



UINTAH CITY COUNCIL
MONDAY, DECEMBER 1st 2025
1:00 p.m.
STAFF MEETING

Attendees: Mayor Cutler, Council Member Bell, Council Member Combe, Council Member Roberts, Council Member Patterson, Lt. Slater, Weber Fire Dave Reed, City Recorder Michelle Mortensen, Utility Clerk Brindy Woodbury, Public Works Jack Burton & Tim Kendell, Building Inspector Jeff Monroe, Planning Commission Chair Deb Wickizer

AGENDA ITEMS:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order at 1:00 p.m.
2. **This staff meeting is to discuss the day to day operations of the city and items that may be discussed include: Budget, Building Inspections, Cemetery, Garbage, Complaints/Nuisances, CTC, Court, Community Events, Water, Public Works, Emergency Preparedness, Weber Fire, Grants, Meetings, Park, Planning Commission, Roads, Sheriff's Department, Stormwater, and any other miscellaneous items pertaining to city business. There will be no votes taken.**

Public Works:

- Snowplow equipment performed well; ongoing optimization of deployment and usage.
- Streets were cleared; nearby asphalt repairs observed.
- Plan to procure cold patch to repair potholes and other problem areas around town.

Planning Commission

- Planning commissioners were given CUP's to review, both residential and commercial.
- Effort underway to obtain a new time machine chair; staff involved.

Park RAMP Grant Proposal

- Bid prepared for RAMP grant including:
 - ~0.25-mile walking path; city-sized playground; relocate pickleball courts.
 - Horseshoe station; relocate basketball court; new pavillion.
 - Dugouts (preformed shade structures); remove infield grass; adjust sprinklers.
 - Address trip hazard near scout house with a handrail; remake ADA ramp due to steepness.
- Application deadline: January 16.
- Cost-saving ideas: volunteer demolition; city and citizen equipment for fence removal; scrap value recovery; city crew tree removal.

Weber Fire

- Ordinance regarding Wildland Urban Interface Code is on the council agenda for tomorrow night. State requires all cities to adopt a WUI ordinance by January 1.
- The state will produce the official WUI map; local drafts may not be valid.

- Ordinance ensures legal compliance, noncompliance comes with risks, fines, or penalties.
- Insurance impacts discussed; some insurers dropping coverage in WUI areas.

Administration

- Attorneys reviewing a SULA with UDOT concerning right-of-way responsibilities.
- Potential implications for city water lines within UDOT right-of-way.
- Data Privacy Policy is on the agenda tomorrow night. The policy will be posted on our website after it is passed. The CAO has been updated with the state so we will have completed everything necessary by the end of the year.

3. MEETING ADJOURNMENT:

Meeting was adjourned at 1:32.

Michelle Mortensen

Michelle Mortensen, Uintah City Recorder

12/2/25

Date