

Form - Application/Cover Sheet

UTAH STATE BOARD OF EDUCATION

Waiver of Administrative Rule

UAC R277-121 allows an LEA to request a waiver from a Board rule. This cover sheet should be used as a checklist in preparation of necessary materials and supporting documents.

1. LEA: American Leadership Academy
2. SCHOOL(S): Spanish Fork Utah Campus
3. RULE REQUESTING TO BE WAIVED: 180 Day
4. REASONING/JUSTIFICATION FOR REQUESTED WAIVER: To allow for academic remediation on Fridays and give the students in need addition support. The four-day week decrease anxiety and promotes better mental health for teachers and students. It also allows for additional enrichment activities by families and the school.

It is in line with our school mission statement. To partner with parents to provide comprehensive education experiences, character development through leadership, and individualized student learning for college and career readiness to help all students reaches their academic goals. Providing families with the power to choose what is best for them and their children is at the heart of the statute that governs charter schools. The four-day school week proposal fulfills the state statute outlining the purpose for charters schools by providing "different and innovative teaching methods, creating new professional opportunities for educators that allow them to actively participate in designing and implementing learning programs, increasing choice of learning opportunities for students, establish new models of public schools and provides opportunities for greater parental involvement in management decisions at the school level. " 53A-1a-503

The four-day school week meets these purposes through increasing academic achievement by providing additional professional development for teachers, increasing achievement through Friday enrichment and remediation.

5. CHOOSE ONE:

☐ THIS IS A NEW WAIVER

☒ THIS IS A REQUEST TO RENEW AN EXISTING WAIVER

DATE WAIVER WAS FIRST GRANTED 2017-18 School Year

6. ATTACH DATA TO SUPPORT THE REQUEST WHICH SHOULD INCLUDE:

☒ STUDENT ACHIEVEMENT DATA

☒ COMMUNITY, STAFF, OR STUDENT SURVEY DATA

☐ STUDENT ENROLLMENT DATA

☒ FOR RENEWALS: DOCUMENTATION THAT OUTLINES HOW THE WAIVER WAS UTILIZED

7. ATTACH VERIFICATION OF THE FOLLOWING (AS APPLICABLE TO THE TYPE OF LEA)

- ☒ LEA GOVERNING BOARD VOTE APPROVING REQUEST FOR WAIVER IN OPEN MEETING
- ☒ RECOMMENDATION FROM THE BOARD OF THE SCHOOL'S AUTHORIZER (CHARTER SCHOOLS)

8. ATTACH PROOF / CERTIFICATION OF COMPLIANCE WITH THE FOLLOWING:

Under R277-121-2(6) You must hold at least two open and public meetings, held separately from regular board meetings, to engage with stakeholders regarding the waiver request. At least one of the meetings shall be held BEFORE a vote is taken to apply for the waiver, during which the LEA or public school shall: (A) explain the rationale for seeking the waiver; and (B) listen to stakeholder concerns; and (ii) At least one of the meetings shall be held after the decision to apply for the waiver but before the submission of the application, during which the LEA or public school shall: (A) explain the waiver process; and (B) describe plans to address stakeholder concerns.

Please note that the two meetings described in this section may be held electronically.

TIMELINE: First, the LEA must hold a public meeting to discuss the waiver, explain the rationale, and listen to stakeholder concerns. Then, the LEA Board can vote to approve the request for a waiver in an open meeting. Third, the LEA must hold a second public meeting to explain the waiver process and describe plans to address stakeholder concerns. Finally, the LEA can submit the waiver application to USBE, through the AAG]

9. An LEA or public school applying for a waiver shall submit the waiver or waiver renewal, as described in Subsection R277-121-4(1), for the 4-day school week to the Board by April 10 of the school year prior to the proposed change. It is before April 10 of the year the waiver is planned to go into affect?

☒ Yes

☐ No

As you already identified, you must receive approval of your Charter Authorizer as well as your school's governing board. The approvals must take place by a vote of each board in an open meeting. You can attach a copy of the meeting minutes or a letter from the governing board leadership/chair. When the request is presented to USBE, the Board members will be especially interested in why you want the waiver, how it impacts students, and your school's overall student achievement. I will provide the required Agreement once you have provided all of the other required information.

When you have collected the required information, please email it to me. I will then request that the matter be placed on the USBE Law and Licensing Committee Agenda. This meeting is held once a month on the day following the USBE monthly meeting. The Committee will review the request, and if approved, it will be placed on the following month's USBE Meeting Agenda for consideration by the full Board.