

**SALT LAKE COUNTY LIBRARY BOARD OF DIRECTORS  
DRAFT UNTIL APPROVED BY THE BOARD**

**October 27, 2025 – Riverton Branch**

<b>Board Attendees:</b>	<b>Virtual Board Attendees:</b>	<b>Excused Board Member:</b>
Jessica Strong	Councilmember Natalie Pinkney	
Ann Engar	Spencer Romney, Chair	
Lindsay Vargo	Anastasia Morgan, Vice Chair	
Steven Sokol	William (Bill) Scarber	
Kaati Tarr		

<b>Other Attendees:</b>		
Joey McNamee	Anneliese Booher	Steve Van Maren (Community Member)
Brad Kendrick	Christa Warren	Jennifer Fay
Stephanie Tilt	Carrie Hackworth	Luke Rasmussen
Matt McLain	Pamela Park	Emily Bullough
Sara Neal	Shaun Dimick	Erin Sanderson

<b>Other Virtual Attendees:</b>		
Brent Roberts (Help Desk)	Alexis Alires	Bonnie Bradford
Robin Chalhoub	Trudy Jorgensen-Price	Kathy Christiansen
Liz Anguiano	Maggie Mills	Erin Rigby

Kaati Tarr, Board Member, called the board meeting to order at 12:31 PM

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**WELCOME – Joey McNamee, Library Director**

Joey thanked everyone for attending. Shared her appreciation to Riverton for hosting and to the admin staff for preparing the meeting.

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**APPROVE MINUTES: September 22, 2025 – Kaati Tarr, Board Member**

Jessica Strong made a motion to approve the minutes from the September 22, 2025 Library Board Meeting. Lindsay Vargo seconded the motion. The motion passed unanimously.

<b>Board Member:</b>	<b>Vote:</b>
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	Aye
Kaati Tarr	Aye
Lindsay Vargo	Aye
Spencer Romney	Aye
Steve Sokol	Aye

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### **PUBLIC COMMENTS – Kaati Tarr**

No comments.

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### **CORRESPONDENCE – Joey McNamee**

Joey shared a few notes from the in-branch surveys.

- One patron was saddened to hear that we had gotten rid of Freegal Music, which happened about 3-4 years ago.
- GRA staff member was able to help a patron retain their original library card they had as a child.
- Two comments mentioned how accommodating the Taylorsville staff are.

## **AGENDA ITEMS**

### **INTRODUCTION TO THE RIVERTON BRANCH – Stephanie Tilt, Manager**

Stephanie welcomed everyone to the branch. She has been the Manager there since 2018 and discussed the current staff count. Riverton was built in 1999 and is the 3<sup>rd</sup> smallest in the system in terms of building size. They circulate in top 7 of all SLCo branches. She shared information about a grant they received from the Utah Pollinator Habitat Program which allowed them to increase their native plants on the grounds. Other recent programs were shared with the Board.

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### **CLOSED SESSION TO DISCUSS A REAL ESTATE MATTER – Joey McNamee**

Board members were reminded of the legal requirements for conducting a closed session. It was emphasized that a quorum of five members is necessary, and a two-thirds majority of those present must vote to close the meeting. It was noted that no votes would occur during the closed session, except for a vote to reopen the meeting.

Kaati Tarr stated the board would proceed to vote on closing the meeting to discuss a real estate matter concerning specific library locations, in accordance with Utah law. This session took place on October 27, in the Riverton branch meeting room.

In addition to the board members in attendance, the board invited the following members:

- Library Director, Joey McNamee
- Community Services Director, Robin Chalhoub

- District Attorney, Annaliese Booher
- Construction Project Manager, Luke Rasmussen
- Fiscal Associate Director, Brad Kendrick
- Recorder, Erin Sanderson
- Tech Support, Emily Bullough

Jessica Strong moved to close the meeting to discuss a real estate transaction that is not yet public and could jeopardize pricing and availability for the purposes stated. Lindsay Vargo seconded the motion. The motion passed unanimously.

Board Member:	Vote:
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	Aye
Kaati Tarr	Aye
Lindsay Vargo	Aye
Spencer Romney	Aye
Steve Sokol	Aye

The meeting was reopened to the public at 1:03 pm.

**First Motion regarding West Valley:**

Lindsay Vargo moved to proceed with a real estate transaction, that is not yet available to the public and could jeopardize pricing and availability, as discussed during a closed session, The board approves county representatives or the mayor to move forward with purchases as needed. Ann Engar seconded the motion. The motion passed unanimously.

