

Fountain Green City Council Meeting Minutes

Date: October 16, 2025

Location: Fountain Green City Hall

Time: 7:00 PM

Attendance: Council Members Kerry Farnsworth, Alyson Strait, Rod Hansen, Kim Johnson, and Jacob Littlefield.

Presiding: Mayor Mark Coombs

Prayer: Kim Johnson

Pledge

Public Comments.

Several residents in attendance spoke against the proposed conex containers being placed at the city park, expressing concerns about aesthetics and safety.

1. Approval of Minutes.

Rod Hansen motioned to approve the minutes from the September 18, 2025, City Council meeting.

Seconded: Kerry Farnsworth

Vote: Rod Hansen – Yes; Kim Johnson – Yes; Jacob Littlefield – Yes; Kerry Farnsworth – Yes; Alyson Strait – Was Absent.

Motion passed.

2. Chamber of Commerce Presentation.

Faylyn Warnick from the Sanpete County Chamber of Commerce presented the annual Chamber magazine and asked if Fountain Green City would be interested in becoming a member.

- Chamber acts as a liaison for local businesses, connecting them to grants, trainings, and other resources.
- Membership helps support home-based businesses and increases networking opportunities.
- Council discussion highlighted the benefits of supporting local businesses and exposure for Fountain Green.

Kerry Farnsworth motioned to support the Sanpete Chamber of Commerce at the Platinum Level (\$650/yr.).

Seconded: Alyson Strait

Vote: Jacob Littlefield – Yes; Kim Johnson – Yes; Rod Hansen – Yes; Alyson Strait – Yes; Kerry Farnsworth – Yes.

Motion passed.

3. Park Improvement CDBG Grant Amendment.

- Council discussed an amendment to the previously approved CDBG grant to fund **pickleball courts** only, due to increased bid costs.
- Approved contractor bid: **\$193,320** for two pickleball courts under the bowery, including lighting.
- Discussion included timing, maintenance, lighting controls, and potential future upgrades (playground equipment and sand volleyball).
- Council expressed support and confirmed the project timeline, aiming for completion **this year**.

4. R6 Updates.

- Land and Water Conservation Fund grant opportunities discussed.
- Technical Planning Assistance Grant under UDOT is open.
- State Housing Strategic Plan released; newsletter to provide detailed updates.
- CDBG funding timeline issues noted due to government delays.
- New data privacy requirements: Chief Administrative Officer to initiate program by December 2025.
- Property tax process issues (reason for denial) discussed; new legislation affected 2025 approvals. A proposed property tax increase next year will require a new public meeting.
- Reminder: Closed session requires a **two-thirds vote**, not a simple majority.

Shay presented updates regarding various funding opportunities and administrative matters:

- **Pickleball Courts:** Suggested signage outlining general rules of behavior (not instructions on how to play), typically pinned at entrances.
- **Land and Water Conservation Fund (LWCF):** Open; supports courts, fields, pools, etc. Most interest is in pickleball courts; the eligibility of playground equipment is uncertain.
- **Technical Planning Assistance (TPA) Grant:** Open through mid-December; previous funding awarded. Applications encouraged for planning document needs.
- **State Housing Strategic Plan:** Released; Shay served on technical committee. Newsletter to provide details.
- **CDBG Funding:** Ongoing timeline issues due to federal delays; current year not funded due to government shutdown. Applications for the next program year are paused; funding is typically awarded the following July. Reapplying is possible, typically after one year.
- **Data Privacy Requirements:** New state rules require initiation of a data privacy program by the end of December, including appointment of Chief Administrative Officer and completion of initial privacy form.
- **Closed Sessions:** Reminder that a two-thirds council vote is required to enter closed session (four votes in Fountain Green).
- **Training Opportunities:** Spring training (May/June) at Enbridge Build; regionalized events may occur earlier. Property tax process training planned for 2026.

5. Lamb Day Conex.

Presentation: Jerime discussed the need for storage of Lamb Day equipment using Conex containers located at the park. Key points:

- **Necessity:** Previous issues with mice, and damage to equipment highlighted the need for secure storage.
- **Conex Specifications:** Two 20-foot Conex containers, side-by-side, 16 feet wide, doors on both sides, high-quality condition.
- **Placement Options:**
 - Initially proposed at a park near Bowery, tucked in a corner; concerns raised about aesthetics, citizen feedback, and interference with park enjoyment.
 - Alternative: Maintenance shop property; recommended for easier long-term access, lower cost, and reduced movement/damage.
- **Cost:** Two Conex containers \$9,000; comparable stick-built shed ~\$30,000.
- **Anchoring/Foundation:** Conex's will sit on the ground with anchoring at four corners; planning and zoning to approve specifics.

