

**Lumen Scholar Institute  
Board of Directors Meeting**

**Date:** September 30, 2025

**Board Members in Attendance:** Nancy Willison, Jenn Singletary, Laura Black, Stephanie Hansen, Annie Astle, Ashley Baxter

**Others in Attendance:** Hannah Dorius, Priscilla Stringfellow, Dawn Benke, Platte Nielson

**Via Teleconference**

## MINUTES

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### CALL TO ORDER

Nancy Willison called the meeting to order at 3:04PM.

### CONSENT ITEMS

- July 15, 2025 Board Meeting Minutes  
This item was tabled.

**CLOSED SESSION-** closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

*At 3:06PM, Nancy Willison made a motion to move into closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a) via electronic meeting. Laura Black seconded. Motion passed. The votes were as follows: Nancy Willison, Aye; Laura Black, Aye; Jenn Singletary, Aye.*

*At 3:12PM, Nancy Willison made a motion to move out of closed session. Laura Black seconded. Motion passed. The votes were as follows: Nancy Willison, Aye; Laura Black, Aye; Jenn Singletary, Aye.*

### VOTING & DISCUSSION ITEMS

- New Board Member Consideration  
This item was discussed during the closed session.

*Nancy Willison made a motion to approve Annie Astle and Ashley Baxter for a 3-year term ending June 30, 2028, and Stephanie Hansen for a 1-year term ending June 30, 2026. Laura Black seconded. Motion passed unanimously. Votes were as follows: Nancy Willison, Aye; Jenn Singletary, Aye; Laura Black, Aye.*

*Stephanie Hansen and Annie Astle left the meeting at 3:13PM.*

- Grievance Policy  
This item was tabled.

**CLOSED SESSION-** closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

*At 3:22PM, Nancy Willison made a motion to move into closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a) via electronic meeting. Laura Black seconded. Motion passed. The votes were as follows: Nancy Willison, Aye; Laura Black, Aye; Jenn Singletary, Aye; Ashley Baxter, Aye.*

*At 4:29PM, Nancy Willison made a motion to move out of closed session. Laura Black seconded. Motion passed. The votes were as follows: Nancy Willison, Aye; Laura Black, Aye; Jenn Singletary, Aye; Ashley Baxter, Aye.*

## **CALENDARING**

The next regularly scheduled board meeting is scheduled for November 20, 2025.

## **ADJOURN**

*At 4:29PM Nancy Willison made a motion to adjourn the meeting. Jenn Singletary seconded. Motion passed. The votes were as follows: Nancy Willison, Aye; Laura Black, Aye; Jenn Singletary, Aye; Ashley Baxter, Aye.*

**Lumen Scholar Institute  
Board of Directors  
Closed Session Statement**

**Date:** September 30, 2025 **Location:**  
Via Teleconference

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**CLOSED SESSION SWORN STATEMENT:**

At a duly noticed public meeting held on the date listed above, the board of directors for Lumen Scholar Institute entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 30<sup>th</sup> day of September 2025.

Nancy Willison

Nancy Willison (Oct 1, 2025 11:51:47 MDT)

Nancy Willison, Board President