



# MURRAY CITY LIBRARY BOARD OF TRUSTEES

## MEETING MINUTES

September 17, 2025

05:30 PM

166 E 5300 S Murray, UT

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### CALL MEETING TO ORDER

**Present:** Wini Demann, Ali Lyddall, Kate Hoag, Marci Muszynski, Kirsten Woodbury, Cody Giles

**Excused:** Jessica Miller

**Others:** Julia Pehrson, Murray Library Director; Chelsea Hofmann, Murray Library Staff; Emily Hathorn, Murray Library Staff

Vice Chair Demann called the meeting to order at 5:30 p.m.

### APPROVAL OF MINUTES

The minutes for the meeting were approved, as written, on a motion made by Marci Muszynski. This was seconded by Cody Giles and voting was unanimous in favor.

### CITIZEN COMMENT(S)

Comments will be limited to three minutes for individuals (approximately 300 words for emails) and to five minutes for a spokesperson, recognized as representing a group in attendance. Please begin by stating your name and city of residence. Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to [jpehrson@murray.utah.gov](mailto:jpehrson@murray.utah.gov). Other than this Public Comment section of the meeting or a required public hearing, members of the public may observe but will not be allowed to participate (speak) in the meeting.

None

### REPORT(S)

- 1) Financial Report
- 2) Director's Report

#### 1. Financial Report, Julia Pehrson

##### Agenda Attachments

1. [Budget Report Sept 2025.pdf](#)

1. Financial Report: 16% of the year has lapsed. Director Pehrson stated that the budgets are where they should be. A motion to receive and file the financial report was made by Ali Lyddall. This was seconded by Kirsten Woodbury and voting was unanimous in favor.

2. Director's Report: Director Pehrson presented a slide show on the Summer Reading program

and how things went this year. The goal of Summer Reading is for people to build a habit of reading. People who want to participate need to read for 40 days during the summer. There are no official sign-ups for summer reading, participants just need to come to the library to get a tracker to participate. Participants receive a halfway prize as well as a finisher prize. Upon finishing, participants return their tracker to the library to receive a book bag, a book, and a sticker, as well as eligibility to enter one of eight raffles. Director Pehrson gave an overview of finishers in 2024 compared to 2025. In 2024, there were 671 program finishers, compared to 832 in 2025—an increase of 25%. The biggest increase came from adults, which was 56%. It was noted that in 2024, many people thought that the summer reading program was only for kids. This year, the library staff made sure to let people know that everyone was eligible to participate, which contributed to a significant increase in adult participation. Most of the finishing prizes were donated to the library. Director Pehrson stated there was a focus this year to have a better halfway prize and a more diverse selection of books.

## **OLD BUSINESS**

None

## **NEW BUSINESS ITEM(S)**

### **1. Action Item -- Day and Time of Board Meeting, Julia Pehrson**

Director Pehrson suggested changing the day and the time of the monthly board meeting. Currently, Library Board meetings are held on the third Wednesday of the month at 5:30 pm. Director Pehrson suggested moving it to the third Thursday of the month at 5:00 pm. She also stated that if that doesn't work for the board, the meeting could stay as it is. There was a motion made by Cody Giles to change all monthly board meetings to the third Thursday of the month at 5:00 starting October 16, 2025. After some discussion, the board decided it would be better to just change October's meeting for now. Director Pehrson will review the bylaws before changing all meetings. Kirsten Woodbury moved to amend the motion to reschedule only the October meeting from Wednesday, October 15 at 5:30 p.m. to Thursday, October 16 at 5:00 p.m. This was seconded by Kate Hoag and voting was unanimous in favor.

## **ANNOUNCEMENTS AND QUESTIONS**

### **ADJOURNMENT**

A motion to adjourn was made by Ali Lyddall and seconded by Kirsten Woodbury. Voting was unanimous in favor. The meeting was adjourned at 5:55 p.m.