Council Discussion:

- Council acknowledged the necessity but raised concerns about aesthetics at the park.
- Majority favored placement at maintenance shop for efficiency, safety, and long-term use.

Alyson Strait motioned to allow Lamb Day to place a 40-foot Conex at the maintenance shop property, with anchoring requirements determined by Planning and Zoning.

Seconded: Kim Johnson

Vote: Alyson Strait – Yes; Rod Hansen – Yes; Jacob Littlefield – Yes; Kerry Farnsworth – Yes; Kim Johnson – Yes.

Motion Passed.

6. Library Report.

Taryn provided the Library Report and updates on upcoming activities:

State Funding:

- For the next two years, the State will cover the library's annual needs.
- After this period, funding will be based on usage percentage; estimated responsibility for Fountain Green is approximately 1.2% of the state budget (~\$9,600 if the budget is \$800,000).
- Implementation begins mid-November, after receiving and processing new barcodes for library cards on October 29.

Library Events and Activities:

- **Holiday Boutique:**
 - 25 vendors are participating, with requests for 10x10 foot booths.
 - Vendors' areas will be taped off with carpet/feature tape.
 - Council approved the layout and taping method.
- **Trunk or Treat (Halloween):**
 - Scheduled at the park, starting 6:00 p.m.; setup at 5:30–5:45 p.m.
 - Hosted in collaboration with the Lions Club, the Library, and the Fire Department.
 - Council advised communication to parents via school district text messaging or notes; volunteers are encouraged to participate.

Library Facility Updates:

- **New TVs:** Taryn asked if the library could purchase two TVs to be installed for informational displays—one downstairs and one by the west bulletin board.
 - Not intended for general television use; displays will show announcements, advertisements, or program information.
 - Placement ensures visibility from outside the building even when closed.
 - Power and security arrangements to be coordinated with Jim.

Facility Improvements:

- Minor “facelift” proposed for the gazebo to improve seating and usability.
 - Project funded through the library budget.
 - Collaboration planned with the **Leaders of America** youth group for volunteer labor.

Council expressed appreciation for the library’s efforts in community engagement and event planning.

Alyson Strait motioned to approve the purchase and installation of two Library TVs.

Seconded: Jacob Littlefield

Vote: Alyson Strait – Yes; Rod Hansen – Yes; Jacob Littlefield – Yes; Kerry Farnsworth – Yes; Kim Johnson – Yes.

Motion Passed.

City Signage Requests – Holiday Boutique

- Taryn requested approval for two new holiday boutique banners:
 - Two 4-foot by 10-foot signs to be hung from rafters at opposite ends of town to indicate location and event information.
 - Council approved the placement and attachment method.

7. Fire Department Report.

Signage Request:

- The Fire Department requested approval to install a six-foot square emblem sign on the southeast corner of the building.
- Council discussion confirmed support for a permanent sign (metal or wood), rather than a banner.
- Approval granted, subject to compliance with zoning restrictions.

Other Items:

- Fire Department will coordinate with Curt after November 1st to remove debris at the pit; debris will be burned during the winter months.

8. Planning Commission Report.

- Jacob reported that the Planning Commission granted three building permits - Auxiliary Building, Detached Garage, and House. They also reviewed Ordinances and the Short-term Rental Application.

9. Short-Term Rental Applications.

- Mark Woods presented the short-term rental application forms and associated ordinance considerations.
- Council approved the current forms and process; any further modifications can be made if necessary.

10. Impact Fees Discussion.

- Council discussed proposed increases to impact fees for water and sewer to fund infrastructure upgrades.
 - Current water impact fee: ~\$2,000; proposed increase: ~\$5,042.
 - Current sewer impact fee: ~\$12,984–\$17,750 (depending on calculation method).
- Public and council members emphasized the necessity of maximizing fees to fund critical infrastructure.
- Discussion included prohibiting new septic systems for new construction to ensure all new homes contribute via impact fees.
 - State law allows septic tanks if a property is more than 300 feet from a sewer line; council to verify compliance.
- Council agreed that all building permits for new homes will include applicable impact fees.
- Next steps: public meeting scheduled before the November council meeting to finalize adjustments.

