



NOTICE OF COTTONWOOD HEIGHTS JOINT PLANNING COMMISSION/CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **4:00 p.m.**, or soon thereafter, on **Tuesday, December 2, 2025**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. **Part of the Work Session will be conducted jointly with the city's Planning Commission as shown below.** The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

- 4:00 p.m.**
1. **WELCOME** – *Mayor Pro Tempore Shawn Newell*
 2. **CITY COUNCIL REVIEW OF BUSINESS MEETING AGENDA**
Mayor Pro Tempore Shawn Newell (10-15 min.)
 3. **STAFF REPORT TO CITY COUNCIL AND PLANNING COMMISSION**
(Staff will provide information to the city council and the planning commission, respond to questions and facilitate discussion concerning this agenda item).
 - a. General Plan Presentation and Discussion with City Council and Planning Commission.
Community and Economic Development Director Jim Spung (120 min.)
 - b. Excuse Planning Commission.
 4. **REVIEW OF CALENDARS AND UPCOMING EVENTS***
 - a. Winter Lobby Arts Display – Monday, November 17th to Monday, January 5th
 - b. Lunar New Year Celebration – Saturday, February 7, 2026, from 10:00 a.m. to 12-noon at City Hall
 - c. Cozy Paint Night – Friday, February 20, 2026, from 6:00 p.m. to 8:00 p.m. at City Hall

**For more information, please visit CH.UTAH.GOV and click [Community Calendar](#)*
 5. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION; REAL PROPERTY PURCHASE OR**

**LEASE; THE CHARACTER AND PROFESSIONAL
COMPETENCE OR PHYSICAL OR MENTAL HEALTH
OF AN INDIVIDUAL; AND/OR ANOTHER PERMITTED
PURPOSE UNDER UCA 52-2-205**

6. **ADJOURN CITY COUNCIL WORK SESSION**



NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, December 2, 2025**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely view the open portions of the meeting through live broadcast by connecting to <https://www.youtube.com/@CottonwoodHeights/streams>, the city's YouTube channel.

Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so, after completing a speaker comment card. Citizen comments may also be submitted in writing to the city recorder at cityrecorder@ch.utah.gov by noon, on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** be read at the public meeting.

Civility and decorum should be applied in all discussions and debates. Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

7:00 p.m. 1.0 **WELCOME** – *Mayor Pro Tempore Shawn Newell*

2.0 **PLEDGE OF ALLEGIANCE**

3.0 **CITIZEN COMMENTS**

During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment.” (Cottonwood Heights Code of Ordinances 2.30.160 (B)) Persons physically attending the meeting in the City Council Chambers may make verbal comments to the City Council when invited to do so by the meeting chair. Persons attending the meeting remotely may not make verbal comments to the City Council during the meeting. Persons attending the meeting remotely, or who do not attend the meeting either physically or remotely, are invited to submit written comments to the City Recorder before Noon. on the meeting date. Written comments that are timely submitted will be admitted into the record of the meeting and distributed to the City Council but will not be read at the public meeting.

4.0 **ACTION ITEMS**

4.1 Consideration of **Ordinance 454** Amending Chapter 8.13 (Chickens) of the Cottonwood Heights Code.
(This ordinance will amend the city code concerning the keeping of chickens

on certain residential lots).

- 4.2 Consideration of **Resolution 2025-72** Approving an Event Agreement with Brown's Amusements Inc.

(By this resolution the council will approve the city's entry into an agreement whereunder the provider will provide and operate a "midway" at the city's 2026 Butlerville Days community celebration).

- 4.3 Consideration of **Resolution 2025-73** Approving and Ratifying an Agreement with Salt Lake County for Tier II ZAP Funding.

(This resolution will approve and ratify the city's entry into an agreement whereunder Salt Lake County will provide \$20,200 in Tier II ZAP funding for use by the city's arts council).

- 4.4 Consideration of **Resolution 2025-74** Declaring Certain Property Surplus.

(By this resolution, the council will declare surplus and designate the method of disposition of certain "props" for "The Lightning Thief" play staged by the city's arts council in July 2025).

5.0 **CONSENT CALENDAR**

- 5.1 Approval of the minutes for the City Council Work Session and Business Meetings of November 18, 2025.

6.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period of five (5) minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition shall approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or Council district; and then address the City Council. Any person wishing to comment shall limit their comments to three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be assigned a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council. No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or discussion with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

On Wednesday, November 26, 2025, a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was sent to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the city, by the Office of the City Recorder. The agendas were also posted on the City's website at www.ch.utah.gov and the Utah Public Notice website at <http://pmn.utah.gov>.

DATED this 26th day of November 2025

Tiffany Janzen, City Recorder

The city building for this meeting is accessible. In compliance with the Americans with Disabilities Act, people with disabilities may make requests for reasonable accommodation or assistance by notifying the City Recorder at 801-944-7021 or recorder@ch.utah.gov, at least two business days before the meeting, or by calling Relay Utah at 711.