

PUBLIC NOTICE

Notice is hereby given that the Tooele City Council will meet in a Business Meeting on Wednesday, December 3, 2025 at the hour of 7:00 p.m. The meeting will be held in the Tooele City Hall Council Chambers, located at 90 North Main Street, Tooele, Utah. The complete public notice is posted on the Utah Public Notice Website www.utah.gov, the Tooele City Website www.tooelecity.gov, and at Tooele City Hall. To request a copy of the public notice or for additional inquiries please contact Shilo Baker, City Recorder at (435)843-2111 or shilob@tooelecity.gov.

*We encourage you to join the City Council meeting electronically by visiting the **Tooele City YouTube Channel**, at <https://www.youtube.com/@tooelecity> or by going to YouTube.com and searching "Tooele City Channel". If you are attending electronically and would like to submit a comment for the public comment period or for a public hearing item, please email cmpubliccomment@tooelecity.gov anytime up until the start of the meeting. Emails will be read at the designated points in the meeting.*

AGENDA

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Mayor's Youth Recognition Awards**
4. **Public Comment Period**
5. **Audit Presentation**
Presented by Larson and Company, Certified Public Accountants
6. **Ordinance 2025-31** An Ordinance of Tooele City Correcting Calculation Error in Ordinance 2024-28, which Amended the Storm Water Mitigation Fee
Presented by Jamie Grandpre, Public Works Director
7. **Resolution 2025-86** A Resolution of the Tooele City Council Consenting to the Mayor's Reappointment of Trent Bristol, Ian Hurley, Virginia Hooper, and Justin Wiker each to an Additional Term on the Tooele City Tree Advisory Board
Presented by Darwin Cook, Parks & Recreation Director
8. **Resolution 2025-87** A Resolution of the Tooele City Council Acknowledging the Mayor's Reappointments of Tyson Hamilton and Kelley Anderson, and New Appointment of Sarah Faircloth to the Planning Commission
Presented by Debbie Winn, Mayor
9. **Resolution 2025-88** A Resolution of the Tooele City Council Re-Appointing Chris Sloan and Weston Jensen, and Newly Appointing Amanda Cordova and Frank John Linford to the Tooele City Planning Commission
Presented by Justin Brady, City Council Chairman

10. **Resolution 2025-91** A Resolution of the Tooele City Council Re-Appointing Jed Winder to the North Tooele City Special Service District

Presented by Justin Brady, City Council Chairman

11. **Resolution 2025-89** A Resolution of the Tooele City Council Declaring Surplus Certain Technology-Related Equipment, and Authorizing its Disposal

Presented by Shilo Baker, City Recorder

12. **Invoices & Purchase Orders**

Presented by Shilo Baker, City Recorder

13. **Minutes**

~November 12, 2025 General Vote Canvass Meeting

~November 19, 2025 Work Meeting

~November 19, 2025 Business Meeting

14. **Adjourn**

Shilo Baker, Tooele City Recorder

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations should notify Shilo Baker, Tooele City Recorder, at 435-843-2111 or shilob@tooelecity.gov, prior to the meeting.

TOOELE CITY CORPORATION

ORDINANCE 2025-31

AN ORDINANCE OF TOOELE CITY CORRECTING CALCULATION ERROR IN ORDINANCE 2024-28, WHICH AMENDED THE STORM WATER MITIGATION FEE.

WHEREAS, on May 5, 2004, the City Council approved Ordinance 2004-06 implementing a storm water mitigation fee; and,

WHEREAS, the initial storm water mitigation fee was set at \$3.00 per month billed to each household, with variations depending on zoning, use, and site acreage; and,

WHEREAS, in 2024, the City's financial advisor LRB (Lewis Robertson Burningham) conducted a fee study to update the storm water mitigation fee; and,

WHEREAS, in 2024, LRB recommended the storm water mitigation fee be updated with the tiered fees, increasing automatically by 28% each year, as shown below in Table 1:

TABLE 1

Assumptions								
Bond Proceeds				\$0	\$0	\$0	\$0	\$0
Universal Rate Increase				28.00%	28.00%	28.00%	28.00%	28.00%
Demand Analysis	2023	2024	2025	2026	2027	2028	2029	2030
Total Accounts	159,985	160,785	162,393	164,017	165,657	167,314	168,987	170,677
Proposed Rate Increase								
Proposed Rates								
R1 Zone (5.5 units)	\$3.00	\$3.00	\$3.00	\$3.84	\$4.92	\$6.29	\$8.05	\$10.31
MDR Zone (8 units)	\$3.00	\$3.00	\$3.00	\$3.84	\$4.92	\$6.29	\$8.05	\$10.31
HDR Zone (16 units)	\$2.10	\$2.10	\$2.10	\$2.69	\$3.44	\$4.40	\$5.64	\$7.22
Commercial Property (<1 acre)	\$10.00	\$10.00	\$10.00	\$12.80	\$16.38	\$20.97	\$26.84	\$34.36
Commercial Property (1-5 acres)	\$25.00	\$25.00	\$25.00	\$32.00	\$40.96	\$52.43	\$67.11	\$85.90
Commercial Property (5-10 acres)	\$50.00	\$50.00	\$50.00	\$64.00	\$81.92	\$104.86	\$134.22	\$171.80
Commercial Property (10-15 acres)	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00	\$75.00
Commercial Property (>15 acres)	\$100.00	\$100.00	\$100.00	\$128.00	\$163.84	\$209.72	\$268.44	\$343.60

WHEREAS, LRB presented the proposed fee increase during the City Council's public work meeting on September 18, 2024; and,

WHEREAS, on October 2, 2024, the City Council convened a public hearing, and approved the storm water mitigation fee conforming to Table 1, with automatic increased as shown; and,

WHEREAS, Table 1 contains an obvious calculation error, failing to account for increases in the category for Commercial Property (10-15 acres), as outlined in Table 2:

TABLE 2

Assumptions								
Bond Proceeds				\$0	\$0	\$0	\$0	\$0
Universal Rate Increase				28.00%	28.00%	28.00%	28.00%	28.00%
Demand Analysis	2023	2024	2025	2026	2027	2028	2029	2030
Total Accounts	159,985	160,785	162,393	164,017	165,657	167,314	168,987	170,677
Proposed Rate Increase								
Proposed Rates								
R1 Zone (5.5 units)	\$3.00	\$3.00	\$3.00	\$3.84	\$4.92	\$6.29	\$8.05	\$10.31
MDR Zone (8 units)	\$3.00	\$3.00	\$3.00	\$3.84	\$4.92	\$6.29	\$8.05	\$10.31
HDR Zone (16 units)	\$2.10	\$2.10	\$2.10	\$2.69	\$3.44	\$4.40	\$5.64	\$7.22
Commercial Property (<1 acre)	\$10.00	\$10.00	\$10.00	\$12.80	\$16.38	\$20.97	\$26.84	\$34.36
Commercial Property (1-5 acres)	\$25.00	\$25.00	\$25.00	\$32.00	\$40.96	\$52.43	\$67.11	\$85.90
Commercial Property (5-10 acres)	\$50.00	\$50.00	\$50.00	\$64.00	\$81.92	\$104.86	\$134.22	\$171.80
Commercial Property (10-15 acres)	\$75.00	\$75.00	\$75.00	\$96.00 \$75.00	122.88 \$75.00	157.29 \$75.00	201.33 \$75.00	257.70 \$75.00
Commercial Property (>15 acres)	\$100.00	\$100.00	\$100.00	\$128.00	\$163.84	\$209.72	\$268.44	\$343.60

NOW, THEREFORE, BE IT ORDAINED BY THE TOOEELE CITY COUNCIL that the storm water mitigation fee is hereby updated conforming to Table 2 above, with automatic increases as shown.

