save many, many hours per month.

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Council Member Jones asked if this company would do research on those owners that are hard to track down that need to have inspections. Mr. Rhodes said he is hoping that will be the case. He said there may be an occasion to stop in and talk with individuals but that could be beneficial as well so they could set up to do an inspection.

Council Member Grover asked who looked at compliance. Mr. Rhodes said our municipalities do not do audits, he said there are compliances that should be happening such as annual reports, but they are not required by the state. Mr. Rhodes said it would be good if it was acquired. Mr. Rhodes said Woods Cross is doing much better than other cities with trying to keep up with compliance.

Council Member Checketts asked if there was a fine for non-compliance. Mr. Rhodes said currently there is no fine in the city ordinance, but there is a mechanism that if they are not compliant, the water can be shut off. He said they also can shut off their fire risers that would not allow them to operate. He said he has not had to do that but there is that ability.

The City Administrator noted he felt like this software could save the staff time and allow staff to focus on other important things.

It was noted that anyone who has a backflow apparatus will be added to the system to be monitored.

Council Member Checketts asked if those residents who do not have Weber Water are still taxed for it. Mr. Rhodes said he did not know but the city does bill those people separately and they are given a different rate for their culinary system.

Council Member Grover said DEQ does have a penalty system if there is a significant threat to the end user after the process has been gone through and it has not been followed.

Council Member Checketts said she wondered if there should be a city fine for someone who is causing a backflow issue and are out of compliance.

The City Administrator said he would look into that and see if there is a way to recoup costs if there was some sort of a big issue that would cost the city a large sum of money being paid out to fix the issue.

The Mayor noted the ordinance for shut off should be looked out for not only non-payment, but non-compliance for a backflow issues.

Everyone agreed that the water in the city needed to be protected.

The City Administrator said based on the comments made during the discussion, he would go back and research a few of the things mentioned before he works on getting a contract made up for adding this software to the water department to monitor water backflow issues more efficiently.

DISCUSSION ITEM—WEBSITE REDESIGN

The Mayor gave the floor to the LaCee Bartholomew, who is the city services coordinator. She gave the City Council an update on the website redesign.

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Ms. Bartholomew went over some of the updates that would be happening. She said the updates were not showing yet, but they would be showing up soon.

The Mayor asked if buttons could be added and subtracted by city staff themselves. Ms. Bartholomew said yes, they can add them or take them off and they should be permanent.

She said she is looking for the bios from the City Council. She also asked if the Council had any photos of the city, that they would like to contribute to the website.

The City Administrator said they would be sending out some links to the Council for other cities websites to see if there is a format they would like to add to the Woods Cross City website.

The Mayor and Council made some suggestions and discussed some other changes they would like to see for the redesign of the website. It was noted that the plan to go live is December 7th.

PUBLIC WORKS REPORT

PARKS TASKS OCTOBER

- Infield Dragging – 4 fields
- Sprinkler repairs – 20
- Restroom cleaning – 8
- Drinking fountains – 5
- Pavilions washed – 13
- Blue housework – weekly
- Dog pots – 8
- Garbage cans – 31, twice a week
- Mow Mills Annex – every 2 weeks
- Hand watering – 20 trees
- Gopher treats - every other day
- Building maintenance
- Pickleball court maintenance
- Volleyball court maintenance
- Well #1 sprinklers & landscape
- Tree trimming
- Light weed spraying – weather permitting
- Reservations – weekly
- Tree bark

STREET TASKS OCTOBER

- Garbage work orders
- Threw broken cans away!
- Potholes
- Winterized swamp coolers and covered
- Put a few plow trucks together
- Hauled mattresses to landfill – 3 trucks
- Storm drains
- Asphalt patches
- Dirt around new sidewalks
- Yard set-up for Fall Cleanup
- Franklin Covey Training
- Yard work
- Streets Mowers washed – put to sleep

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- Handicap spaces painted @ Mt. View & upper Mills parks
- Evaluated sidewalks for replacement

