

Provo Airport Board Meeting

Date: September 9, 2025

Time: 11:00 AM

Location: Airport View Lounge

Chair: Mario Markides

Recorder: Ashley Suyak

1. Call to Order & Roll Call

- Meeting called to order by Chair.
- Roll call conducted by Ashley.
- Board Members present: Bill Hulterstrom, Jeff Demille, Mario Markides, Mel Leseberg, Greg Perry, and Ann Calder.
- Attendees: Brian Torgersen, Ashley Suyak, Donavon Cheff, Matt Jensen, Trent Johnson, Jared Penrod, Brandon Garcia, Rustie Weinberg, Bill Freedman, Inga Flint-Jones, John James, Michelle Chapman, Nicholas Marsh, Jeremy McAlister, Tana Hoover, Keith Pecko, Kade Apuma, Erika Robinson, Phil Suglia, Andrew Smolko, Adrienne Jensen

2. Approval of Minutes

- Motion made and seconded to approve minutes from June 18, 2025.
- Vote: All in favor. Motion carried.

3. Provo Control Tower Update

- Discussion on staffing challenges, extended hours, and coordination with FAA/TRACON.
- Noted increase in late-night operations and feedback from corporate and commercial users.
- FAA/TRACON scheduled to meet with Spanish Fork and Provo airport users to address airspace and approach concerns.

4. Master Plan Process Update (ARDURRA – Jeremy McAllister)

- Master plan currently 65% complete.
- Facility requirements reviewed; planning to move toward alternatives.
- Short-term, mid-term, and long-term needs identified, including land use protections and runway protection zones.
- Upcoming drone survey for obstruction analysis, likely delayed to spring to ensure “leaf-on” conditions.
- Next PAC/TAC advisory committee meetings planned for late fall/winter.

5. Airport Director’s Update

- Construction updates:
 - Terminal expansion with jet bridges and escalators.
 - Rental car facility expansion underway.
 - Planning for long-term parking lot expansion.
- Addressed traffic congestion on Lakeview Parkway during peak times.
- North-end obstruction issues reviewed (trees impacting Part 77 surfaces).

6. Airport User Input & Discussion

- **Purpose:** Gather ideas and feedback from airport users for inclusion in the master plan.
- Key topics raised:
 - Need for **self-serve fuel station** (for cost savings and flexibility).
 - Consideration of **aircraft wash station** on the old de-ice pad.
 - **Transient parking limitations** and expansion opportunities.
 - **Helicopter landing zones/vertiport planning.**
 - Addressing derelict aircraft and hangar usage compliance.

- Balancing growth between **general aviation users** and **commercial operations**.
- Formation of an **Airport Services Working Group** approved by board motion. Interested participants directed to provide contact info to Ashley.

7. Other Business

- Recognition of long-term FBO service and discussion of fuel pricing competitiveness compared to surrounding airports.
- Emphasis on balancing service quality with affordability for GA and transient users.
- Ongoing review of FBO standards and requirements to ensure fair services.

8. Next Meeting

- **Date:** December 3, 2025
- **Time:** 11:00 AM
- **Location:** Airport View Lounge

9. Adjournment

- Motion to adjourn approved.
- Meeting adjourned with thanks to attendees for participation.