This Ordinance is necessary for the immediate preservation of the peace, health, safety, and welfare of Tooele City and its residents and businesses. The updated fee shall become effective on January 1, 2026, without further publication, by authority of the Tooele City Charter.

IN WITNESS WHEREOF, this Ordinance is passed by the Tooele City Council this ____ day of _____, 2025.

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

MAYOR OF TOOELE CITY

(Approved)

(Disapproved)

(If the mayor approves this ordinance, the City Council passes this ordinance with the Mayor's approval. If the Mayor disapproves this ordinance, the City Council passes the ordinance over the Mayor's disapproval by a super-majority vote (at least 4). If the Mayor neither approves nor disapproves of this ordinance by signature, this ordinance becomes effective without the Mayor's approval or disapproval. UCA 10-3-704(11).)

ATTEST:

Shilo Baker, City Recorder

S E A L

Approved as to Form:

Matthew C. Johnson, City Attorney

TOOELE CITY CORPORATION

RESOLUTION 2025-86

A RESOLUTION OF THE TOOELE CITY COUNCIL CONSENTING TO THE MAYOR'S REAPPOINTMENT OF TRENT BRISTOL, IAN HURLEY, VIRGINIA HOOPER, AND JUSTIN WIKER EACH TO AN ADDITIONAL TERM ON THE TOOELE CITY TREE ADVISORY BOARD.

WHEREAS, on November 17, 2021, the City Council approved Ordinance 2021-38, enacting a Tree Ordinance (Tooele City Code Chapter 8-17) and creating a Tree Advisory Board, composed of seven members appointed by the Mayor with City Council consent; and,

WHEREAS, Tooele City Code Section 8-17-4 provides the following about the Tree Advisory Board:

8-17-4. Tree advisory board.

There is hereby created a Tree Advisory Board, hereinafter referred to as the "Board."

(1) Duties. The Board shall act in an advisory capacity to the Director and shall:

- (a) Coordinate and promote Arbor Day activities;
- (b) Review, update, and recommend a five-year plan to plant and maintain trees on city property;
- (c) Support public awareness and education programs relating to trees;
- (d) Review city department concerns relating to tree care;
- (e) Submit an annual report of its activities to the Director, who shall submit the report to the Mayor;
- (f) Assist with the annual application to renew the Tree City USA designation;
- (g) Recommend a list of tree species for planting on city property, with a particular list of tree species for planting in the park strips, and a list of prohibited species; and,
- (h) Other duties that may be assigned by the Director.

(2) Membership. The Board shall consist of seven members approved by Mayor with the consent of the City Council. Members of the Board are volunteers and will serve without compensation.

(3) Term of office. Board members shall be appointed for three-year staggered terms. If a vacancy occurs during the term of any member, a successor shall be appointed.

(4) Officers. The Board shall annually select one of its members to serve as chair, may appoint a second member to serve as vice-chair, and may appoint a third member to serve as secretary.

(5) Meetings. The Board shall meet a minimum of four times each year. All meetings shall be open to the public. The Board chair may schedule additional meetings as needed. The Board is not a public body for purposes of the Utah Open Meetings Act.

(6) Council liaison. The City Council may select one of its own members to attend and participate in Board meetings as a Board liaison to the Council, but who is not a member of the Board.

WHEREAS, the Mayor has reappointed the following persons (whose current terms will end on December 31, 2025) each to an additional term on the Tree Advisory Board, with the appointment dates and terms shown on Exhibit A, and seeks City Council consent: Trent Bristol, Ian Hurley, Virginia Hooper, and Justin Wiker:

NOW, THEREFORE, BE IT RESOLVED BY THE TOOELE CITY COUNCIL that consent is hereby given to Mayor Winn's reappointment of Trent Bristol, Ian Hurley, Virginia Hooper, and Justin Wiker, each to an additional term on the Tree Advisory Board, with the appointment dates and terms shown on Exhibit A.

This Resolution is necessary for the peace, health, safety, and welfare of the residents of Tooele City and shall become effective immediately upon passage, without further publication, by authority of the Tooele City Charter.

Passed this ____ day of _____, 2025.

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

MAYOR OF TOOELE CITY

(For)

(Against)

ATTEST:

Shilo Baker, City Recorder

S E A L

Approved as to Form: _____
Matthew C. Johnson, City Attorney

Exhibit A

Tree Advisory Board Appointments

Board Member	Term Begin Date	Term End Date	First Appointed
Trent Bristol	January 1, 2026	December 31, 2028	June 1, 2022
Ian Hurley	January 1, 2026	December 31, 2028	August 1, 2025
Hayat Gargas	August 6, 2025	December 31, 2027	August 1, 2025
Julie Ann Prescott	May 15, 2024	December 31, 2027	June 1, 2022
Stephen Sagers	May 15, 2024	December 31, 2027	June 1, 2022
Virginia Hooper	January 1, 2026	December 31, 2028	February 7, 2024
Justin Wiker	January 1, 2026	December 31, 2028	May 1, 2024

TOOELE CITY CORPORATION

RESOLUTION 2025-87

A RESOLUTION OF THE TOOELE CITY COUNCIL ACKNOWLEDGING THE MAYOR'S REAPPOINTMENTS OF TYSON HAMILTON AND KELLEY ANDERSON, AND NEW APPOINTMENT OF SARAH FAIRCLOTH TO THE PLANNING COMMISSION.

WHEREAS, Tooele City Charter Section 5-01 and Tooele City Code §2-3-3 states that there shall be seven members of the Tooele City Planning Commission, three of whom shall be appointed by the City Council, and four of whom shall be appointed by the Mayor; and,

WHEREAS, pursuant to Tooele City Code §2-3-3, the City Council and Mayor may each appoint an alternate Planning Commission member, to act with full authority for an absent member; and,

WHEREAS, all appointments to the Planning Commission extend through December 31st of alternating odd-numbered years in order to preserve a balanced rotation of member terms (TCC §2-3-3); and,

WHEREAS, Mayor Debra E. Winn has reappointed Tyson Hamilton and Kelley Anderson for additional four-year terms, ending December 31, 2029; and,

WHEREAS, Jon Gossett's term as an alternate on the Planning Commission ends December 31, 2025, and Mayor Winn has appointed Sarah Faircloth to replace him for a four-year term, ending December 31, 2029; and,

WHEREAS, it is desirable for the City Council to acknowledge the Mayor's appointments to the Planning Commission by resolution so as to maintain an accurate record of all Planning Commission appointments and terms; and,

WHEREAS, terms of the various members of the Planning Commission are shown in the table attached as Exhibit A:

NOW, THEREFORE, BE IT ACKNOWLEDGED BY THE TOOELE CITY COUNCIL that Mayor Debra E. Winn has reappointed Tyson Hamilton and Kelley Anderson, and has newly appointed Sarah Faircloth, to the Planning Commission for the terms shown in Exhibit A.

This Resolution shall take effect immediately by authority of the Tooele City Charter, without further publication.

IN WITNESS WHEREOF, this Resolution is passed by the Tooele City Council this ____ day of _____, 2025.