WATER TASKS OCTOBER

- 144 Bluestakes
 - 2 water leaks
 - 4 after hours call-outs
 - 5 SWPPP site inspections
 - 11 Non-payment meter shut-offs
 - BSI Online demo (backflow management)
 - 1100 W waterline project ongoing
 - 1200 S Storm Drain project started
 - Well 3 demolition start 10/28
 - Marcus- Rural Water apprenticeship program
 - Marcus passed CDL Class B written exam
 - PSI microchlor yearly maintenance agreement
 - October rain/storm drain structures/piping issues
- Ongoing

OCTOBER RAINSTORMS

- Wettest October on Record with the highest recorded 24-hour rainfall in 120 years in October.
- Storm Drains Performed well. City Storm Drains are designed for 100-year storms.
- The Nature Preserve was overwhelmed and caused some backup on the west side of the city

MILL/OVERLAY AND PRESERVATION PROJECTS

- Manholes and Valves are all collared. Contractor to pick up unused manhole supplies and concrete cleanout bins.

1100 W WATERLINE 2150 S TO 2600 S

- Contractor is working on Water service change overs. Full abandonment of old lines will occur after thanksgiving.
- On track to be completed at the end of November

IN THE WORKS

- | | |
|--|---|
| • Development Review Committee | • PFAS Litigation |
| • Transportation Master Plan update in process | • The city has received \$103,321.26 Settlement so far |
| • Presentation to Planning Commission to ensure it meets delayed to ensure it meets SB195. | • 1100 W 2100 S to 2600 S Widening <ul style="list-style-type: none">o Project management is transitioning to UDOT as per the terms of the grant award. |
| • The Reuse Plan application is still in process at the State Engineer's office. | • Well 3 Rehab and 1500 S water reservoir are In design. |
| • Working with UDOT I-15 and Double Tracking Projects | |

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- o Building demolition is completed
- o Bid out for the well drilling late Nov
- Well 5 HVAC replacement completed. Working out some issues with the contractor
- The Dog Park is moving along
 - o Shade shelter installation in September
 - o Site clean-up and tree work yet to be and tree work yet to be done
- Weber Basin Mainline and meters
 - o Will be installing a mainline and meters in the neighborhood north of Woods Cross Elementary
 - o They will begin construction around Thanksgiving

COMMUNITY SERVICES REPORT

The Website is getting ready to go live on December 7th and the Council needs to get their bios turned in to LaCee to put them up on the website.

The Veterans Day Dinner was a success. Thank you to all of those who came out and supported the city's Veterans. It was a great night and one of the YCC's favorite events.

Senion Lunch is asking for any suggestions for speakers, please refer to LaCee.

YCC attended the Utah Teen Council Advisor training in North Salt Lake In November. Several kids applied for the design team. The kids also did great with the Veterans Day dinner and are working on Holiday Lights and Wildcat Wishes.

UPCOMING EVENTS

Happy Fall Yall - November 20 @ Noon - Public Works
Holiday Lights - December 1 - Hogan Park and City Hall
Wildcat Wish Shopping - December 3rd or 10th
Holiday Lunch - December 18th @ Noon - Public Works
Strategic Planning - January 8th and 9th
Employee Dinner - January 23 - Public Works

LaCee had the opportunity to speak at the Kansas City's Park Recreation conference during October regarding how our Youth City Council operates and the great partnership with 4H and how Woods Cross runs a small robust recreation program without any recreation sports teams or leagues.

COMMUNITY DEVELOPMENT REPORT

Building Permits and Land Use Applications

- 13 Residential Building Permits (No New Single-Family)
 - o \$165,634 total valuation
 - o \$1,997 total permit fees
- 2 Commercial Building Permits
 - o \$1,906,956 total valuation
 - o \$33,854 total permit fees

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- 2 Miscellaneous Building Permits
 - o \$57,570 total valuation
 - o \$1,167 total permit fees
- 2 Site Plan Applications
- 4 Miscellaneous Land Use Applications

Business Licenses

- 10 new Business Licenses
- 2 new Home Occupation Licenses
- 641 total Business Licenses

Business License renewal is taking place online and is due by the end of December

Code Enforcement

- 16 new Cases
- 39 total Active Cases
- Top Cases
 - o Weeds
 - o Parking violations – parking on lawn, inoperable vehicles, etc.
 - o Debris and junk
- If residents come to Council members regarding potential code violations, please refer them to Leah or me without promising actions that will be taken to resolve the potential code violations.