Board Member:	Vote:
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	Aye
Kaati Tarr	Aye
Lindsay Vargo	Aye
Spencer Romney	Aye
Steve Sokol	Aye

**Second Motion regarding Midvale:**

Jessica Strong moved to proceed with a real estate transaction, that is not yet available to the public and could jeopardize pricing and availability, as discussed during a closed session for the Midvale branch. The board approves county representatives or the mayor to move forward with purchases as needed. Lindsay Vargo seconded the motion. The motion passed unanimously.

Board Member:	Vote:
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	Aye

Kaati Tarr	Aye
Lindsay Vargo	Aye
Spencer Romney	Aye
Steve Sokol	Aye

These motions will be taken forward to the county council to move forward with real estate matters.

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## 2026 BOARD SCHEDULE – Joey McNamee

2026 calendar will be posted online and calendar invitations will be sent out to Board members. The meeting locations will continue to rotate through each of our branches every month.

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## 2026 BUDGET UPDATE – Brad Kendrick, Associate Director

Brad reviewed the 2026 budget packet, which is available on the mayor's website, starting with outcomes and indicators, highlighting the Net Promoter Score (NPS), which is new for 2026, and briefly covered other tracked metrics. Other outcomes and indicators include door count, circulation, program attendees, and percentage of households with library cards.

### Budget Summary:

The proposed budget is higher than the base amount due to the mayor's proposed compensation package of 3.25% increase for all county staff. Adjustments were made to the new funding requests following guidance from the Mayor's Office.

### FTE Requests:

There was detailed discussion regarding new FTE requests, which will be presented at the County Council meeting.

### Stress Test Budget:

The stress test budget outlines contingency plans in the event of budget reductions.

### Long-Range Plan (2025–2029):

The long-range financial plan includes smaller, incremental tax increases of 3% annually beginning in 2027, instead of a larger, one-time increase in future years. This is to help keep up with inflation and is for future discussion, as the plan has not yet been updated.

## STAFF REPORTS

### DIRECTOR'S REPORT – Joey McNamee

The Community Services Department budget will be presented by Robin tomorrow at 1:00 PM during the County Council meeting.

The Real Estate discussion is scheduled for 4:00 PM the same day.

The next board meeting will be held on December 8, combining the November and December meetings due to the holidays.

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## PERSONNEL & HUMAN RESOURCES – Pamela Park, Manager

### Staff Day Recap:

Pamela provided a recap of Staff Day, held on October 13, which was organized primarily by the Learning and Development Workgroup, led by Emily Bullough.

The keynote speaker was Shannon Hale, a local author, who spoke on the topic of freedom to read. The event had 370 attendees.

### Associate Director Recruitment:

The Library is recruiting a new Associate Director, bringing the total to four ADs. This is a recently reclassified position that will oversee strategic operations, facilities, the emergency and safety plan, and other special projects.

### Staffing Overview:

- 292 full-time (40-hour) employees
- 79 30-hour employees
- 99 20-hour employees
- 18 vacancies

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## COLLECTIONS – Christa Warren, Senior Manager

### Radon Monitor:

Christa presented the Radon Monitor, a new addition to the Collection of Things. It's a compact, plug-and-play device that detects radon levels in the home. The item has a 21-day checkout period, is holdable, auto-renews, and became available at all branches.

### eMagazines:

eMagazines were added to Libby on October 1, with over 9,000 checkouts so far. Access to Flipster will remain available through the end of the year.

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## PUBLIC SERVICES – Jennifer Fay, Associate Director

### Kids Café Program:

Jennifer discussed the Kids Café which is offered at library branches located within a set distance of a Title I school. The program provides snacks through the Utah Food Bank and has now expanded statewide.

- In 2024, more than 40,000 snacks were distributed, and the current year's total has already exceeded 30,000.
- The program serves youth under age 18.
- Leftover snacks that have been opened by kids may be placed in a share basket for hungry adults.
- The program and required training are renewed twice a year—once for the school year and once for the summer.

### Libraries in the News:

The Board discussed recent events in Cache County, where the County Library system is potentially closing, though city libraries will remain open. As of now, no other close library systems are affected.

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## WRAP UP AND TOUR – Kaati Tarr

Ann Engar made a motion to close the Salt Lake County Library Board Meeting. Steven Sokol seconded the motion. The motion passed unanimously.

<b>Board Member:</b>	<b>Vote:</b>
Councilmember, Natalie Pinkney	Aye
Anastasia Morgan	Aye
Ann Engar	Aye
Bill Scarber	Aye
Jessica Strong	Aye
Kaati Tarr	Aye
Lindsay Vargo	Aye
Spencer Romney	Aye
Steve Sokol	Aye

The meeting ended at 1:52 PM. Stephanie Tilt and Shaun Dimick (Facilities Manager) took interested parties on tour of the Riverton branch.

DRAFT