Exhibit A

Planning Commission Member	Term Begin Date	Term End Date	Date of First Appointment
Matt Robinson (Council)	12-06-2023	12-31-2027	05-19-2010 (alternate)
Melanie Hammer (Mayor)	12-06-2023	12-31-2027	01-01-2010 (alternate)
Tyson Hamilton (Mayor)	01-01-2026	12-31-2029	02-03-2018 (alternate)
Jon Proctor (Mayor)	12-06-2023	12-31-2027	09-07-2022
Chris Sloan (Council)	01-01-2022	12-31-2025	02-16-2011 (alternate)
Weston Jensen (Council)	01-01-2022	12-31-2025	01-20-2021 (alternate)
Kelley Anderson (Mayor)	01-01-2026	12-31-2029	12-06-2023 (alternate)
Allison Dunn (Alternate) (Council)	01-19-2022	12-31-2025	01-19-2022 (alternate)
Sarah Faircloth (Alternate) (Mayor)	01-01-2026	12-31-2029	01-01-2026 (alternate)

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

MAYOR OF TOOELE CITY

(For)

(Against)

ATTEST:

Shilo Baker, City Recorder

S E A L

Approved as to form:

Matthew C. Johnson, Tooele City Attorney

TOOELE CITY CORPORATION

RESOLUTION 2025-88

A RESOLUTION OF THE TOOELE CITY COUNCIL RE-APPOINTING CHRIS SLOAN AND WESTON JENSEN, AND NEWLY APPOINTING AMANDA CORDOVA AND FRANK JOHN LINFORD TO THE TOOELE CITY PLANNING COMMISSION.

WHEREAS, Tooele City Charter Section 5-01 and Tooele City Code §2-3-3 states that there shall be seven members of the Tooele City Planning Commission, three of whom shall be appointed by the City Council, and four of whom shall be appointed by the Mayor; and,

WHEREAS, pursuant to Tooele City Code §2-3-3, the City Council and Mayor may each appoint an alternate Planning Commission member, to act with full authority for an absent member; and,

WHEREAS, all appointments to the Planning Commission extend through December 31st of alternating odd-numbered years in order to preserve a balanced rotation of member terms (TCC §2-3-3); and,

WHEREAS, the City Council desires to re-appoint Chris Sloan and Weston Jensen to the Planning Commission, for additional four-year terms, ending December 31, 2029; and,

WHEREAS, Matt Robinson has resigned from position on the Planning Commission and the City Council desires to appoint Amanda Cordova to replace him and to fill his remaining term, ending December 31, 2027; and,

WHEREAS, Allison Dunn's term as an alternate on the Planning Commission ends December 31, 2025, and the City Council desires appoint Frank John Linford to replace her for a four-year term, ending December 31, 2029; and,

WHEREAS, terms of the various members of the Planning Commission are shown on Exhibit A:

NOW, THEREFORE, BE IT ACKNOWLEDGED BY THE TOOELE CITY COUNCIL that Chris Sloan and Weston Jensen are hereby re-appointed to the Planning Commission, and Amanda Cordova and Frank John Linford are hereby newly appointed, for the terms shown in Exhibit A.

This Resolution shall take effect immediately by authority of the Tooele City Charter, without further publication.

IN WITNESS WHEREOF, this Resolution is passed by the Tooele City Council this ____ day of _____, 2025.

Exhibit A

Planning Commission Member	Term Begin Date	Term End Date	Date of First Appointment
Amanda Cordova (Council)	01-01-2026	12-31-2027	01-01-2026
Melanie Hammer (Mayor)	12-06-2023	12-31-2027	01-01-2010 (alternate)
Tyson Hamilton (Mayor)	01-01-2026	12-31-2029	02-03-2018 (alternate)
Jon Proctor (Mayor)	12-06-2023	12-31-2027	09-07-2022
Chris Sloan (Council)	01-01-2026	12-31-2029	02-16-2011 (alternate)
Weston Jensen (Council)	01-01-2026	12-31-2029	01-20-2021 (alternate)
Kelley Anderson (Mayor)	01-01-2026	12-31-2029	12-06-2023 (alternate)
Frank John Linford (Alternate) (Council)	01-01-2026	12-31-2029	01-01-2026 (alternate)
Sarah Faircloth (Alternate) (Mayor)	01-01-2026	12-31-2029	01-01-2026 (alternate)

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

MAYOR OF TOOELE CITY

(For)

(Against)

ATTEST:

Shilo Baker, City Recorder

S E A L

Approved as to form:

Matthew C. Johnson, Tooele City Attorney

TOOELE CITY CORPORATION

RESOLUTION 2025-91

A RESOLUTION OF THE TOOELE CITY COUNCIL REAPPOINTING JED WINDER TO THE ADMINISTRATIVE CONTROL BOARD OF THE NORTH TOOELE CITY SPECIAL SERVICE DISTRICT.

WHEREAS, the Tooele City Council created the North Tooele City Special Service District ("District") on June 16, 1999, pursuant to Sections 17A-2-1301 through 17A-2-1332, Utah Code (since renumbered to U.C.A. Title 17D, Chapter 1); and,

WHEREAS, the aforementioned Utah Code sections allow for the establishment of an administrative control board ("Board") for the District, the powers of that Board being specified by the Utah Code and by the governing authority of the District, which is the Tooele City Council; and,

WHEREAS, the term of board members is generally four years (U.C.A. Section 17D-1-304); and,

WHEREAS, the term of Board member Jed Winder will expire on December 31, 2025, and he desires reappointment for a new four-year term:

NOW, THEREFORE, BE IT RESOLVED BY THE TOOELE CITY COUNCIL that Jed Winder is hereby reappointed to serve as a member of the Administrative Control Board of the North Tooele City Special Service District, effective immediately, for a term ending December 31, 2029, as further indicated below:

Name	Term of Service	Length of Service
Jeff Hammer	01-01-25 to 12-31-28	since 01-18-17
Katrina Call	01-01-25 to 12-31-28	since 06-30-17
Brian Roth	01-01-25 to 12-31-28	since 11-04-20
Kim Stenquist	09-18-24 to 12-31-27	since 09-18-24
Jed Winder	01-01-26 to 12-31-29	since 03-19-08

This Resolution shall become effective immediately upon passage without further publication, by authority of the Tooele City Charter.

IN WITNESS WHEREOF, this Resolution is passed by the Tooele City Council this ____ day of _____, 2025.

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

MAYOR OF TOOELE CITY

(Approved)

(Disapproved)

ATTEST:

Shilo Baker, City Recorder

S E A L

Approved as to Form:

Matthew C. Johnson, City Attorney

TOOELE CITY CORPORATION

RESOLUTION 2025-89

A RESOLUTION OF THE TOOELE CITY COUNCIL DECLARING SURPLUS CERTAIN TECHNOLOGY-RELATED EQUIPMENT, AND AUTHORIZING ITS DISPOSAL

WHEREAS, the I.T. Department has identified a number of technology-related equipment items that are no longer capable of meeting Tooele City's technology needs (see list of equipment attached as Exhibit A); and,

WHEREAS, the City Administration implemented a written policy, effective December 6, 2022, for the disposal of surplus technology-related equipment (see policy attached as Exhibit B); and,

WHEREAS, it is in the City's interest to make full use of technology-related equipment and then to dispose of, pursuant to policy, whatever equipment no longer serves the public interest; and,

WHEREAS, wherever possible, the City disposes of technology-related equipment by recycling it with a reputable local recycling company to minimize waste and environmental contamination:

NOW, THEREFORE, BE IT RESOLVED BY THE TOOELE CITY COUNCIL that the equipment listed in Exhibit A is hereby declared surplus and authorized for disposal pursuant to the policy attached as Exhibit B.

This Resolution shall become effective upon passage, without further publication, by authority of the Tooele City Charter.

IN WITNESS WHEREOF, this Resolution is passed by the Tooele City Council this ____ day of _____, 2025.