Updates

- As you are aware we received presentations from and interviewed three architectural and three construction management firms and narrowed the choice down to two firms. Staff and the City Attorney have been reviewing their contracts. It is anticipated we will begin the needs assessment of the design phase in January.
- The residential home to the south of city hall has been rented and the city is collecting monthly rental income through Rize Property Management. Some minor repairs were completed by Rize prior to the new tenants moving in.
- New construction projects underway
 - o DC Customs and the Boat Shack – next to Pace's Dairy Ann
 - o The Crossing townhomes – northeast of Woods Cross High and across 500 West from The Hills apartments
- New retail businesses
 - o Oka Ramen Japanese Restaurant – 1462 S 800 W, Suite B
 - o The Grill Master al Pastor food truck
 - o Sweat Pea Floral Studio – 1604 W 2350 S
- o Lumiere Wellness Spa – 566 W 1350 S

Business license renewal is taking place and will continue until December 31st, when all licenses should be renewed.

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POLICE REPORT

Dispatched/On View Calls

2025		2024	
January-	475	January-	445
February-	420	February-	419
March-	474	March-	448
April-	530	April-	501
May-	595	May-	526
June-	503	June-	455
July-	568	July-	524
August-	578	August-	558
September-	639	September-	570
October-	520	October-	532
November-		November-	
December-		December-	

Patrol Overview

October 2025		September 2025	
Calls for service-	520	Calls for service-	639
Reports-	270	Reports-	265
Citations-	47	Citations-	53
Physical Arrests-	04	Physical Arrests-	08
Use of Force-	01	Use of Force-	02

DETECTIVE DIVISION

13—New Persons Crimes/Sexual Assault/Death Investigations/C.A.N.R. cases (child abuse neglect report)
26—New Theft/Property/Fraud
42—Cases closed with and without arrests
1—Death Investigation

USE OF FORCE

The patrol sergeants and administration reviewed one use of force. The use of force was found to be within department policy and state law.

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DEPARTMENT ACTIVITY

- Woods Cross Elementary and our police department resumed lunch with the Chief.
- The police department was audited by BCI. On October 30th, they conducted on-site inspection of our police department. Michelle did an excellent job during this process.
- Rockin E Halloween event. Officers Sanders and Terzo did a great job representing our department.
- TSC donated 250.00 dollars for Hometown Heroes Day. Officers Timothy and Bateman represented the P.D. and accepted the donation. They spent four hours shopping with children and their families.

INVESTIGATIONS/ICAC

Detectives investigated a child abuse case and spent a lot of time tracking down witnesses, evidence, and finding more information to corroborate the victim's allegations from a case that happened in the past. They did a great job getting the suspect charged and booked into jail.

Detective Zierse passed his remote pilot's test and is now officially a drone pilot.

Detective Timothy tested Axon's V.R. training world and will be using it in their upcoming in-service training.

FINANCIAL REPORT

The City Council reviewed the financial report for the month of October.

CITY ADMINISTRATOR'S REPORT

1. Ongoing work with Council and staff regarding the new city hall project and working with candidates to negotiate contracts and expectations.
2. We notified the State Tax Commission of the election results for the RAP tax and will prepare an ordinance for adoption after the "canvas of elections" process is complete to memorialize the RAP tax continuing for another 10 years.
3. Working with staff to implement council approved adjustments to the Public Works and Finance department.
4. Working with the candidates on the subsidence projects and bringing the agreements to the RDA board in the next 1-2 months.
5. Finance Report – The October finance report is in this agenda packet. It is promising to note the following:
 - a. Revenues are on track from past years and slightly ahead of budget revenues in several categories such as sales tax, transient room tax, energy tax, RAP tax, court fines, water sales, water impact fees, and Class C revenue (road tax) revenue.
 - b. Most departments have kept spending below the 33% portion of the year. In cases where it has exceeded this ratio, they are in departments that have heavy spending in the spring and fall so nothing appears out of line.
 - c. Revenues will stabilize when property tax collection paid to Davis County is remitted to the city with the bulk coming in December through February. We did not see RDA revenue until April of last year because the County must account for the payments and verify them with the RDA agreements in place.