### **NEXT MEETING**

The next scheduled meeting will be held on **Thursday, October 16th, at 5:00 p.m. MST located at 166 E 5300 S Murray, Utah.**

Special Accommodations for the hearing or visually impaired will be made upon a request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website [www.murray.utah.gov](http://www.murray.utah.gov) and the state noticing website at <http://pmn.utah.gov>.

<b>16% of Year Lapsed</b>				
<b>FULL ACCT</b>	<b>ACCT DESCRIPTION</b>	<b>Budget</b>	<b>Remaining Budget</b>	<b>Percent Used</b>
23000031110	Real Property Taxes	-2,607,966.00	-2,599,689.49	0.32
23000031120	Personal Property Taxes	-100,000.00	-92,513.98	7.49
23000031130	Motor Vehicle Fee-In-Lieu	-125,000.00	-112,581.99	9.93
23000031150	Prior Year's Tax Redemptions	-35,000.00	-34,312.83	1.96
23000033200	State Grants	-10,000.00	-5,895.00	41.05
23000034110	Copies and Printing Fees	-6,000.00	-4,962.76	17.29
23000035125	Library Fines	-15,000.00	-11,654.05	22.31
23000036100	Interest Income	-220,000.00	-205,453.09	6.61
23230141100	Regular Employees	987,424.00	841,906.52	14.74
23230141110	Seasonal/Part Time Employees	150,000.00	131,027.52	12.65
23230141200	Social Security	87,211.00	74,994.87	14.01
23230141300	Group Insurance	156,597.00	129,989.66	16.99
23230141400	Retirement	191,627.00	164,024.57	14.40
23230141500	Worker Comp	696.00	478.72	31.22
23230142030	Tuition Reimbursement	2,500.00	2,500.00	0.00
23230142040	Service Awards	500.00	450.00	10.00
23230142060	Car Allowance	0.00	-761.55	0.00
23230142125	Travel & Learning	12,000.00	10,140.00	15.50
23230142140	Supplies	15,000.00	12,985.98	13.43
23230142170	Small Equipment	14,000.00	9,775.03	30.18
23230142180	Miscellaneous	29,000.00	28,863.20	0.47
23230142505	Building & Grounds Maintenance	90,000.00	78,811.13	12.43
23230142510	Equipment Maintenance	88,000.00	86,937.20	1.21
23230142730	Credit Card Fees	3,000.00	2,831.94	5.60
23230143000	Professional Services	30,000.00	24,753.00	17.49
23230144000	Utilities	30,000.00	24,328.49	18.91
23230144010	Internet/Telephone	4,000.00	3,664.90	8.38
23230144020	Cell Phone	0.00	-252.00	0.00
23230145920	Reserve Buildup	567,117.00	567,117.00	0.00
23230242110	Children's Books	59,800.00	49,919.54	16.52
23230242111	Children's Audio Visual	6,000.00	5,860.37	2.33
23230242112	Children's Audio Books	7,000.00	5,944.51	15.08

23230242113	Children's E-books	16,200.00	13,578.97	16.18
23230242600	Children's Programs	4,000.00	3,555.12	11.12
23230342110	Young Adult Books	13,040.00	11,110.16	14.80
23230342112	Young Adult Audio Books	4,500.00	3,874.53	13.90
23230342113	Young Adult E-books	23,120.00	19,677.13	14.89
23230342600	Young Adult Programs	3,000.00	2,640.08	12.00
23230442110	Adult Books	54,000.00	43,674.22	19.12
23230442111	Adult Audio Visual	29,500.00	28,388.43	3.77
23230442112	Adult Audio Books	7,000.00	6,316.30	9.77
23230442113	Adult E-Books	118,260.00	105,319.51	10.94
23230442114	Adult Periodicals	3,300.00	1,116.79	66.16
23230442600	Adult Programs	3,000.00	2,487.17	17.09
23237047200	Buildings	120,000.00	120,000.00	0.00
23239079000	Risk Assessment	10,957.00	10,044.00	8.33
23239079310	Admin Cost Wages	133,213.00	127,877.00	4.01
23239049311	Admin Cost O&M	44,404.00	36,900.00	16.90