TOOELE CITY COUNCIL

(For)

(Against)

ABSTAINING: _____

MAYOR OF TOOELE CITY

(Approved)

(Disapproved)

Debra E. Winn

Debra E. Winn

ATTEST:

Shilo Baker, City Recorder

S E A L

Approved as to Form:

Matthew C. Johnson, City Attorney

Exhibit A

List of Surplus Equipment

Device	Manufacturer	Make/Model	Serial	Wiped?	Notes
Switch	Juniper	EX2300	D081C5E9F540	No	Damaged
Switch	Juniper	EX2300	HV3623280692	No	Damaged
Switch	HP	Procurve 2824	SG617SJ008R	Yes	Old
Monitor	Viewsonic	ES15451	TSZ151820393	N/A	Old
Printer	HP	MFPM281FDW	VNBNM343W2	Yes	Old
Switch	Netgear	GS108v2	1DR1843702AF1	Yes	Old
Modem	Technicolor	C2000T	CP1332ZA0A10331	Yes	Old
Firewall	Netgear	FVS318	FV1349AD223498	Yes	Old
Firewall	Sonicwall	TZ350	2CB8ED592FBC	Yes	Old
Firewall	Snapgear	SME570	601070378280375	Yes	Old
Switch	Netgear	GS108v2	1D184300459D	No	Old
Firewall	Dell	TZ300	18B1696034D4	Yes	Old
Modem	Cisco	E1000	CVN11K880073	No	Old
Router	tp-link	Archer C5	3205090002376	No	Old
Firewall	Sonicwall	TZ300	18B16985B7D4	Yes	Old
Mobile Phone	Kyoceramobile	KY0E4811NC	16237002373728	Yes	Old
Mobile Phone	Kyoceramobile	KY0E4811	16237001779669	Yes	Old
Switch	Netgear	GS108LP	5FA195D0A0847	No	Old
Notebook Battery	HP	HSTNN-LB4N	6DGAHN5GW5LIAW	N/A	Old
LCD Projector	Epson	H283A	L5UF961871L	No	Old
Fiber Panel	Corning			N/A	Old
POS Device	HP	SPOS	4CF34228SX	No	Old
MFC Printer	Brother	MFC-L5850DW	U64221H8N833956	No	Old
Printer	HP	BOISB-0406-02	CNG1X00565	Yes	Old
MFC Printer	Brother	MFC-L8610CDW	U64645C0J508098	No	Old
Switch	Trendnet	TPE-S50/A	TW1KS03001433	No	Old
Desktop	Dell	D13M	B292JV2	No	Old
Desktop	Dell	DCSM	H4DW1B1		Old
Monitor	Viewsonic	VS15451	TSZ151820393		Old
Monitor	Acer	AL1711 Fb	ETL170A30253200874PY27		Old
Monitor	Samsung	F24T374FWN	OBY9HCNR8O1882R		Old
UPS	APC	BE550G	4B1318P19922		Bad
UPS	APC	BE550G	4B1434P37988		Bad

Modem	Dell	Wyse 5070	27539774030	Old
Bridge	MDS	iNET 900	1217052	Old
7 Port USB	iDONiX	IA3-7A		Old
Digital Media Theater	Boston	7000787	18854	Old
Desktop	Dell	D11S	G99BDV2	Old
Desktop	Dell	D11S	HZYX7X2	Old
Fasthub	Cisco	4882A011	CNM4NX0ARA	Old
Desktop	Streamvault	SV-300E-T4	CLLM333	Old
Monitor	Viewsonic	VS15451	TSP161980821	Old
Phone	Zultys	Zip33G	3311070993	Old
Phone	Zultys	Zip33G	3311070768	Old
Phone	Zultys	Zip33G	3311070277	Old
Phone	Zultys	Zip33G	3311070287	Old
Phone	Zultys	Zip33G	3311070514	Old
Desktop	Gigabyte	DX11	GA-A75M-UD2H	Old
UPS	APC	BE550G	4B1211P22709	Bad
Desktop	Dell	D11S	B0BV0Q2	Old
Desktop	Dell	D11S	HG2RG13	Old
Desktop	Dell	D11S	4WT87X2	Yes Old
Desktop	Dell	D11S	G8ZD613	Old
UPS	APC	BR7007	4B1834P52028	Bad
Switch	Netgear	JGS524Ev2	3KH56B5R00897	Old
Desktop	Streamvault	SV-300E-T4	16BTR33	Old
Desktop	Dell	D11S	1F4B7X2	Old
Desktop	Dell	D11S	HG9J613	Old
Desktop	Dell	D11S	4YK8743	Old
Desktop	Dell	D11S	G95DDV2	Old
Desktop	Dell	D11S	G8S8DV2	Old
Desktop	Dell	D11S	GC07KQ2	Old
Desktop	Dell	D11S	GF6S7X2	Old
Monitor	Acer	X223W	13509556985	Old
Monitor	Viewsonic	VS1728	VBW194105812	Old
UPS Battery	APC			Dead
TV	Samsung	M-LN40B650T1F	AUHQ3CSS201178L	Old

Printer	Brother	MFC-L5-L5700DW	U64238C9N126640	Old
Printer	HP	CE991A	CNDCH1F1CW	Old
Printer	HP	SHNGC-1400-00	PHBQD47103	Old
Printer	HP	BOISB-0406-02	CNG1P01492	Old
Printer	HP	M1521DN	CNB7F86BMB	Old
Monitor	Dell	1708FPT	CN-0C18W-74445-98I-855S	Old
Monitor	Acer	V223W	21901885442	Broken
Monitor	NEC	ASLCD200VX-BK	48102048QA	Old
Monitor	HP	L2206TM	CNC3190172	Old
Monitor	Viewsonic	V5154551	TSP161980820	Old
Monitor	Acer	V223W	21901885542	Old
Monitor	HP	E190I	CN444305WW	Old
Monitor	Acer	V223W	21901885542	Old
Monitor	LG	20M370-B	506NTBK6S693	Old
Monitor	Viewsonic	VS16029	U99150602059	Old
Monitor	Asus	VH222	A4LMTF000528	Old
Monitor	LG	27BK400H	007NTCZ7V683	Old
Monitor	Dell	1708FPI	CN-0X876H-72872-98D-OWAS	Old
Monitor	Viewsonic	VS15451	TSZ1518Z1251	Old
Monitor	Viewsonic	VS14768	T71164620425	Old
Monitor	LG	22MC37D	704NTFAD3899	Old
SATA SSD	Acer	SA100-480GB	ASAA32430103167	Old
HDD	Seagate	ST2000DM001	Z4ZBRHSQ	Old
HDD	Seagate	Barracuda	Z3TX4CLI	Old
HDD	WD Blue	WD5000AZLX	WCC6Z7UCYFCY	Old
HDD	WD Blue	WD5000AZLX	WCC6Z7YXL5PS	Old

Exhibit B

Disposal of Surplus Technology-Related Equipment Policy

IT Surplus Policy

1. As departments purchase new technology to meet their needs, equipment and/or items (surplus) that are no longer needed will be given to the Information Technology (IT) Department.
2. The IT Department will retain the surplus items for:
 - a. Tier 1 items: Desktops, laptops, tablets, smart phones, networking equipment, servers, or any other items that may contain city data will be stored for 3 months in case data needs to be retrieved.
 - b. Tier 2 items: Monitors, cameras and similar hardware will be stored for 1 month.
 - c. Tier 3 items: Keyboards, mice, speakers, other misc. hardware, software and other items worth less than \$100 will not be stored unless requested.
3. The IT Department will keep a list of Tier 1 and 2 items to be disposed (after parts have been salvaged), by item description, model, serial numbers and whether data has been removed from the device or not (if applicable).
4. Tier 3 items will be removed from inventory upon receipt by IT and can be disposed of immediately unless requested otherwise.
5. Once the retention period has passed, the IT Department will determine if there are parts that can be salvaged from the surplus and remove those for use elsewhere.
6. The completed list of Tier 1 and 2 items will be taken to the City Council by Resolution to be officially declared as surplus, along with a recommendation for the desired method of disposal.
7. Surplus items do not need to be presented to the City Council individually, rather a listing of multiple items and types may be taken at the same time to the City Council to be declared surplus through a single resolution.
8. If several devices of the same type are on the list, such as multiple bad UPS devices, a quantity will be acceptable instead of recording each individually. This excludes any tier 1 items.
9. Surplus property will be disposed of according to the method declared in the resolution.
10. After city council approves the surplus resolution the IT Department will erase all data contained in the equipment/item(s) and dispose of according to the following:
 - a. If the items are deemed unusable, if it previously contained sensitive data, or if their worth is determined to be under \$100, they may be disposed of.
 - b. If equipment/items are to be sold:
 - i. Items will first be made available to local government agencies.
 - ii. The sale of surplus equipment/items will be properly noticed to the public according to city policy.
 - iii. Items will be sold at public auction, with the proceeds going to Tooele City Finance.
 - iv. May be donated to non-profit agencies.
 - c. If the equipment/items are to be donated:
 - i. The donation of surplus equipment/items will be properly recorded.
 - ii. Equipment/items will be donated as is to another state agency or non-profit agency with a written agreement between the two entities

