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Cache County Council Ordinance and Policy Review

2

Committee

3

October 10, 2025

4

Minutes

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6 The Cache County Council Ordinance and Policy Review met in regular session on October
7 10, 2025 @ 8:30 am, in the County Council Conference Room, Cache County Historic Court
8 House, 199 North Main Street, Logan, Utah 84321

9

10 **ATTENDANCE**

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12 **Board Members Present:**

13 Barbara Tidwell – County Council (Voting Member)
14 Dave Erickson – County Council (Voting Member)
15 Matthew Funk – County Auditor
16 George Daines – County Executive
17 Curt Webb – Chief Deputy Executive
18 Amy Adams – Director, OPM
19 Jeris Kendall – Deputy Civil Attorney

20

21 **Board Members Absent:**

22 Mark Hurd – County Council (Voting Member)
23 Taylor Sorensen – County Attorney
24 Chad Jensen – County Sheriff
25 Bryson Behm – County Clerk

26

27 **Others in Attendance:**

28 Andrew Erickson – Policy Analyst
29 Eric Davis – Deputy Civil Attorney
30 Ronnie Keller – Chief Deputy Attorney
31 Megan Izatt – Minutes

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33 **08:37:00**

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35 **Call to Order**

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37 **Tidwell** called the meeting to order.

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39 **Committee** and **Staff** discussed the membership and makeup of the committee.

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41 **08:50:00**

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43 **Approval of Minutes**

44 **#1 Minutes from July 11, 2025, August 8, 2025, August 25, 2025**

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1 **ACTION: A motion was made by Erickson to approve the minutes from July**
2 **11, 2025, August 8, 2025, and August 25, 2025 and was seconded by**
3 **Tidwell. The vote in favor was unanimous, 2-0.**

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5 **08:51:00**

6
7 **Initial Proposals**

8 **#2 Cache County Attorney's Legal Fee Schedule Amendments**

9
10 **Kendall** reviewed the fee schedule amendments for the attorney's office.

11 **Committee and Staff** discussed the schedule of fees and the delivery of discovery to
12 defense attorneys.

13
14 **ACTION: A motion was made by Erickson to recommend approval to the**
15 **County Council for the Cache County Attorney's Legal Fee Schedule**
16 **Amendments and was seconded by Tidwell. The vote in favor was**
17 **unanimous, 2-0.**

18
19 **Committee and Staff** discussed the approval of fee structures for the county and how
20 the county council has to approve those.

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22 **08:58:00**

23
24 **Pending Items**

25 **#3 Urban Farming Ordinance**

26
27 The county assessor has requested this item be removed.

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29 **08:58:00**

30
31 **#4 Cache County Attorney's Office Policy Revisions**

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33 **Keller** reviewed the attorney's office policy revisions.

34
35 **Committee and Staff** discussed concerns with the attorney's office reviewing and
36 suggesting the changes for their office, the changes to the chief deputy attorney section
37 of the policy and how the changes align with state code, and discussed how the county
38 council advises and consents with the attorney's office on appointments. This item will
39 remain on the agenda and will come back at a future meeting.

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41 **09:17:00**

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43 **#5 Establishing an Anchor Location & Electronic Meeting Procedures for the**
44 **Purposes of the Utah Open and Public Meetings Act**

1 **A. Erickson** informed the Committee that there were previous resolutions passed
2 regarding this item, they just weren't easily accessed. The original resolution did not
3 include some distinctions that needed to be addressed and those distinctions were
4 reviewed.

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6 **Committee and Staff** discussed the previous authorization being added to the code.
7 This item will remain on the agenda and come back at a future meeting.

8
9 **09:21:00**

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11 **#6 Amendments to the Cache County Optional Plan (i.e., The Organic Act)**

12
13 **Committee and Staff** discussed whether to remove this item from the agenda or keep it
14 as a pending item. The budget is the current priority and this item will become an item
15 on the hold until after the budget is approved. This item will tentatively move back to
16 pending for January's agenda.

17
18 **09:27:00**

19
20 **#7 County Property Acquisition, Management, and Disposal Policy**

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22 **Kendall** informed the committee there is still a fair amount of work for this item and a
23 working committee for this item might be warranted.

24
25 **Committee and Staff** discussed creating a working committee and who would make up
26 that committee. This item will remain on the agenda as a pending item.

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28 **09:30:00**

29
30 **Items on Hold**

31 **#8 Purchasing Policy**

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33 **A. Erickson** informed the committee that **Hurd** and he are still working on the item. This
34 item will remain on hold.

35
36 **09:31:00**

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38 **#9 Ordinance on Pioneering Agreements**

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40 **Kendall** informed the committee that the Ordinance on Pioneering has gone before the
41 planning commission.

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43 **Committee and Staff** discussed the need for making sure the people hired for planning
44 and development are on board with this policy change, making sure developers are
45 correctly paying their portion for development, and making sure decisions and
46 leadership are clear.

1 **09:38:00**

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3 **#10 Debt Management Policy**

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5 **Funk** suggested that this be dropped and the county follow state law that is already
6 approved.

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8 This item will be removed from the agenda completely and will not be back before the
9 committee.

10 **09:39:00**

11

12 **#11 Fleet Management Policy**

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14 **Adams** asked that this item be removed from the agenda and tentatively placed back
15 on the agenda in January.

16 This item will remain on hold but noted that it will tentatively come back in January.

17 **09:41:00**

18 **Next Meeting:** November 14, 2025 at 8:30 pm.

19 **09:42:00**

20 **Adjourned**