



Commission Meeting

Minutes

Monday, November 17, 2025 at 10:00 am

1. Public/County Employees Attendance

Minutes:

- Commission Chair Blackburn
- Commissioner Brian
- Commissioner Cook
- Attorney, Michael Winn
- Clerk/Auditor, Felicia Snow
- Recorder/Treasurer, Colleen Allen

Others: Barbara Tewell, JoHanna Williams, Easton Rees, Brion Terry, Nick Niemann, Landon Rowley, Dan Gardner,

2. Approve minutes of previous meeting

Minutes:

Commissioner Brian made a motion to approve the minutes of November 3, 2025. Commissioner Cook seconded the motion. The motion passed.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

3. Appointments for discussion and business with the Commissioners

a. 10:00 AM JoHanna Williams-Indigent Defense Service Provider Agreement

Minutes:

Mrs. Williams is present to get a signature for the Indigent Defense Contract. The contracts is good for 3 years. Mrs. Williams will no longer be the Managing Public Defender. Labrum Group will take over this job duty. Commissioner Brian makes a motion to approve the Indigent Defense Agreement. Commissioner Cook seconded the motion. The motion passed. Mrs. Williams also needs an updated MOU. Commissioner Cook made a motion to approve the MOU. Commissioner Brian seconded the motion. The motion passed.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

b. 10:30 AM Brion Terry/2026 Cooperative Wildfire Commitment Participation Approval

Minutes:

Mr. Terry reported that he works for the Utah Division of Forestry and provided updates on the County's fire season. He noted that 2025 was a relatively slow year, with most incidents turning out to be false alarms or agricultural burns that had been reported. SSD#3 was on scene during the first 72 hours of the Monroe fire. Participation requirements are fulfilled through volunteer hours. He also discussed the warden's budget for 2026 and emphasized that the fire warden remains a valuable resource for the County. Commissioner Blackburn asked how HB48 will affect the county. The high risk urban area map has not been released. 80,000 homes may be affected within the state.

4. Other Items of Business

a. Approve New Hire for the Clerk/Auditors Office

Minutes:

Felicia Snow, Clerk/Auditor, states that interviews were held 2 weeks ago. There were 3 applicants interviewed. The interview board is recommending hiring Emily Edwards.

Commissioner Brian made a motion to approve Emily Edwards as the new Deputy Clerk/Auditor. Commissioner Cook seconded the motion. The motion passed.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

b. Annexation Policy

Minutes:

Colleen Allen, Planning & Zoning (P&Z), updates the commission that P&Z voted against the annexation policy that was presented to the Planning Commission by R-6.

c. P&Z Application Fees

Minutes:

Colleen Allen presented the fee changes to P&Z, please see attached. Commissioner Cook made a motion to approve P&Z fee's. Commissioner Brian seconded the motion. The motion passed. The fees will be implemented on January 1, 2026.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

5. Approve Vouchers

Minutes:

Commissioner Brian made a motion to approve the vouchers with addition several vendors. Commissioner Cook seconded the motion. The motion passed.

Vote results:

Ayes: 3 / Nays: 0 / Abstains: 0

6. Commission Business

Minutes:

No commission business.

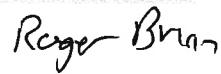
7. Adjourned

Minutes:

Commissioner Blackburn declared the meeting adjourned.

Contact: Felicia Snow (felicia@wayne.utah.gov 435-836-1300) | Minutes published on 11/25/2025, adopted on 12/01/2025


Commission Chairman, Dennis Blackburn


Roger Brian


Clerk/Auditor, Felicia Snow