- iii. If equipment/items are to be recycled, the equipment/items will be recycled through a local recycling center or a center near and economically feasible to the city.
- 11. Any proceeds from the sale or recycling of surplus will be returned to the Tooele City Finance Department.
- 12. IT will retain records of surplus disposal for 3 years.
- 13. At no time will any equipment/item(s) be given to an employee, unless an employee is the highest bidder in the sale process listed in Item #10(3) above. Notwithstanding the previous statement, at no time may a member of the IT Department, or any other employee involved in the decision-making process that declared the property as surplus, bid for or repurchase equipment that was declared surplus by the Department.

**Tooele City Council
Board of Canvassers Meeting Minutes**

Date: November 12, 2025

Time: 5:00 p.m.

Place: Tooele City Hall Council Chambers
90 North Main Street, Tooele City, Utah

Council Members Present

Justin Brady
Melodi Gochis
Ed Hansen
Maresa Manzione
Dave McCall

Staff Present

Mayor Debbie Winn
Matt Johnson, City Attorney
Loretta Herron, Deputy Recorder
Shilo Baker, City Recorder

Minutes prepared by Shilo Baker

1. Open City Council Meeting

Chairman Brady called the meeting to order at 5:01 p.m. and conducted a roll call.

2. Roll Call

Maresa Manzione, Present
Melodi Gochis, Present
Ed Hansen, Present
Dave McCall, Present
Justin Brady, Present

3. Primary Vote Canvass

Presented by Shilo Baker, City Recorder

Ms. Baker presented the canvass of the 2025 General Election and provided an overview of the materials included in the Council's packet. The packet included the County-Wide Canvass Results, the Election Canvass Affidavit signed by Tooele County Clerk Tracy Shaw certifying the accuracy of the election results, compliance with ballot security procedures established by the Lieutenant Governor's Office, and the maintenance of the voter registration database in accordance with federal and state law. The packet also contained the Tooele City Election Summary Report, individual Precinct Summary Reports, and a sample page from the new Cast Vote Record Report, which documents how each ballot was tabulated. The full canvass materials, including the complete Cast Vote Record, will be posted on tooelecity.gov and on the Tooele County Clerk's website.

Ms. Baker reported that 6,126 ballots had been cast in Tooele City, with 18,111 registered voters, resulting in a 33.82% turnout. She recognized District 03.1 for the highest turnout at 50.27%

She announced the General Election results for Mayor as follows: Maresa Tonioli Manzione received 3,511 votes (57.87%) and Brad Pratt received 2,559 votes (42.16%). Maresa Tonioli Manzione was declared duly elected as Mayor for the term beginning January 2026 and ending December 2029.

The City Council election results were also presented: Jon Gossett received 3,339 votes (30.77%), Dave McCall received 3,199 votes (29.48%), Spencer Peck received 2,228 votes (20.53%), and Emily Chandler received 2,086 votes (19.22%). Jon Gossett and Dave McCall were declared duly elected to the Tooele City Council for terms beginning January 2026 and ending December 2029.

Ms. Baker also announced that the swearing-in ceremony for the newly elected officials will take place on Monday, January 5, 2026, with additional details to be provided. She expressed appreciation to all candidates for their willingness to serve and for conducting positive campaigns, to the voters for their participation and efforts to be informed, and to Tooele County Clerk Tracy Shaw and the Tooele County Clerk's Office, and all election and poll workers for their professionalism and hard work. It was reported that a post-election audit was completed earlier in the day, confirming the accuracy of the automated ballot counts.

Ms. Baker concluded by requesting that the Council, acting as the Board of Canvassers, certify the 2025 General Election by motion and then sign the post-canvass report.

Motion: Councilwoman Gochis moved to accept the post-canvass report for the 2025 Municipal General Election as presented. Councilman Hansen seconded the motion. The vote was as follows: Board Member Manzione, "Aye"; Board Member Gochis, "Aye"; Board Member Hansen, "Aye"; Board Member McCall, "Aye"; Board Member Brady, "Aye". There were none opposed. The motion passed 5-0.

4. Adjourn

There being no further business, the meeting was adjourned at 5:09 p.m.

The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting. These minutes are a brief overview of what occurred at the meeting.

Approved this ____ day of December, 2025

Justin Brady, City Council Chair

City Council and Redevelopment Agency Work Meeting Minutes

Date: November 19, 2025

Time: 5:30 p.m.

Place: Tooele City Hall Council Chambers
90 North Main Street, Tooele City, Utah

Council Members Present:

Justin Brady
Dave McCall
Ed Hansen (via telephone)
Maresa Manzione
Melodi Gochis

Staff Present:

Debbie Winn, Mayor
Matthew Johnson, City Attorney
Nathan Farrer, Assistant Public Works Director
Jamie Grandpre, Public Works Director
John Perez, Economic Development Director
Darwin Cook, Parks and Recreation Director
John Perez, Economic Development Director
Jon Gossett, Planning Commissioner
Kelley Anderson, Planning Commissioner
Chris Sloan, Planning Commissioner
Police Chief Adrian Day
Paul Hansen, City Engineer
Shilo Baker, City Recorder
Loretta Herron, Deputy City Recorder

Minutes Prepared by Shilo Baker

1. Open City Council Meeting

Chairman Brady opened the meeting at 5:30 p.m.

2. Roll Call

Dave McCall, Present
Ed Hansen, Present via telephone
Justin Brady, Present
Melodi Gochis, Present

Maresa Manzione, Present

3. Mayor's Report

The Mayor reported that she attended a ribbon cutting for the remodel of the USU-Tooele building at the west end of Vine Street. She said it is a very inviting place to learn, and she hopes our community will remember that we have a full university here for them to take classes and receive degrees. She said it a beautiful place and it was a very beautiful event.

The Mayor also attended the opening of the remodel of Macey's. She said Macey's has been in our community for 25 years. The remodel is beautiful. They committed a lot funds to remodel the store to serve our residents. They were grateful for the attendance and the support from our community. The Mayor said that Macey's is a great partner in our community and supports a lot of organizations – they sell our concert tickets for us – and we appreciate their partnership.

The Mayor announced that Paul Hacking, the President of the Tooele Technical College, has now officially retired. The Mayor attended his retirement event last Friday. She said that the College will never be the same without Paul – he brought the college to a new level in the last 8½ years, and she is grateful for his partnership, and their help with our economic development. She said when businesses come here they are excited to have a partner who can help train their employees with the skills they need.

