



BOOK BUZZ

Book Group Agreement for Private Groups

1. The borrower is responsible for borrowed material from the time they receive it until it has been returned to the Utah State Library. This includes all items shipped directly to and/or returned by the borrower. If damage or loss occurs, the borrower is expected to provide compensation or replacement in excellent condition.

2. Return address for Book Group materials:

Utah State Library Division
250 North 1950 West, Suite A
Salt Lake City, UT 84116-7901

3. The Utah State Library pays for shipping to mail out book group sets. The borrower is responsible for paying for return shipping or to deliver the books back to the building themselves.

4. Plan your group's events so items can be returned by the due date - other groups may be waiting for them. Standard checkout time is 8 weeks. If you need a renewal, contact the Book Buzz coordinator at 801-715-6771 or bookbuzz@utah.gov. Renewals will be considered on a case by case basis and the length of time of the renewal may vary.

5. Book sets may only be requested by the group representative and will only be shipped to the physical address indicated on this form.

6. If a group or library repeatedly returns items late or loses copies from the set, Book Buzz privileges may be revoked.

Contact Person _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Email Address _____

Alternative Contact Info. _____



Utah State Library
250 N 1950 W, Ste A
Salt Lake City, UT 84116



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