11. Stop Sign Application.

- Request submitted by Mary Hurst (510 West, 200 North) to install a stop sign and speed bumps.
 - Council confirmed the current yield sign exists.
 - Speed bumps will not be implemented due to city policy.
 - Seven signatures from nearby residents were submitted in support of a stop sign.
- Council consensus: contact the county to monitor traffic and assess the safety concerns before implementing a stop sign.

12. OHV Safety Course.

- The Division of Natural Resources conducted an ATV safety demonstration for Fountain Green elementary students, dividing them into K–3 and 4–6 grade groups.
- The program included helmet safety, speed regulations, and golf cart safety.
- A training course for obtaining required ATV licenses will be offered on **November 15**, south of City Hall, free of charge.
- Council agreed to publicize the event via flyers at the middle and elementary schools and on the city website.

13. Cemetery Bridge Replacement.

- The cemetery bridge, damaged by flooding, requires replacement.
- Remaining funds from a previous state allocation: \$80,000 (original allocation \$150,000).
- New state program allows 100% funding for disaster-related projects.
- Two bids received:
 - **Jones & DeMille:** Cement box culvert, \$255,100 (estimate)
 - **Sunrise Engineering:** Metal bridge, \$275,000, including optional items
- Council discussion highlighted:
 - Preference for Sunrise's metal bridge for durability and design
 - Addition of road base and retaining wall to improve approach and exit from the cemetery
 - Proposal to request **\$300,000–\$320,000** from the state to cover all costs and contingencies

Rod Hansen motioned to proceed with Sunrise Engineering's bid to replace the bridge at the cemetery with a funding scope of \$281,100, installation targeted before Memorial Day, and a letter to the state prepared to define the full project scope.

Seconded: Jacob Littlefield

Vote: Alyson Strait – Yes; Rod Hansen – Yes; Jacob Littlefield – Yes; Kerry Farnsworth – Yes; Kim Johnson – Yes.

Motion Passed.

14. ACE Code Enforcement Policy.

Alyson Strait motioned to adopt the ACE (Administrative Code Enforcement) Ordinance and the Resolution to adopt the associated enforcement forms as presented in the Public Hearing held previous to this meeting.

Seconded: Kerry Farnsworth

Vote: Alyson Strait – Yes; Rod Hansen – Yes; Jacob Littlefield – Yes; Kerry Farnsworth – Yes; Kim Johnson – Yes.

Motion passed.

15. Sale of Old Fire Truck.

- Bid opened for the sale of the old fire truck (minimum bid \$1,000).
- Bid received from **Deon Evans: \$1,555.**
- Council approved the sale and directed that proceeds be allocated to the **fire department's general budget.**
- Fire truck to be removed from city property promptly by the purchaser.

Rod Hansen motioned to accept the closed bid from Deon Evans.

Seconded: Alyson Strait

Vote: Alyson Strait – Yes; Rod Hansen – Yes; Jacob Littlefield – Yes; Kerry Farnsworth – Yes; Kim Johnson – Yes.

Motion Passed.

16. New Maintenance Shed.

- Council discussed the construction of a new maintenance shed.
- After review, a **40' x 80' building** was determined appropriate to accommodate the motor grader.
- David Bradley volunteered to provide a **no-cost sketch** of the proposed building, including door placement.
- Council agreed to distribute this sketch to various contractors, including pole barn, red-iron, and stick-built options, to solicit bids.
- Potential contractors mentioned: CO Buildings, Stuart Krukiewicz, and Justin Smith.
Goal: receive bids and select a contractor by the next council meeting.

17. DUP and Theater Water Issues.

- **Theater Water Intrusion:**
 - Water is penetrating beneath the stucco on the north side of the Dance Hall entrance, affecting the bathroom wall.
 - Past removal of styrofoam pieces has worsened water migration.
 - South-east corner stucco is pulling away and requires patching.
 - Dean and Roger are obtaining bids from local contractors to address these issues.
- **DUP Basement Water Intrusion:**
 - Water is entering the DUP basement due to an improper trench slope.

- Contractor bid of **\$2,800 (rounded to \$3,000)** to install a spray-on rubber membrane and backfill with rock to divert water away from the building.
- Dean Peckham's crew will handle the remaining work at no cost.
- Council approved moving forward with the project and clarified that **no additional funds** will be allocated to the DUP building beyond this repair.
- Zero-scaping of lawn areas around the DUP will not occur; sprinklers will be repositioned to avoid contact with the building.