The Mayor also mentioned that John Perez had notified the local television stations about all of the new stores that have opened, and the record numbers they are experiencing with their openings. She said there have been really wonderful news articles from KSL and Fox13, and we appreciate them covering this story. She said the links to those articles are on our social media. John is receiving a lot of phone calls from businesses who saw the articles and now want to be in Tooele.

4. Council Members' Report

Councilwoman Manzione echoed the sentiments that Mayor Winn expressed about how beautiful the USU remodel is. Councilwoman Manzione attended staff meeting this week and said what a great staff the City has. She attended pre-development earlier in the day. The Mayor and Councilwoman Manzione met with Representative Nicholeen Peck to talk about the Midvalley Highway and the letter of support the City has sent to the legislature. Councilwoman Manzione also attended the ULCT LPC virtually on Monday and said there were interesting discussions on property tax and other items that will be coming up in the legislature and recommended that the others listen to that meeting if they hadn't yet had the opportunity.

Councilwoman Gochis reported that she attended the Student Gala Dinner Award Night at the TTC. She echoed Mayor Winn's sentiments about Paul Hacking and his contributions to our community and mentioned what a great representative he has been of our community. Councilwoman Gochis mentioned that she attended a virtual town hall meeting with Representative Curtis on November 7, 2025. She also attended the Veterans Day Breakfast, and thanked Dave McCall for the good job he did spearheading and organizing the event at St. Marguerites Catholic Church for our veterans. Councilwoman Gochis also reported that she participated in the post-election audit and recognized Tracy Shaw and her staff for conducting a successful election. She also attended the Utah Women Leading Government with Councilwoman Manzione in West Valley City and mentioned that it is always good to learn from trusted leaders. She regretted that she missed some of the ribbon cuttings, but was able to attend the Macey's ribbon cutting and said she loved the new bread robot. She expressed her appreciation for the many good partnerships the City has with many of our businesses in the City.

Councilman Hansen said he attended many of the same events and that it had been a very busy couple of weeks. He mentioned that last Wednesday night the Council met to verify the results of the election and again congratulated those who won the election. Councilman Hansen also attended the Planning Commission meeting last Wednesday night.

Councilman McCall reported that he attended the Arts Council meeting and most of the ribbon cutting events that had been mentioned. He also attended the Veterans Day Breakfast.

Chairman Brady reported that he attended Mayor Winn's weekly staff meeting, and echoed his same sentiment that the City staff is excellent and does a good job. Chairman Brady announced that tomorrow night is the North Tooele City Special Service District meeting that he will be attending. Chairman Brady also reported that he and Councilwoman Manzione have been helping with Planning Commissioner interviews and will have some names at the next Council meeting to present to the Council for appointment.

5. UDOT Tooele Valley Connectivity Study

Presented by Travis Hair, UDOT Transportation Project Manager – Emerging Areas & Geoff Dupaix, UDOT Region 2 Planning Manager

UDOT Transportation Project Manager Travis Hair provided an overview of the agency's ongoing Tooele Valley connectivity study, which primarily focused on SR-138 and SR-112 due to the critical need for improved east-west mobility in the valley. While SR-36 has its own future needs as a north-south corridor, Travis emphasized that significant growth within the County has made local east-west connectivity the most urgent priority for moving traffic efficiently. He noted that the study—initially scoped as a six-month effort is now nearing completion—has included extensive coordination with all valley communities (Tooele City, Tooele County, Grantsville, Erda, and Lake Point). Key findings show that State Roads and Sheep Lane are currently failing and will continue to get worse if changes are not made. While the Midvalley Highway remains important, it functions primarily as a north-south corridor and does not address valley-wide east-west movement. He mentioned that as the State, and Tooele County, continues to grow and more houses are built, a strong local network with additional connectivity is needed throughout the valley; and regional collaboration throughout the valley is very important to ensure that this plan works. The study identified that there are significant delays on the state network based on locations of major development, and the study focused on answering the question, how would additional east-west routes distribute traffic through the area?

Using population and employment forecasts based on zoning, port development, and known projects, the study anticipates a 50% increase in growth by 2050, with most population growth in Grantsville and Lake Point and employment growth in the unincorporated port areas. Much of the workforce currently commutes to the Wasatch Front, but future trends are anticipated to keep more residents working locally, further elevating the need for east-west travel. Travis said the plan assumes the following improvements through 2050 because they had already been identified in the long-range plan: SR-138 Widening, SR-36 Widening, SR-112 widening, Midvalley Segment 1 Widening, and Midvalley Segment 3 New Construction. Initial runs did not include the middle segment of Midvalley (Segment 2) because that is not currently in the long-range plan as a phased project. It is planned for eventually, but not in the current plan.

Travis outlined existing and projected capacity analysis. The current state network (SR-36, SR-112, and SR-138), as it should, holds a majority of traffic volume and it gets pretty congested. Daily Vehicle-Hours Traveled are projected to grow from 33,100 today (with 6% Daily Vehicle Hours of Delay) to 53,000 by 2032 (8% delay), and to 104,600 by 2050 (18% delay).

He outlined several recommended improvements, including extending 33rd Parkway west to connect with Durfee Street in Grantsville, extending 2000 North through the County along the Army Depot to SR-36, extending 2400 North to Sheep Lane, creating new east-west connections across the northern end of the valley connecting SR-138 and Midvalley, collaboration on access points for efficiency and safety, and localized network changes and additions to provide redundancy and choices. These improvements would reduce projected 2050 delay from 18% to approximately 15%, helping to relieve congestion by expanding and balancing the transportation network.

Planning Manager Geoff Dupaix highlighted that while Midvalley Highway provides benefits to parts of the valley, and helps alleviate north-south traffic from SR-36, it does not sufficiently improve the overall state and county roadway systems. He addressed questions that Mayor Winn asked about future Midvalley Highway phases. Mayor Winn said she had been told that Phase 1 is what has already been built and Phase 2 is everything that still needs to be constructed, not just a middle section, but the whole section from SR-138 to SR-36, and that Phase 3 is the widening of what is already built (Phase 1). Travis said under current UDOT discussions, and for this study, Phase 1 refers to the north end (which is already built), Phase 2 is the middle section, and Phase 3 is the south section. This is also how it is currently referred to in the long-range plan. The region's long-range transportation plan will next be updated in 2027, and those phases may be referred to differently.

The Mayor mentioned that Tooele County is currently pushing to receive funding (paying a lobbyist) to move this project up on the project list, or get this project on the list. Tooele City has been working with representatives to help push the Midvalley construction in entirety, and she asked if the City had the correct approach with the legislature. Geoff said that additional analysis and internal UDOT discussions say that building Phase 3, just the southern end of the highway, built with no connector in the middle is not beneficial. What would be most beneficial would be to get the middle section built and extended all the way to SR-36. This would provide the most substantial regional benefit. Mayor Winn agreed. Geoff clarified that the study supports a Midvalley Highway that connects from SR-36 to SR-138 even if the full corridor does not initially include five lanes throughout, noting that a single lane in each direction could still be effective. He added that the City may pursue improvements to the southern portion if desired, though the greatest regional impact lies in completing the entire highway.

Both Geoff and Travis stressed that study recommendations and long-range plans are revenue-dependent and do not guarantee construction, though the plan will significantly influence UDOT's future decision-making. There was discussion about the insufficiency of current Road B and C funds and the challenge of aligning transportation funding with statewide emphasis on affordable housing, and those should be the conversations with legislators. They stressed the importance of corridor preservation, including early identification and acquisition of right-of-way, which secures long-term mobility benefits.