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6. Brian is working to have the budget books printed and ready for distribution in the coming weeks.
7. We have had a citizen in the Farm Meadows area ask if the program can be modified to allow a homeowner to pay for the work themselves and then be reimbursed in the next year. I explained the challenges that this would cause to evaluate the home in a year prior to other homes and truly know how the conditions compare. It would also be challenging to know how far back the city would go with reimbursements. Again, how would the city know the conditions of homes that were repaired 2,3 or 5 years ago and how they compare to homes that have not been repaired. Changing the process now would bring homeowners back into the process and increase the competition. While not impossible, changing the rules now would create challenges that seem unrealistic considering the amount of money that is available. Please let me know if you feel that this should be discussed at a future council meeting.

The City Administrator noted that the Well #4 project that has been slated for this time of year had been started and when getting ready for the casing in the well to be replaced it was found the casing is rusted so they have submitted a change order for \$85,574 to replace the piping. The original contract was for \$30,361, but they did not know the piping would need to be replaced until they started working on the well. He said he wanted to keep the Council informed and make them aware of what was happening with the well.

QUESTIONS/DIRECTION TO STAFF

Ms. Dixie Weeks asked the Council about the backflow and if every resident would be involved with that. The City Administrator said the water department would work with individual residents on how they are affected by backflow.

COUNCIL REPORTS

Council Member Grover said they had a brief meeting at the mosquito abatement district. He said they are making decisions on construction companies for additions to the district. He also said the UTA double tracking may affect some of the property.

Council Member Larrabee said he had attended the RCon conference and said there are many ways other communities are recycling, reusing, and repurposing or selling items that would have gone to the landfill. He said things are getting much more technical and moving in a more beneficial way.

The Mayor said he had attended Recreation District Board meeting. He said there was a Truth-in-Taxation meeting held and there were quite a few people in attendance who made comments. He said most were opposed to a tax increase. The public said they would like to make sure every avenue is taken to ensure financial stability for the district. He said there have been changes in the board over the past few years in the way they are chosen and how many there are. The Mayor said it seems to be working well because the recreation district did break even this year. He said they continue to encourage the recreation district to look at ways to save money. He said there was discussion and education at the meeting and they did pass a small tax increase that was passed.

The Mayor said he also attended the fire district meeting. He said they had lost a firefighter and everyone was sad to lose him. He also said the new fire chief is doing well and morale seems to be high at the fire district.

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The Mayor said they had Sewer District meeting and noted a budget hearing is coming up. He said the new building may be completed in January. He said they are very busy working on things at the sewer district. He noted there has been bonding for the Sewer District and they are going to continue to work on that.

The City Administrator said the Chief and Assistant Chief had been looking at the property at HF Sinclair for the fire fighter practice facility. He said they are looking into the sale of the property and construction of the fire training facility. It was noted HF Sinclair is basically donating the property in agreement with letting their employees use the fire training facilities as well. The Mayor and Council said they are excited about this new facility and that it will be a great opportunity for fire training for everyone.

CLOSED MEETING

At 8:22 P.M. Council Member Checketts made a motion to go into closed meeting to discuss items pursuant to UCA § 52-4-205. There would be no decisions or motions made during the closed meeting. Council Member Larrabee seconded the motion and Council Members, Grover, Sharp, Checketts, Jones and Larrabee voted in favor of the motion through a roll call vote.

At 8:42 Council Member Checketts left the meeting.

ADJOURNMENT

There being no further business before Council Member Sharp made a motion to adjourn the meeting at 8:52 P.M. Council Member Larrabee seconded the motion, and Council Members, Grover, Sharp, Jones, and Larrabee voted in favor of the motion through a roll call vote

Ryan Westergard, Mayor

Annette Hanson, City Recorder

Approved by City Council December 2, 2025