Rod Hansen motioned to move forward with the repair work on the DUP as presented and clarified that no additional funds would be allocated to the DUP building beyond this repair.

Seconded: Alyson Strait.

Vote: Alyson Strait – Yes; Rod Hansen – Yes; Jacob Littlefield – Yes; Kerry Farnsworth – Yes; Kim Johnson – Yes.

Motion Passed.

18. Division of Water Quality Fees.

- The State of Utah will require cities to fund Division of Water Quality administrative costs starting in **2026**, with the first bills due in **2027**.
- Charges are based on reported culinary water usage, including water used in sewer dunes.
- Estimated cost for Green City based on 2024 usage: **\$2,000–\$3,000 annually**.
- Council discussed billing approach:
 - Decided to add a **separate line item on utility bills** for transparency, rather than adjusting the base rate.
 - Amount set at **\$0.50 per month per household**, beginning with the **February 2026 bill**, providing a buffer for usage changes.
- City will include notice in the newsletter and provide supporting documentation for citizen inquiries.
- Questions remain regarding whether water used for regeneration back into wells will be billed; City staff will consult the State for clarification.

19. Tax Increase Denial/Budget Shortfall. Mentioned in the R6 (#4) report.

20. City Reports.

- Water system readings are nearly 100%, improved from previous 40–95% readings. Water testing has been completed; results are pending.
- **Park Sidewalk Project:**
 - UDOT conducted a site visit with approximately 20 representatives to discuss sidewalk placements.
 - Sidewalk will run from the stop sign to the school, along the park, including the area near solar panels.
 - Sidewalks on east-west sides from 300 West to 200 West may be eliminated due to cost constraints.

- Adjustments near the concession stand: the existing dead-end sidewalk will be relocated and connected, providing improved ADA access and better drainage.
- Rock Mountain Power grant funds (~\$6,000) will be used for sidewalk improvements.
- Project anticipated to start **after March**; council to coordinate timing with school schedule.
- **Cemetery & Irrigation:**
 - Cremation burials are scheduled for upcoming Saturday and next Wednesday.
 - Sprinklers will remain on at the cemetery to maintain sod; park sprinklers shut off for winter.
 - Drainage adjustments are completed to prevent ponding.
- **Park Trees:**
 - Dead and damaged trees will be removed with assistance from youth volunteers and city staff.
 - Beetle infestations noted in removed trees; dead pine needles cleaned up.
 - Rocky Mountain Power tree trimming caused unsightly branches on the east side of the park; low branches will be removed for safety and aesthetics.
- **Flags:**
 - New flags have arrived and will be installed for Veterans' Day.

21. City Bills.

Alyson Strait motioned to approve and pay the city bills.

Seconded: Kim Johnson

Vote: Alyson Strait – Yes; Rod Hansen – Yes; Jacob Littlefield – Yes; Kerry Farnsworth – Yes; Kim Johnson – Yes.

Motion Passed.

22. Miscellaneous.

Rod –

Speed limit and stop signs at First South and First North removed and stored.

Cemetery fund and perpetual care fund reviewed; historical discrepancies resolved.

Alyson –

An ordinance renumbering proposal is being considered to consolidate fire, land use, and city ordinances for easier navigation. TP/UDOT grant funding is available for application. Council approved the project and gave the assignment to Alyson.

Recommendations for ACE Code Enforcement Officer, Amy:

- Purchase a **body camera** to improve officer safety and accountability.
- Provide **iPad** to improve efficiency with document handling and digital reporting. Training with Shay to be coordinated.

Other City Projects / Updates:

- **Cell Phone Tower Construction:**
 - Construction to begin Monday; projected completion in approximately two months.
 - Initial carrier: T-Mobile. Additional carriers will generate recurring revenue for the city.
 - Easement measurements underway to finalize property descriptions; existing fence lines to be honored.
- **Picnic Tables / Budget Planning:**
 - Budget for replacement tables to be reviewed in December; potential purchase dependent on remaining funds.

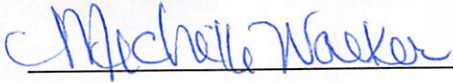
Jacob Littlefield motioned to adjourn.

Seconded: Alyson Strait

Vote: Alyson Strait – Yes; Rod Hansen – Yes; Jacob Littlefield – Yes; Kerry Farnsworth – Yes; Kim Johnson – Yes.

Motion Passed

Meeting adjourned at 10:35 p.m.

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Michelle Walker, City Recorder