Travis provided an overview of anticipated SR-112 improvements between SR-138 and SR-36, which include a five-lane configuration with a center turn lane, a multi-use path on one side of the roadway, and a sidewalk on the other. He explained they looked at access management strategies designed to enhance safety, maintain roadway operations, and support planned future connections and signal locations. UDOT's review of existing access agreements emphasizes aligning streets to keep traffic flowing efficiently, ensure consistent rules for developers and property owners, and protect the long-term functionality of the corridor. Access management does not eliminate access but instead organizes and coordinates it—maintaining driveways where appropriate, adapting to changing development conditions, and ensuring access points are placed in safe, planned locations. Potential future signal locations along SR-112 include intersections at 2000 North, milepost 5.3, 1200 West, and the Midvalley Highway.

Travis and Geoff concluded the presentation by encouraging Tooele City to apply for available funding for projects, especially for updating the City's Master Transportation Plan. They shared a list of funding sources, including TPA funding for master planning, and recommended contacting UDOT Local Government Program Engineer Chris Potter for guidance, noting that several programs remain underutilized and receive only a few applications each year.

They asked if the Council had any questions. Councilman McCall asked if most funding sources required a match. They answered most have some match to varying degrees. Councilman McCall also asked if UDOT has connections with the Railroad. He said the city has needs for additional rail crossings. Geoff replied that UDOT does have a rail division and that Brad Palmer, head of UDOT Rail Division, would be a great

resource to contact to discuss this topic. They said that it is not law, but UP typically requires that if one at-grade crossing is opened, two at-grade crossings must be closed. Chairman Brady emphasized that the UP rail splits our community in half and without being able to cross the railroad it makes east-west connections a struggle. Geoff agreed crossing the railroad is challenging, but other communities have been able to make it work, specifically using Bluffdale as an example, but those communities usually pay for the infrastructure improvements. Chairman Brady said it is difficult for residents to understand that development follows growth and waits for developers to build roads. The City does not have funding to build roads. Travis encouraged the City to hold developers to infrastructure improvements. He said if the developers are making the impact, then they should be held to making the improvements.

Councilwoman Gochis said the study says Sheep Lane is a failure and asked if Sheep Lane is a state or local road. Travis replied that it is a local road, but it carries a lot of traffic and carries a lot of the load, especially commercial traffic. Travis and Geoff said Midvalley would benefit Sheep Lane to a point, but its benefit is that it gives people another option to SR-36. Councilwoman Manzione said a lot of Tooele City residents are using Sheep Lane to access Midvalley. Travis and Geoff mentioned that Lake Point's Master Transportation Plan identified another interchange between Exit 99 and Midvalley. They expressed that the challenge for our valley is that everything goes to I-80, but having multiple points of dispersal and multiple connections to I-80 will help. Councilwoman Gochis asked if there are discussions for a traffic signal at Sheep Lane and SR112 and Travis and Geoff answered that there is a light planned for that intersection and is scheduled to go in next spring.

The Council thanked UDOT for the information and thanked Travis and Geoff for presenting.

6. Discussion Items

a. **Discussion on an Amendment to Tooele City Code 7-9-2 which Restricts People from Living in RV's Except within Approved and Licensed Recreational Vehicle Parks**

Presented by Adrian Day, Police Chief

Chief Day presented this item for Council consideration to determine whether there is interest in bringing forward a future code amendment related to RV parking on private property operated by qualifying nonprofit organizations. He explained that the City continues to experience significant challenges with RVs, particularly since the Switchpoint Homeless Shelter opened. The Tooele County Housing Authority recently contacted him regarding RVs being forced to leave the shelter's parking lot under existing City code. After speaking with a shelter supervisor, he learned that individuals actively receiving services at the shelter are being allowed to remain in the parking lot, prompting the question of whether the City should modify its ordinance to expressly permit this arrangement. The proposed change—referenced in the Council packet—would allow RV parking on the shelter's private property while individuals are receiving services, provided specific conditions are met.

Chief Day recommended requiring four criteria for such allowances: (1) the private lot is owned by a 501(c)(3) nonprofit organization; (2) whose purpose is to assist the homeless; (3) provides access to showers and bathrooms; (4) and provides a daily meal. He noted that these requirements would prevent other private entities from permitting extended RV habitation on their properties. The Chief also referenced two recent incidents in which Switchpoint requested police assistance to remove RVs whose occupants were not complying with shelter rules; both were addressed by the Police Department. He also cited an incident reported earlier that day at the Switchpoint facility in West Valley City, where an individual being asked to leave had rammed his vehicle into a police car (KSL article).

Chief Day explained that the proposal conflicts with the City's existing camping ordinance, which currently prohibits camping on private property for more than five (5) consecutive days. A time limit was not included in the draft amendment, but under current law, occupants could remain for five (5) days, and the five-day period would restart if they left for one (1) full day. Councilwoman Manzione expressed that a time restriction should be included. Chairman Brady asked whether a maximum number of RVs should be identified and inquired whether RVs could be directed to the rear of the shelter property; the Chief clarified that the rear area is only a drive-through and vehicles would block traffic if parked there. The Chief also noted that prior issues with tents on the shelter grounds have been resolved following discussions with Switchpoint.

Councilwoman Gochis asked how the proposal would impact RV parking on public properties, which remains a recurring problem. Chief Day explained that RVs camping on public property are cited and required to leave within 30 minutes once notified; failure to comply may result in warrants and arrests and the RV being impounded, although impound lots are often reluctant to accept RVs. He referenced a recent case at Walmart involving an individual who had been there for an extended period of time. He clarified that the proposed amendment would not change enforcement on City property and would apply only to qualifying 501(c)(3) nonprofits meeting all four recommended criteria. Chairman Brady asked whether other nonprofits—such as NatSu or local rehabilitation facilities—might be unintentionally covered; Chief Day responded that very few organizations meet all criteria, but additional language could be considered, such as excluding entities receiving Medicaid funding.

Councilwoman Gochis again asked about RVs that had been observed at the swimming pool and library parking lots, and the Chief reiterated that camping is not permitted on any City property under any circumstances; if they meet the code definition of camping, then once notified, occupants have 30 minutes to vacate. Chairman Brady also sought clarification on the term "Licensed Recreational Vehicle Parks," which was confirmed to refer to designated RV parks rather than to RVs themselves.

Councilwoman Manzione expressed openness to considering the proposed amendment if it includes a five-day limit. Chairman Brady stated he would be willing to revisit the issue but emphasized the need for clear, unambiguous language that avoids unintended interpretations. Chief Day concluded by stating he will conduct further research and will bring this back item back at a later date.

7. Closed Meeting ~ Litigation, Property Acquisition, and/or Personnel

Chairman Brady stated there was a need for a Closed Meeting due to litigation and/or property acquisition.

Motion: Councilwoman Manzione moved to proceed to a Closed Meeting to discuss litigation and/or property acquisition. Councilman McCall seconded the motion. The vote was as follows: Councilman McCall, "Aye"; Councilman Hansen, "Aye"; Councilwoman Gochis, "Aye"; Councilwoman Manzione, "Aye"; Chairman Brady, "Aye". There were none opposed. The motion passed 5-0.

The public meeting recessed at 6:28 p.m. The Council reconvened for the Closed Meeting in the Large Conference Room.

Chairman Brady called the Closed Meeting to order at 6:31 p.m.

Roll Call: Councilwoman Maresa Manzione, Councilwoman Melodi Gochis, Councilman Ed Hansen (via telephone), Councilman Dave McCall, and Chairman Justin Brady

Also in Attendance: Mayor Debbie Winn; Matt Johnson, City Attorney; Shilo Baker, City Recorder; Police Chief Adrian Day; Paul Hansen, Contract City Engineer; Jamie Grandpre, Public Works Director; Nathan Farrer, Assistant Public Works Director; Darwin Cook, Parks & Recreation Director

No minutes were taken during the closed meeting.

8. Adjourn

Upon conclusion of the Closed Meeting, Chairman Brady adjourned the meeting at 6:46 p.m.

