

# **Moab Valley Fire Protection District Commission Meeting- Budget Workshop**

**45 South 100 East, Moab Utah 84532**

**November 13, 2025- 1:00 p.m.**

## **A. Call to Order:**

1. The meeting was called to order by Chairman Archie Walker at 1:00 p.m.
2. Commissioners Present: Chairman Archie Walker, Commissioner Jim McGann, Commissioner Charlie Harrison
3. Staff Present: Chief TJ Brewer, Administrator Cathy Bonde

## **B. General Business:**

1. Citizens to Be Heard – None present

## **C. Rural Healthcare Tax, Proposition 13:**

1. Chief Brewer reported Proposition 13 was approved by voters, and the entities involved with the tax have had meetings in relation to allocation of funding. Commissioner McGann asked about our district's request of 37% of the tax revenue. Cathy clarified it is 37% of the 0.5%. The previous discussion of 15% was in relation to the full 1% of the tax. Moab Fire does not have a share of the original 0.5%. That amount remains split between Grand County EMS and the Healthcare Special Service District. Chief Brewer stated the initial numbers presented were preliminary. Since then the healthcare district has stated it will need to replace its roof and could use more funding. Andy Smith of Grand County EMS recalculated percentages based on this, and all parties agreed on the new percentages. Cathy provided commissioners with documentation of the agreed upon division of tax revenue. Discussion was had on the history of how the percentages were reached as well as future intentions and revenue options. Chief Brewer added the meetings and discussions with the other entities have been very cordial.

## **D. Draft 2025 Amended Budget:**

1. Cathy began the presentation of the most current draft of the 2025 amended budget with the Mid-America pipeline settlement which will decrease our delinquent tax revenue by \$5,201.11. An adjustment will be made to the related budget income line item to accommodate this settlement. The settlement is through 2024.

Miscellaneous Tax, which is primarily personal property and fee in lieu, has been decreased since the last commission meeting due to year-to-date revenue and anticipated revenue through the rest of the year. State of Utah Wildland has been adjusted slightly to meet the current actual. Revenue from inspections has also decreased. The number will adjust upward if we are able to invoice for some larger projects currently in the works prior to the end of the year. Discussion was had on ways to more efficiently invoice for inspections. The income line item for apartment rent is decreased due to move outs at Station 2. Cathy informed commissioners we finally received the funds from the County associated with the annexation MOU.

For expense line items, employees done for the year are adjusted to actual. Member pay is increased due to increased stipend for duty officer pay and a stipend for reports being completed. Fire Prevention is increased due to a need for more supplies related to education and outreach. Some other expense line items were adjusted to be closer to actual. It is not anticipated that the amount in the fuels mitigation line item will be spent this year, but the amount spent is fully reimbursed by CWDG and directly related to the grant revenue line item. Discussion was had on the chipper and future need for a new chipper.

Current net income on the draft amended budget is \$275,377.52 primarily due to the wildland program. Cathy stated that we are always conservative in purchasing needs until closer to the end of the year in order to access what we can afford based on our income for the year. She said there is already room in the budget to move forward with purchases or repairs and maintenance that have been put on hold. Cathy and Chief Brewer both recommended the transfer \$200,000.00 from our general budget to our capital projects budget. Commissioners were in agreement. Commissioner McGann said it would be helpful to further define what capital project funds are being allocated to. Chief Brewer said we have been working to formulate a 5-year plan that would help in designating funds and input from commissioners on that planning is welcome and appreciated. He stated we do have a list of needs and priorities we are working with, but there are multiple scenarios in our future based on a number of variables.

Cathy informed commissioners that our insurance agent recommended that we increase our general liability insurance coverage due to the fact that government immunity limits continue to rise. Our current coverage is \$2,000,000.00, but the current government immunity limit is \$3,700,000.00. The cost to increase coverage to \$5,000,000.00 is approximately \$900.00 per year, and our current insurance expense line item can absorb that cost. Commissioners agreed to increase the coverage.

#### **E. Draft 2026 Budget:**

1. Cathy went over some minor changes to the 2026 draft budget. Adjustments have been made to the Fee Schedule income line item and to the Member Pay expense line item. Chief Brewer stated that we are looking at increasing stipends for meeting attendance and that we are beginning to see burn out of those volunteers that are carrying more of the load. Commissioner McGann asked about recruiting volunteers, and Chief Brewer said there has been conversation about doing a recruit academy or at least putting an announcement in the paper saying new volunteers welcome. We do currently have a few new recruits. Chief Brewer said he is an advocate of recruitment, but he feels focus on retention is important as volunteers provide an avenue for recruitment.

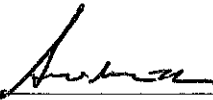
Commissioners discussed the Auto Repairs & Maintenance line item and the unknowns associated with it. Cathy stated the current draft 2026 budget is slightly in the black, and that amount could be moved to Auto Repairs & Maintenance if deemed necessary.

Other line items discussed included Equipment R&M, which is primarily for annual required testing on our equipment and apparatus, and Shop Tools & Equipment.

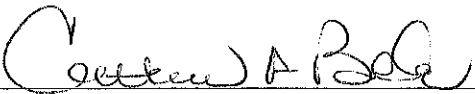
2. Commissioner Harrison moved to enter closed session at 1:51 p.m. to discuss personnel performance and competence. Commissioner McGann seconded the motion, and it passed unanimously.
3. Commissioner Harrison moved to exit closed session at 3:20 p.m. Commissioner McGann seconded the motion, and it passed unanimously.

**F. Adjourn:**

1. Chair Walker adjourned the meeting at 3:20 p.m.

 Date 11/20/25

**Archie Walker, Chair**

Attest: 

**Catherine Bonde, Clerk**

# Moab Valley Fire Protection District Closed Session Form

**Date:** November 13, 2025

**Commissioners Present:**

☒ Archie Walker  
☒ Jim McGann  
☒ Charlie Harrison

**Others Present:**

☒ TJ Brewer  
Chief  
☒ Cathy Bonde  
Administrator

**Motion to enter Closed Session made by:** Commissioner Harrison

**Seconded by:** Commissioner McGann

**Time In to Closed Session:** 1:51 p.m.

**Motion to adjourn Closed Session made by:** Commissioner Harrison

**Seconded by:** Commissioner McGann

**Time Out of Closed Session:** 3:20 p.m.

**Purpose of Closed Recorded Session:**

- ☐ Pending or Reasonably Imminent Litigation
- ☐ Purchase, Exchange, Lease or Sale of Real Property, including any form of a water right or water shares (UCA 52-4-205(1)(d) & (e))
- ☐ Investigative Proceedings Regarding Allegations of Criminal Misconduct
- ☐ Commercial Information Obtained from a Property Taxpayer (UCA 59-1-404)

**Purpose of Closed Unrecorded Session (affirmation required)\***

- ☐ Deployment of Security Personnel, Devices or Systems (**unrecorded**)\*
- ☒ Character, Professional Competence or Physical or Mental Health of an Individual (**unrecorded**)\*



**\*Affirmed by Commission Chair (for unrecorded session)**

\*If unrecorded, Chair swears and affirms that the sole purpose for closing the meeting was to discuss one of the following: the deployment of security personnel, devices or systems; or the character, professional competence or physical or mental health of an individual.