

Utah Medical Education Council (UMEC)

Monday, June 30, 2025

Virtual Meeting

Anchor Location: Multi-Agency State Office Building (MASOB)

12:00 – 1:00pm

Ad Hoc Meeting Minutes

Council Members Present (Virtual): Karyn Springer, Cami Collett, Frank Powers, Marc Babitz, Mark Greenwood, Mark Harris, Sue Wilkey, Laura Rosch, and Collin Lash.

Staff Present: Ashley Moretz (virtual), Marc Watterson (virtual), Kendyl Brockman, and Michelle Geller (virtual).

This meeting was recorded per the Open Public Meetings Act.

Welcome and Roll Call- Dr. Karyn Springer

Before beginning the meeting, Dr. Springer asked Dr. Kristina Callis Duffin to introduce herself. She is the new Interim Dean at the School of Medicine at the University of Utah and will be the new Chair of UMEC.

Brief Overview on Applications and Admin Costs- Kendyl Brockman

Kendyl shared that Intermountain Health has withdrawn their application from the application pool for consideration under the [26B-4-711 Residency grant program](#). They wanted a little more time to move their programs along before reapplying. They did use their previous award to help build infrastructure, including becoming a single sponsoring institution and hiring staff.

Kendyl then provided a brief update on the [26B-4-712 Forensic psychiatrist fellowship grant](#). At this time, the University of Utah Huntsman Mental Health Institute is the only organization that is eligible for this funding so staff is seeking approval from UMEC members to create a new contract and continuing funding for that program.

Dr. Mark Harris moved to approve and continue with creating a new contract with the University of Utah Huntsman Mental Health Institute for the Forensic psychiatry fellowship grant. Dr. Frank Powers seconded this motion. There was no discussion or comments on the motion. All were in favor of the motion.

Motion passed to approve and continue with creating a new contract with the University of Utah Huntsman Mental Health Institute for the Forensic psychiatry fellowship grant.

Continuing on Kendyl brought forward the idea for discussion of DHHS, specifically UMEC staff, acquiring administrative funding through both the Residency grant program and Forensic psychiatry grant program. Marc Watterson and Kendyl in collaboration with their financial analyst, proposed a 2% administrative cost to each of the programs that would go towards staff salaries. Marc W shared that DHHS has asked that staff identify the true administrative costs for our work, making sure we're being as efficient with our time and also the use of these funds.

A question was asked if the statute for the Residency grant program and Forensic psychiatry fellowship grant program intended to cover administrative costs and asked how our salaries were paid previously. Previously staff salary has only come from the general UMEC account which is appropriated approximately \$1.2 million annually. Staff hopes to be able to pull a little less from the general UMEC account and make sure that we are more accurately reflecting their time spent working on each separate program.

Dr. Marc Babitz shared that many times when the Utah State Legislature appropriates funds for programs like these, they usually don't put a line amount for administrative costs related to running the program. He shared his support for this proposal.

Another question was asked if because administrative costs aren't specifically mentioned in the Utah Code for both programs, is it okay for staff to pull funding for this? Marc W shared in statute under UMEC, one thing it mentions is providing funding for the administration of the program so we see that as broad authority that UMEC has to make sure there is staff in place and funding for that staff.

Dr. Frank Power made a motion to approve the proposed 2% going towards administrative costs. Dr. Marc Babitz seconded the motion. There was no additional discussion or comments on the motion. All were in favor of the motion.

Motion passed to approve the proposed 2% going towards administrative costs.

Review of Applications for "Residency grant program"- All

Dr. Springer started this portion of the meeting by summarizing the amount of funding available for the Residency grant program. There is approximately \$1.5 million available for the next year. During the previous UMEC meeting, members approved \$737,160.64 for Community Health Centers, Inc. Today, UMEC is here to discuss and award the remainder of the money.

University of Utah is the only other organization who submitted an application and there were some questions and concerns around the sustainability of their program and the lack of information around resident revenue. There were also questions around the clinical revenue generated by the residents and how that will play into the sustainability of these programs. Dr. Frank Powers shared that clinical revenue alone is not going to sustain these programs and that's particularly true for primary care programs. A point was made that the application outline did not specifically ask for information regarding resident revenue. Dr. Mark Harris shared that this is a new program for the Internal Medicine team so they will be better able to answer questions and provide more information on resident revenue after 2 or 3 years and that the funding is going towards growing the residency program and infatuation. A point was also made that billing may be slightly different between organizations. Although, residents aren't able to bill insurance during the first few years in the program. They will bill under the attending after the attending has reviewed and approved of the residents assessment. UMEC will work with these programs down the road to help determine resident revenue but it's not necessarily something that is needed right now to make an award decision. Adding this information to the application outline in the future will be important.

Dr. Mark Harris asked if the proposed number of \$737,160.64 for the Community Health Centers, Inc and \$732,839.36 for the University of Utah and \$30,000 for administrative costs were adjusted to make sure we were at or under the \$1.5 million dollar budget. Marc W shared that staff started with

the \$1.5 million and subtracted the award to Community Health Centers and administrative costs and that left over \$732,839.36.

Dr. Marc Babitz motion to approve \$737,160.64 for the Community Health Centers, Inc and \$732,839.36 for the University of Utah. Dr. Cami Collett seconded the motion. There was no further discussion and all were in favor of the motion with Dr. Frank Powers and Dr. Mark Harris abstaining from the vote.

Motion passed to approve \$737,160.64 for the Community Health Centers, Inc and \$732,839.36 for the University of Utah.

Feedback on grant program process- All

In the last portion of the meeting, the group discussed the application process to make it better or what they'd like to see included in the future. The group felt that the timeline to review the applications was good enough. A question was posed to the group on if they felt like the scoring sections in the application were weighted appropriately. A point was raised that in the future applications shouldn't get points for things like the cover sheet and letter of commitment because those are program demographics rather than being detailed information about the residency.

A recommendation was made to separate the work plan and impact analysis because they are both very important and should be scored separately. The group would also like to see a section on how many residents will be in the program and their anticipated start date. A suggestion was made to expand the sustainability section of the scoring sheet and ask for a detailed plan to fund the program over time. UMEC members asked staff to do a review of the scoring sheet and propose a new scoring structure for a future UMEC meeting. There should be a UMEC meeting that specifically talks through and determines the scoring criteria. Staff could put together a survey to send to UMEC members to rank their preferred prioritization order. The group also asked for clarification around the bonus points and asked in the future those are tweaked so they understand them better.

Wrap Up: Dr. Karyn Springer, All

Motion passed to adjourn the meeting.

Meeting adjourned by 1:00pm

Respectfully submitted,
Kendyl Brockman