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting.
These minutes are a brief overview of what occurred at the meeting.*

Approved this ____ day of December, 2025

Justin Brady, City Council Chair

DRAFT

City Council Business Meeting Minutes

Date: November 19, 2025

Time: Immediately following the RDA Business Meeting that was held at 7:00 p.m.

Place: Tooele City Hall Council Chambers
90 North Main Street, Tooele City, Utah

Council Members Present:

Justin Brady
Dave McCall
Maresa Manzione
Melodi Gochis

Excused:

Ed Hansen

Staff Present:

Debbie Winn, Mayor
Matthew Johnson, City Attorney
Jamie Grandpre, Public Works Director
John Perez, Economic Development Director
Darwin Cook, Parks and Recreation Director
Jon Gossett, Planning Commissioner
Chris Sloan, Planning Commissioner
Police Chief Adrian Day
Paul Hansen, City Engineer
Shilo Baker, City Recorder
Loretta Herron, Deputy City Recorder

Minutes Prepared by Shilo Baker

1. Pledge of Allegiance

Chairman Brady opened the meeting at 7:07 p.m. and led the Pledge of Allegiance.

2. Roll Call

Maresa Manzione, Present
Melodi Gochis, Present
Dave McCall, Present
Justin Brady, Present

Ed Hansen, Excused

3. Mayor's Golf Tournament Youth Recreation Grant Awards Report

Presented by Mayor Debbie Winn

Mayor Winn began by recognizing the outstanding volunteers within the community, expressing her appreciation for the many individuals who generously contribute their time and resources to ensure that local youth have access to good, wholesome activities. She also acknowledged the City's supportive and generous business community. Each year, the Mayor's Tournament is held at the beautiful Oquirrh Hills Golf Course to raise funds for youth programs and organizations. Through the sponsorships provided by businesses, organizations, and individuals, the tournament generates grant funding that is awarded to a variety of youth organizations and programs. Mayor Winn extended her gratitude to this year's sponsors: Ace Disposal, Big-D Construction, Broken Arrow, Central States, Chartway Credit Union, Christensen & Griffith Construction, Denny's Tooele, EnergySolutions, Ensign Engineering & Land Surveying, Ford performance Racing School, Goldenwest Health Insurance, Harris Air Systems, The Hills Pro Shop, Leavitt Group Insurance, LRB Public Finance Advisors, Mountain States Asphalt, Mountain West Medical Center, Nat-Su Healthcare, PEHP Health & Benefits, Peterson Industrial Depot, Rocky Mountain Power, Suncor Energy, Tooele City, Tooele County Council, Tooele Valley Pumping, Travis Sutherland Homes, Walmart Fleet Development, Walmart Transportation 7826, Walmart Distribution Center 7026, and Wasatch Electric.

She invited the representatives from each of the sponsors in attendance to join her at the front of the room to assist her in handing out grant awards. She then announced each of the grant recipients, invited them to come up as their award was presented, and shared how they intended to use the grant funds:

Boys & Girls Club of Greater Salt Lake – Tooele

Funds will support Youth Development programs at the Tooele Boys & Girls Club, emphasizing health and well-being through daily physical activity, nutritious snacks, and evidence-based education. Mayor Winn shared that there are many success stories youth who greatly excelled in life with help of the Boys and Girls Club.

Scouting Troup 314

Funds will be used to enhance outdoor equipment, support activities, and strengthen leadership development, including camping gear, STEM materials, and activity subsidies. Success will be measured through participation, feedback, and documented skill and badge achievements.

Tooele Education Foundation

Funds will provide scholarships for up to 60 underprivileged students to attend a \$55 summer program at the Ophir Canyon Education Center, including transportation and lunch. The program offers outdoor learning experiences and opportunities to explore new interests.

Tooele Jr High PTSA

Tooele Jr High PTSA's annual May carnival is a free, family-friendly event with activities for all ages. Funds will support games, a dunk tank, and affordable snacks so every student can participate.

Tooele USU 4-H Extension

Funds will help to expand our Drone Team with new drones, team T-shirts, and supplies for competitions and projects. Funds would also support 4-H youth-led service projects, providing supplies so all participants can contribute without cost. Mayor Winn asked those in attendance who had participated in 4-H growing up and many raised their hands.

Tooele Ute Conference Football

Funds will be used to purchase new equipment for players and provide scholarships for those who cannot afford registration fees.

Tooele Valley Academy of Dance

Funds will help cover expenses for our full-length production of *The Nutcracker*, supporting costumes, sets, venue rental, and transportation for all TVAD students.

Tooele Valley Theatre

Funds will be used for their Spring 2026 Youth Theatre Camp to cover T-shirts for costume design, craft supplies for props, music folders, and potential rental of The Ritz Theatre. Any remaining funds would support a Fall 2026 Family Musical with roles for both adults and children.

Mayor Winn then explained that in addition to the grants that were just announced, the money raised at the tournament also funds three (3) Leadership Scholarships through the Tooele Education Foundation to local graduating high school seniors. Tournament funds are also given to the Oquirrh Hills Junior Golf Program which helps over 200 kids each year learn not only the game of golf, but also important life skills. Funds are also given to the Pratt Aquatic Center Age Group Swim Team, the Sea Serpents, and shared that Tooele has a great tradition of really awesome swimmers. They have taken State many times.

Mayor Winn again thanked the sponsors and welcomed them to share thoughts about why they sponsor and what this tournament means to them. Brandt Holbrook with Chartway Credit Union thanked Mayor Winn and expressed that he will miss her beautiful singing voice. He said that Chartway appreciates being part of the community and appreciates those in the community who do business with them. Many of the sponsors expressed that they enjoy the opportunity to be part of the tournament and grant program.

4. Public Comment Period

Chairman Brady opened the Public Comment Period at 7:25 p.m.

Scott Degelbeck addressed the Council and said that since the last meeting there have been two or three things that he wanted to share with the Council. He said as he listened to Chief Day's comments on proposed changes to the RV parking ordinance, he wondered if that applies to those who have RVs parked next to their homes who have family members living there. He said, otherwise he thought it was a great idea, and that perhaps they could just designate Switchpoint as an RV Park. The second issue was that in some places there are numerous cars parked in yards and on the street. One place he counted had 16 cars parked on the street and front yard. He also wanted to share that on Veteran's Day there was a water leak near his home. He tried calling the City, but because of the holiday City Offices were closed, he contacted a City employee he knows personally and they directed him to call the Sheriff's Office. Within 30 minutes of the call, the City was there to fix the leak and that the quick response was very admirable.

Seeing no others come forward, Chairman Brady closed the Public Comment Period at 7:28 p.m.

5. Invoices and Purchase Orders

Presented by Shilo Baker, City Recorder

Chairman Brady announced that there were no invoices or purchase orders to present for consideration during the meeting.

6. **Minutes**

- ~ November 5, 2025 Work Meeting Minute
- ~ November 5, 2025 Business Meeting Minutes

There were no corrections to the minutes.

Motion: Councilwoman Manzione moved to approve the November 5, 2025 City Council Work Meeting Minutes and the November 5, 2025 City Council Business Meeting Minutes. Councilman McCall seconded the motion. The vote was as follows: Councilwoman Manzione, "Aye"; Councilwoman Gochis, "Aye"; Councilman McCall "Aye"; and Chairman Brady, "Aye" . The motion passed 4-0.

7. **Adjourn**

Chairman Brady adjourned the meeting at 7:28 p.m.

*The content of the minutes is not intended, nor are they submitted, as a verbatim transcription of the meeting.
These minutes are a brief overview of what occurred at the meeting.*

Approved this _____ day of December, 2025

Justin Brady, City Council Chair