



UINTAH CITY COUNCIL
MONDAY, NOVEMBER 24th 2025
1:00 p.m.

STAFF MEETING

Attendees: Mayor Cutler, Council Member Bell, Council Member Patterson, Weber Fire David Reed, Building Inspector Jeff Monroe, Public Works Jack Burton and Tim Kendell, City Recorder Michelle Mortensen, Utility Clerk Brindy Woodbury, Court Clerk Christie Blackner, Planning Commission Chair Deb Wickizer

AGENDA ITEMS:

- 1. MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order at 1:00 p.m.
- 2. This staff meeting is to discuss the day to day operations of the city and items that may be discussed include: Budget, Building Inspections, Cemetery, Garbage, Complaints/Nuisances, CTC, Court, Community Events, Water, Public Works, Emergency Preparedness, Weber Fire, Grants, Meetings, Park, Planning Commission, Roads, Sheriff's Department, Stormwater, and any other miscellaneous items pertaining to city business. There will be no votes taken.**

Public Works

- ****Sander Modifications:****Extras were added to new sanders to protect trucks from salt, specifically around trailer hitches and lights. Brad Cap will provide expert advice on the modifications.
- **Discussion on Purchasing a New Tractor:** The current blue tractor is out of commission with a locked-up front wheel and a blown motor. A new tractor costs around \$40,000, while a used one might be \$20,000-\$25,000. The target is a 35-40 horsepower model for tasks like mowing roads and loading salt. A specific used tractor was deemed not viable due to transmission problems. The purchase can wait until spring, and there is a budget for renting in the meantime.
- The group discussed initiating the surplus procedure to sell the broken tractor. A bid to fix the blown motor last year was around \$6,000, and since then, the front four-wheel drive has also started locking up.
- The council discussed purchasing movable speed indicator signs for around \$6,000 to address speeding concerns. Data shows these signs effectively change driver behavior.

Building Inspector

- The Arts Academy was given three months to install sprinklers and alarms or vacate their building. The building official they had vacated but are reportedly still operating, with concerns of over 100 children using an un-engineered and unpermitted second floor. The property manager, Todd, also built a wall into an adjacent space without a permit. The property owner, Dixon Pitcher, claimed a misunderstanding. The city will not renew the academy's business license until the building is compliant.
- A plan will be developed to address the non-compliance.

Planning Commission

- The Planning Commission is reviewing CUPs for consistency, as many residential ones have expired. Commissioners will be assigned to review commercial and residential CUPs separately. They will also review city kennel rules for consistency with county animal control regulations.

Water Department

- The water department is planning for future projects, including replacing main lines on 6450 Street and 6600. The council emphasized the need to get these projects on the state's register to be eligible for federal grants and to plan for the city's needs 20 years out.

Weber Fire

- An open house regarding the tax increase had only one resident from Uintah attend. The resident had complaints based on incorrect information regarding tax increases, which were clarified by explaining the role of impact fees and proactive land acquisition. He felt better after the discussion.

Administration

- A citizen raised privacy concerns after receiving a scam email. It was determined the email was not from a government domain and his concerns about the city's website being insecure were unfounded, as the site is secure. The issue likely stemmed from his information being on a public agenda.
- **Upcoming Events and Tasks:**
 - ****Newsletter:****The December newsletter will be the current mayor's last and should include a reminder about the winter parking ordinance.
 - ****Interviews:****Interviews for a part-time court clerk are being held.
 - ****Christmas Party:****A staff Christmas party is set for December 15th at 1:00 PM.
 - ****Farewell Lunch:****A lunch for Christy is scheduled for December 30th.
 - ****Open House:****An open house is scheduled for January 5th from 5:30 to 7:30 PM.

3. MEETING ADJOURNMENT

Meeting was adjourned at 1:46 p.m.

Michelle Mortensen
Michelle Mortensen, Uintah City Recorder

11/26/25
Date